

**Town of Round Lake
Regular Town Board Meeting
May 13, 2026 – 6:30 p.m.**

Town of Round Lake Town Hall

1. Call to Order

The Regular Town Board Meeting was called to order at 6:31 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Certification of Meeting Notice

The Clerk certified that the meeting agenda was posted on the Town website and on the posting boards at the Town Hall, Recycling Center, and Fire Station #1.

4. Reorder of Agenda

Chairman Strandlund requested that Agenda Item #13, Approval of Land Use Planning Commission Members, be moved to follow Item #5. There were no objections.

5. Approval of April 9 Regular Meeting Minutes

Motion by Supervisor Wilson, second by Supervisor Palmer, to approve the April 9, 2026 Regular Town Board Meeting minutes. Motion carried 5-0.

6. Approval of Land Use Planning Commission Members

The Board approved the appointments of Ginny Chabek and Julie Schaeffer to the Land Use Planning Commission for terms expiring at the end of April 2029. Julie Schaeffer's background as a licensed title examiner and experience with certified survey maps were noted. Ginny Chabek's continued service as Chair and prior experience with the Planning Commission, Town Board, and County Board of Appeals were also discussed.

Motion by Supervisor Verbeck, second by Supervisor Jensen, to approve the appointments. Motion carried 5-0.

7. Public Comment

Cindy Bjold spoke about the background of the Town's Non-Metallic Mining Ordinance, including prior CUP matters, the change from a 2,000-foot to a 3,000-foot setback, and concerns about the current ordinance review, transparency, legal issues, and consistent review of Town ordinances.

8. Monthly Recycling Card Drawing

The monthly recycling card drawing was held.

9. Road Report

Road Supervisor Doug Laier reported on spring equipment maintenance, road sand removal, and ongoing winter storm cleanup. Updates included sweeper repairs, issues

with the 2025 International truck, Recycling Center roof repairs, beaver activity near Twin Lake Road, and coordination with Milestone Materials for gravel supply and possible rock crushing for the Moose Lake Road project. Supervisor Verbeck asked about storm debris along road rights-of-way. Doug explained that the Town is clearing ditches and moving debris back onto landowners' property but does not have the manpower to chip all storm debris.

10. Land Use Planning Commission Report

Don Stover reported that the Land Use Planning Commission reviewed two Certified Survey Maps. The Commission recommended denial of the Moose Lake Road CSM due to RR-1 residential and F-1 forestry zoning concerns, and recommended approval of the Tiger Cat Flowage/Birch Point Lodge CSM after the surveyor's presentation. The Commission also discussed beginning a section-by-section review of the Town's Comprehensive Plan in preparation for the 2029 update, while considering public involvement and open meetings requirements. The next meeting was scheduled for June 9 at 6:30 p.m.

11. Lake District Report

Supervisor Verbeck reported that Callahan/Mud Lake District representatives attended the 2026 Wisconsin Lakes and Rivers Convention and gathered information on lake districts and lake management. The District's plans, Dam Committee presentation, and lake quality work were also discussed. The Dam Committee may give a future presentation to the Town, either before a regular Board meeting or at a separate meeting. The District's annual meeting was noted for August 18, 2026, at LCO.

12. Moose Lake Road Certified Survey Map

The Board reviewed the Moose Lake Road Certified Survey Map and discussed zoning concerns involving residential and forestry-zoned parcels. Supervisor Verbeck reported that he had contacted Sawyer County Zoning Administrator Jay Kozlowski, and the Board discussed whether the CSM would reduce existing mixed-zoning issues. Although the Land Use Planning Commission recommended denial until rezoning could be addressed, the Board determined the CSM would improve the parcel situation by reducing the number of separate parcels. Motion by Supervisor Verbeck, second by Supervisor Palmer, to approve the CSM as presented. Motion carried 4-1.

13. Tiger Cat Flowage / Birch Point Lodge Certified Survey Map

The Board reviewed the Tiger Cat Flowage/Birch Point Lodge Certified Survey Map, which had been recommended for approval by the Land Use Planning Commission. Discussion included the proposed three-lot CSM, an existing cabin/garage structure, and concerns about possible short-term rental use. It was clarified that approving the CSM does not approve short-term rentals. Motion by Supervisor Verbeck, second by Supervisor Jensen, to approve the CSM following the Land Use Planning Commission recommendation. Motion carried 5-0.

14. Picnic License

The Board reviewed the Town of Round Lake Fire Auxiliary's picnic license application for Firefest on August 1, 2026. The license would allow temporary beer and wine sales but not liquor. The paperwork and payment were received, with one signature still needed from David Wells. Motion by Supervisor Wilson, second by Supervisor Jensen, to approve the picnic license pending the missing signature. Motion carried 5-0.

15. Operator License

The Board reviewed Carry Savan's operator license application for May 13, 2026, through July 1, 2026. The Clerk reported that the paperwork, payment, server/seller certificate, and background check were complete. Motion by Supervisor Jensen, second by Supervisor Verbeck, to approve the operator license. Motion carried 5-0.

16. Driveway Permit

The Board reviewed Mark Kauffman's driveway permit application. Road Supervisor Doug Laier had reviewed and approved the driveway location. Discussion included providing driveway construction information for emergency vehicle access and correcting a Tax ID discrepancy before finalizing the permit. Motion by Supervisor Verbeck, second by Supervisor Palmer, to approve the driveway permit with the Tax ID correction. Motion carried 5-0.

17. Clear Lake Boat Landing

The Board discussed concerns with the Clear Lake Boat Landing, including difficulty launching boats, pontoons, and docks due to shallow water and landing conditions. Carol Manden spoke about the issue, and it was noted that Round Lake Marina was also unable to get its barge into the water. Supervisor Jensen discussed possible DNR permit options and improvements to the landing. The Board also discussed potential funding sources, including a Recreational Boating Facilities Grant, a Fish and Sport Grant, and possible Army Corps of Engineers assistance. Further review by the Planning Commission and follow-up with the DNR were discussed.

18. Milestone Materials / Mrotek Pit Crushing and Paving Operations

Scott Coles of Milestone Materials reported on crushing operations at the Mrotek Pit, including the current crushing schedule and the possibility of additional crushing later in the year. The Board discussed arranging a tour of the crushing and asphalt operations for Town Board and Land Use Planning Commission members. Discussion also included dust, noise, environmental compliance, and inspection information. Milestone Materials and Monarch Paving addressed dust suppression and operations, and Supervisor Wilson discussed County inspections and whether inspection schedules or reports could be made available to the public.

19. Town of Round Lake Non-Metallic Mining Ordinance

Chairman Strandlund discussed the current review of the Town's Non-Metallic Mining Ordinance, including potential legal concerns and the need for careful communication.

The Board discussed relying on the Town Attorney's review and avoiding unnecessary legal risk, including possible defamation concerns. No formal action was taken.

20. Matters Raised at the Annual Meeting of the Electors

The Board discussed several matters from the Annual Meeting of the Electors, including virtual attendance, a possible financial audit, and Elector Resolution 01-2026. The Board voted to place virtual attendance for the Annual Meeting on a future agenda. The Board also decided not to proceed with a financial audit at this time due to cost and instead approved having the Clerk attend Wisconsin Towns Association training. Elector Resolution 01-2026 was tabled pending additional legal input. All three motions carried 5-0.

21. Moose Lake Road Improvement Project

Chairman Strandlund discussed engineering concerns and possible additional costs related to the Moose Lake Road Improvement Project. The Board agreed that more clarification was needed before considering additional project expenses. Motion by Supervisor Verbeck, second by Supervisor Wilson, to table the item. Motion carried 5-0.

22. Wisconsin State Firefighters Association

The Board discussed possible Wisconsin State Firefighters Association membership for Fire Department members for the 2026–2027 membership cycle. Mike Feldner explained membership benefits, including insurance coverage, legislative updates, Wisconsin Fire Journal subscriptions, and convention discounts. The cost discussed was \$30 per member. The Board discussed confirming current membership status, eligible active members, and possible funding sources. Motion by Supervisor Verbeck, second by Supervisor Jensen, to table the discussion. Motion carried 5-0.

23. Fire Report

Fire Chief Mike Schmidt provided the Fire Report. Discussion included recent Fire Department calls and volunteer recruitment. The Board discussed posting a notice on the Town website requesting additional Fire Department volunteers.

24. Clerk Report

The Clerk provided a report including April 2026 budget-to-date information, revenues, and expenses.

25. Treasurer's Report

The Treasurer's Report was provided.

26. Checks and Deposits

The Board reviewed checks and vouchers. Motion by Supervisor Palmer, second by Supervisor Wilson, to approve checks and vouchers. Motion carried 5-0.

27. Correspondence

The Board discussed correspondence and updates, including appreciation for the Clerk and Treasurer for Administrative Professionals Day, a possible reopening of a federally owned gravel pit on Moose Lake Road, and whether the federal government is required to follow the Town's mining ordinance. The Board also discussed possible expansion of parking at Fire Station #1, electronic waste collection policies at the Recycling Center, and whether non-resident fees should be considered. Supervisor Jensen also recognized National Police Week and Sawyer County law enforcement.

28. Future Agenda Items

Future agenda items included further discussion regarding:

- Further discussion regarding a possible ambulance garage and related emergency response infrastructure in the Town of Round Lake.
- Possible request for support from State Representative Chanz Green for an ambulance garage and housing in the Town. Purpose of the proposed ambulance garage and housing would be to help reduce emergency response times in remote areas. Chairman Strandlund read correspondence from Representative Chanz Green regarding legislative investments benefiting local communities.

29. Adjournment

The meeting adjourned at 8:55 p.m.

Respectfully submitted,
Frank Leuschen III
Town Clerk

OFFICIAL


TOWN OF ROUND LAKE
STATE OF WISCONSIN




chairperson



supervisor



supervisor



supervisor



supervisor

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