

ROUND LAKE PLAN COMMISSION REGULAR MEETING MINUTES

Tuesday, July 7, 2026

1. Call to order

The regular meeting of the Town of Round Lake Plan Commission was held at the Town Hall and virtually on 7/7/26.

The meeting was called to order at 6:30 pm by Ginny Chabek
Don Stover as Secretary.

2. Certification of meeting posting – Posted on the website and Town Hall Posting Box and Recycling Center by the Town Clerk, per State statute 19.84.

Attendees - Ginny Chabek, Don Stover, Scott Verbeck, Ed Haugen, Julie Schaffer, Martin Hanson.

Audience – Cindy Bijold, Jeremy Hill

DRAFT

3. Approval of agenda – Motion to approve agenda; Hanson / Stover; motion passed

4. Approval of minutes for the June 9th Regular Meeting. Motion to approve minutes: Hanson / Verbeck, motion passed

5. Audience recognition – Comments Only – None.

6. Board Report for June – Ginny

Ownership of the Butterfield Gravel Pit needs to be clarified.

Birch Point Lodge LLC update. Rather than delay approval until after the Arrow Lane case, Jay K. indicated that he approved the CSMs.

7. Discussion and Possible Action - CUP #26-023 The Preserve – for construction of a warming house/picnic Pavilion on an outlot.

Jeremy Hill described to proposed Warming Hut and parking area.

The lot is zoned Forestry and is less than 5 acres.

The parking lot will share a driveway with lot #56. Capacity of the parking area will be 25 vehicles.

There will not be a septic system.

Electric will be run to the building.

Building will be heated by a wood stove.

Motion to recommend the Town Board approve with conditions 1, 2, 7 -25 vehicles max and

compacted gravel, 12, 13; Hanson / Haugen; motion passed

8. Discussion Only – Nonmetallic Mining Updates.

- a. Status on the Town Nonmetallic Mine Legal Review
- b. Status on PC Recommendations made in the June Meeting
- c. Status on Mine Operations in the Town

a. The Town's Legal Counsel has returned their opinion (3 pages) to the Town Board.

The issue should be addressed at the July 15th Town Board meeting.

b. The Plan Commission Chair emailed to the Town Chairman and Town Clerk for PC Recommendations made in the June meeting to be addressed at the July 15th Town Board meeting.

c. A Cease-and-Desist order was issued against Darryl Mast by Sawyer County Zoning, State DOT, and the DNR for violations at his gravel pit. Since then the permitted road has been reconfigured and is again being used for all truck traffic.

9. Discussion and Possible Action – Policy Document 2026-02 Policy Regarding Sawyer County Zoning Notification Process.

The Plan Commission Chair reviewed the proposed Policy.

Motion to approve the policy #2026-02 by the Plan Commission; Hagen / Schaffer; motion passed

10. Discussion and Possible Action – Policy Document 2026-01, Land Use Policy Regarding Residential Dwellings in Forestry and Agriculture Zoning Districts.

The Plan Commission Chair reviewed the proposed Policy.

Motion to approve the policy #2026-01 by the Plan Commission; Hanson / Hagen; motion passed

11. Discussion Only – Review the Bass Lake Land Use and Zoning Guide from 2013

- a. Would the PC like to create a version of this for the Town of Round Lake?
- b. Would this information be helpful as an addition to our appendix to Land Use Element Right?

Discussion on possibly putting a like document on the Town Website.

Item will be discussed further at the August Plan Commission meeting.

12. Discussion and Possible Action – Proposed Update to Town Road Ordinance.

Should “marked up copy” be added as an amendment to current ordinance?

Send clean and marked up copies to the Town Board.

Town Clerk to determine how long it would take to rescind and issue a new ordinance.

If 30 days or less a new ordinance should be adopted.

Motion to recommend Town Board adopt “amendment” or new ordinance based on findings;
Verbeck / Hanson; motion passed

13. Discussion and Possible Action – Updating the Comprehensive Plan, Element Eight: Land Use.

The Plan Commission Chair spoke with the Northwest Regional Planning Commission who advised that they can work in conjunction with the UW Extension to help revise the new Comprehensive Plan.

A budget will need to be approved by the Town Board.

14. Correspondence – Discussion Only on Items of Correspondence.

The Plan Commission Chair sent a letter to Sawyer County Zoning recommending that all future Gravel Pits be classified in the “Industrial Zoning District”.

15. Discussion and Possible Action – Moving the PC monthly meeting to allow for more time to prepare for the Town Board meeting.

Beginning on September 3rd the Plan Commission meetings will be held on the 1st Thursday of each Month.

16. Future Agenda Items.

None.

17. Schedule Next Meeting:

August 10, 6:30pm

18. Adjourn:

7:59 pm

Don Stover - Recorder

