

Town of Round Lake Board of Review, Tuesday May 23,

Board of review convened at 6:00 p.m. with the following members present: Rolfe Hanson (Town Chairman), Kathy McCoy, (Town Clerk), Marilyn Karns (Town Board Supervisor), Kay Wilson (Town Board Supervisor), and Sharon Haak (Town Board Supervisor). Also present was Town assessor Marv Nordquist.

Clerk McCoy confirmed that Board of Review / meeting had been noticed as required.

Wilson- Karns moved that Hanson be Chairman for proceedings. Motion carried.

McCoy – Haak moved that Wilson be Vice –Chairperson for proceedings. Motion carried.

Clerk McCoy certified that board member: McCoy had attended mandatory training for the Board of Review specified in sec. 70.46 (4) Wisconsin Statutes and that affidavit had been filed timely with the State for her attendance. Board members Hanson and Wilson had also completed training and provided Clerk with affidavit of Attendance prior to convening of Board of Review.

Clerk McCoy verified that Town Ordinance (2003-03) was on file for the confidentiality of income and expense information provided to the assessor as per Wis. Stats. (sec. 701.47 (7) (af).

Motion by Wilson – Second by Karns to approve (Town of Round Lake Board of Review Policy for Waiver of Board of Review Hearing Requests). Motion carried.

Motion by Karns – Second by Wilson not to allow telephone or sworn written testimony request. Motion carried.

Assessor Nordquist provided and reviewed Summary of Annual Assessment report with board: Along with confirming that all required notices of assessment change were mailed timely (April 26, 2017) as required.

Mr. Nordquist signed assessor's affidavit along with Clerk McCoy.

Board determined that no errors/ corrections to assessment roll were needed.

No notices of intent to file an objection were received by Clerk McCoy or Assessor Nordquist.

No objections were filed during period board of review was in session.

Meeting Adjourned at 8:04

Respectfully submitted,

Kathy McCoy, Clerk

