

**Town of Round Lake
Special Town Board Meeting
Joint Meeting with the Land Use Planning Commission
May 13, 2026 – 5:30 p.m.
Town of Round Lake Town Hall**

1. Call to Order

The Special Town Board Meeting, held jointly with the Land Use Planning Commission, was called to order at 5:30 p.m. All Town Board members were present. The Clerk and Treasurer were also present. Seven individuals were present in the audience, and three individuals attended online.

2. Certification of Meeting Notice

Clerk Leuschen certified that the meeting notice was properly posted on the Town website and on the posting boards at the Town Hall, Recycling Center, and Fire Station #1.

3. Discussion – Draft Junk Ordinance and Property Concerns

The Town Board and Land Use Planning Commission discussed the draft Junk Ordinance and whether the Town should continue developing it at this time. The discussion focused on junk vehicles, appliances, accumulated materials, unsafe properties, possible enforcement options, and concerns about balancing community standards with private property rights.

The Chief River Road property was discussed as one example of a property concern. The Board also discussed a collapsed garage on Moose Lake Road and whether it may create safety concerns for residents, neighbors, or emergency responders.

A major concern was how the ordinance would be enforced. The Board discussed whether enforcement should be handled by the Town, the County, County Zoning, Health and Human Services, ADRC, the Building Inspector, or law enforcement. Contracting with the Town of Hayward Police Department for ordinance enforcement was discussed as a possible option, with estimated part-time costs discussed in the range of approximately \$10,000 to \$15,000 per year.

The Board also discussed legal concerns with the draft ordinance. Language on page 3 using the word “shall” was discussed because of possible Fourth Amendment concerns related to inspections, property access, and search procedures. It was noted that any ordinance should be reviewed carefully to avoid overreach and to respect property owners’ rights.

There was general agreement that the Town should take a cautious and neighborly approach. Discussion included contacting property owners, helping, encouraging voluntary compliance, and using existing County resources where possible before pursuing formal enforcement. The Board

also discussed the possibility of volunteer cleanup efforts, along with the need to consider liability and possible waivers.

The Board and Commission also discussed the need for a clearer complaint process so residents can report property concerns and so the Town can forward concerns to the appropriate County department or agency when needed.

After discussion, the Board agreed to table further development of the draft Junk Ordinance at this time while additional information is gathered.

4. Follow-Up Items

The following items were discussed for future follow-up:

- Review County ordinance to determine whether it may apply to problematic properties.
- Consider preparing a letter template to send to property owners that identifies concerns and offers neighborly assistance.
- Contact Building Inspector Jon Boss regarding the collapsed garage on Moose Lake Road.
- Research the role of ADRC and Health and Human Services in addressing unsafe or deteriorating properties.
- Research the cost and feasibility of contracting with the Town of Hayward Police Department for ordinance enforcement.
- Consider developing a formal complaint process for residents to report property concerns.
- Place Town ordinances online for public access.
- Explore possible volunteer cleanup options, including liability waivers, if the Town chooses to assist property owners.

No formal action was taken.

5. Adjournment

The meeting adjourned at 6:19 p.m.

Respectfully submitted,

Frank Leuschen III

Town Clerk