

Town of Round Lake – Regular Town Board Meeting Minutes

Thursday, June 11, 2026 – 6:30 p.m.

Town Hall (10625 N County Road A, Hayward, WI 54843) and via Virtual Platform

1. Call to Order

The Regular Town Board Meeting was called to order by Chairman Strandlund at 6:32 p.m. Present: Chairman Strandlund; Supervisors Verbeck, Wilson, Palmer, and Jensen; Clerk Leuschen; Treasurer Palya, Fire Chief Schmidt, LUPC Chair Ginny Chabek, Road Crewman Doug Laier.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Certification of Meeting Notice

Clerk Leuschen certified that proper meeting notice had been given. The agenda was posted on the Town website and on the posting boards at the Town Hall and Recycling Center in compliance with Wis. Stat. § 19.84.

4. Approval/Reordering of Current Agenda

The Board reviewed the current agenda. Supervisor Verbeck requested that Agenda Items #10 and #11 be combined so the Callahan/Mud Lake District Report and the Callahan and Mud Lake Dam WDNR follow-up could be discussed together.

5. Approval of Minutes

a. Special Joint Meeting – May 13, 2026

Motion by Supervisor Jensen, second by Supervisor Palmer, to approve the Special Joint Meeting minutes from May 13, 2026. Motion carried 5-0.

b. Regular Board Meeting – May 13, 2026

Motion by Supervisor Verbeck, second by Supervisor Jensen, to approve the Regular Board Meeting minutes from May 13, 2026. Motion carried 5-0.

6. Public Comments

Public comments were received.

Several residents spoke regarding the Clear Lake boat landing and concerns with the current condition of the landing, including difficulty launching boats, pontoons, and equipment due to shallow water and landing conditions.

Several residents also spoke regarding gravel pit and non-metallic mining issues, including concerns about the Town's Non-Metallic Mining Ordinance, the 3,000-foot setback, dust, health and safety concerns, property impacts, transparency, and enforcement.

Public comments were received from the following individuals: Mike Donato, Maribeth Gray, Jim Dahlby, Tom Simonson, Bruce Schmidt, Connie Kadlec, Chris Hada, Kristi Adell.

No formal action was taken during public comment.

7. Monthly Recycling Card Drawing

The monthly recycling card drawing was held.

8. Road Report

Road Supervisor Doug Laier provided the Road Report.

Doug reported that winter storm damaged trees had been cleaned up on residential roads, with work on forest roads continuing as time allows. Sand from winter maintenance was being blown off the roads, and the road crew was working on cold patching.

Doug reported that the culvert for Tiger Cat Dam Road had been ordered. Due to a delay with the poly coating for the culvert, delivery was expected around the middle of August. Installation was expected to occur in September, which was also discussed as potentially being better due to summer traffic on the road.

A reported washout near a bridge was discussed. Doug reported that the issue appeared to be caused by runoff from the roadway. A blacktop berm was installed to help redirect the water, and it appeared to be working.

9. Land Use Planning Commission Report

Ginny Chabek provided the Land Use Planning Commission report.

Ginny reported that the Land Use Planning Commission met on Tuesday, June 9, 2026, and discussed several items. The Commission discussed the role of the Land Use Planning Commission regarding the Town's Non-Metallic Mining Ordinance. The discussion included status updates, process concerns, and public input received at the Commission meeting. Items discussed by the Commission included:

- The role of the Land Use Planning Commission regarding the Town's Non-Metallic Mining Ordinance.
- A possible new Conditional Use Permit involving TKC Holdings.
- Select Materials driveway or access issues, including discussion of a road or access change connected to mining operations and related ATV/UTV trail concerns.
- Butterfield pit ownership changes and whether the Town had been notified of the ownership change.
- Sawyer County Zoning status updates.
- The process for coordinating Sawyer County CUP review and Town licensing review for non-metallic mining operations.
- Possible addition of an inspector to the Town budget for inspections under the Town's Non-Metallic Mining Licensing Ordinance.
- Possible rezoning of nonconforming parcels within the Town of Round Lake.
- The proposed snow parking ban and related road ordinance amendments.

The Commission recommended that the Town Board consider requesting a report from Sawyer County regarding all active non-metallic mines in the Town of Round Lake and their compliance status with CUP conditions and operational plans. The Commission also recommended that the Board consider

budgeting for a contracted inspector to perform inspections related to the Town's Non-Metallic Mining Licensing Ordinance.

Ginny also reported that the proposed snow parking ban and road ordinance amendments required additional review by the Land Use Planning Commission. The Commission requested that the Board table the proposed Road Use Ordinance amendments until July.

Chairman Strandlund stated that the Town was waiting for legal review regarding the Non-Metallic Mining Ordinance. He stated that the review was expected to address Sawyer County zoning, 2023 Wisconsin Act 12, Wis. Stat. § 66.0441, and related coordination issues. No formal action was taken under this item.

10. Callahan/Mud Lake District Report and Callahan and Mud Lake Dam WDNR Follow-Up

The Callahan/Mud Lake District Report and the Callahan and Mud Lake Dam WDNR follow-up were discussed together.

Matt Casper gave a presentation regarding the Callahan and Mud Lake Dam. The presentation included concerns regarding the condition of the dam and culvert structure, the lack of clear ownership, the need for coordination with the WDNR, and potential impacts to residents, emergency access, lake levels, infrastructure, and the Town's tax base.

Discussion included the September 1, 2022, WDNR letter, the need to respond to outstanding WDNR items, and the possibility of requesting an extension of applicable timelines. The Lake District requested partnership with the Town in addressing the dam issue.

The Board discussed the importance of coordination between the Town, Lake District, WDNR, and other appropriate parties. Supervisor Verbeck agreed to work with Matt Casper regarding a possible joint response to the WDNR and next steps. No formal action was taken.

11. Clear Lake Boat Landing Update

Supervisor Jensen provided an update regarding the Clear Lake boat landing. Discussion included the current condition of the boat landing, shallow water, difficulty launching larger boats or pontoons, possible dredging, possible ramp improvements, possible placement of material, DNR permitting requirements, and possible grant opportunities.

Supervisor Jensen reported that DNR grants may be available on a 50/50 cost-share basis and stated that grant information would be forwarded to the Land Use Planning Commission for further review.

The Board discussed that work involving the lake, including dredging, placing material, or changing the ramp, would likely require communication with the DNR and applicable permits. The Board also discussed whether an engineering review or further review of available options may be needed before determining the best approach.

Carol Madden stated that she had spoken with Dan Harrington from the DNR. The Board discussed the need to coordinate with the DNR regarding any work involving the water or changes to the boat landing. An update regarding the Clear Lake boat landing will be brought back to the July Regular Town Board meeting.

12. Review of Letter to Representative Chanz Green Regarding Ambulance Garage and Emergency Response Infrastructure

The Board discussed a draft letter to Representative Chanz Green regarding possible support for an ambulance garage and emergency response infrastructure in the Town of Round Lake. Discussion included the purpose of the letter, possible state funding support, emergency response times, emergency medical infrastructure needs, and the previously discussed ambulance garage and emergency response housing concept.

The Board discussed the possibility of including the Towns of Hunter and Spider Lake in the letter or coordinating with those communities. Discussion also included the need for continued work on the letter and the possibility of posting the completed letter on the Town website. The item will be brought back to the July Regular Town Board meeting for further review and possible signing. No formal action was taken.

13. COM2 Electronic Recycling Contract Renewal

The Board reviewed renewal or extension of the Town's electronic recycling agreement with COM2 Recycling Solutions.

Motion by Chairman Strandlund, second by Supervisor Wilson, to extend the contract between the Town of Round Lake and COM2 Recycling Solutions from June 15, 2026, to June 15, 2027. Motion carried 5-0.

14. Proposed Amendments to Town of Round Lake Road Use Ordinance

The Board discussed the proposed amendments to the Town of Round Lake Road Use Ordinance, including the proposed snow parking ban and related winter parking and snow removal provisions.

Based on the Land Use Planning Commission report and the need for additional review, the Board discussed tabling the item until July. Chairman Strandlund also noted that additional changes or suggestions had been received after discussion with the road crew and that those items should be reviewed further before the ordinance amendments move forward.

Motion by Chairman Strandlund, second by Supervisor Palmer, to table the proposed Road Use Ordinance amendments. Motion carried 5-0.

15. Class A and Class B Alcohol Beverage License Applications

The Board reviewed alcohol beverage license applications for the July 1, 2026 – June 30, 2027, license period.

Motion by Supervisor Verbeck, second by Supervisor Jensen, to approve the Class A dual license applications with the condition that the applicant needed to pay before release of license. Motion carried 5-0.

Motion by Supervisor Verbeck, second by Supervisor Jensen, to approve the Class B dual license applications with the condition that the applicant needed to pay before release of license. Motion carried 4-0. Supervisor Palmer recused himself from the vote.

Motion by Supervisor Verbeck, second by Supervisor Jensen, to approve the Class A only license applications with the condition that the applicant needed to pay before release of license. Motion carried 5-0.

16. Operator License Applications, Also Known as Bartender Licenses

The Board reviewed operator license applications for the July 1, 2026 – June 30, 2027, license period.

Motion by Supervisor Wilson, second by Supervisor Jensen, to approve the licenses with payment. Motion carried 3-0. Supervisors Verbeck and Palmer recused themselves from the vote.

17. Cigarette, Tobacco, and Electronic Vaping Device License Applications

The Board reviewed cigarette, tobacco, and electronic vaping device license applications for the July 1, 2026 – June 30, 2027, license period.

Motion by Supervisor Verbeck, second by Supervisor Jensen, to approve the license with the condition that payment be made before release. Motion carried 4-0. Supervisor Palmer recused himself from the vote.

18. Wisconsin State Firefighters Association Memberships for Town of Round Lake Fire Department Members

The Board discussed possible Wisconsin State Firefighters Association memberships for members of the Town of Round Lake Fire Department for July 1, 2026, through June 30, 2027, membership cycle. Discussion included membership eligibility, the need to identify which Fire Department members would be included, and the need for a list of eligible members before the Board could make a final decision.

Motion by Supervisor Verbeck, second by Supervisor Wilson, to table the item until the July Regular Town Board meeting. Motion carried 5-0.

19. Fire Department Report

Fire Chief Mike Schmidt provided the monthly Fire Department Report. Chief Schmidt reviewed the department's activity for the month, including the number and types of calls responded to, such as fire calls, medical assists, and mutual aid responses. He also provided an update on ongoing fire inspections within the Town, noting compliance efforts and any follow-up actions required for properties needing corrections. Also addressed was the possibility of a budget resolution related to the 2025 2% Fire Dues monies, explaining that these funds may be allocated toward equipment purchases, maintenance, or other department needs, pending further review and formal Board action.

20. Clerk's Report

Clerk Leuschen provided the year-to-date budget report, reviewing current revenues and expenditures in comparison to the adopted 2026 budget. The Clerk also reported that the owner of the Chief River Road residence previously discussed at prior meetings had returned to the residence and was currently living there. He noted that the situation had been communicated to Sawyer County health department officials for their awareness and any necessary follow-up.

21. Treasurer's Report

Treasurer Palya provided the Treasurer's Report, which included a summary of the Town's financial status for the reporting period, including account balances, receipts, and disbursements as reflected in

the monthly financial statements. The Treasurer's Report included monthly financial information, including receipts, vouchers, and account balances. No formal action was taken under this item.

22. Approval of Checks and Vouchers

The Board reviewed the May receipts and vouchers. Discussion included clarification of several expenditures, including routine operating expenses, road maintenance costs, and fire department-related expenses. Questions were raised regarding specific line items, and explanations were provided by the Clerk and Treasurer. Motion by Supervisor Verbeck, second by Supervisor Jensen, to approve May receipts and vouchers. Motion carried 4-1, with one supervisor voting in opposition.

23. Correspondence, Reports from Conferences, Seminars, and Meetings

Correspondence and related updates were discussed. No additional correspondence requiring Board action was presented. This item was for discussion only, and no action was taken.

24. Future Agenda Items

The Board discussed future agenda items and the July meeting date.

Motion by Supervisor Verbeck, second by Supervisor Wilson, to move the July Regular Town Board Meeting to July 15, 2026, at 6:30 p.m. Motion carried 5-0.

Future agenda items discussed included:

- Possible closed session regarding the Non-Metallic Mining Ordinance under Wis. Stat. § 19.85(1)(g).
- Posting a list of Town ordinances on the Town website, and if needed, exploring the possibility of hiring an outside party to assist.
- Buoys for Moose Lake and whether an ordinance may be required.
- Possible parking lot expansion at the Pine Point Road Fire Station.
- Possible public meeting in August regarding the Moose Lake Road project.
- Clear Lake Boat Landing update.
- Letter to Representative Chanz Green regarding ambulance garage and emergency response infrastructure.
- Wisconsin State Firefighters Association memberships.
- Proposed Road Use Ordinance amendments and snow parking ban.
- Non-metallic mining related follow-up items, including inspection and Sawyer County compliance information.

25. Adjournment

The meeting adjourned at 8:43 p.m.

Respectfully submitted,

Frank Leuschen III
Town Clerk

TOWN OF ROUND LAKE STATE OF WISCONSIN	chairperson	supervisor	supervisor	supervisor	supervisor	JULY 15 20 26
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