

Town of Round Lake – Regular Board Meeting

Thursday June 11th, 2026, 6:30 p.m. at Town Hall (10625 N County Road A)

and via Virtual Platform

Join the meeting link:

<https://townofroundlake.my.webex.com/townofroundlake.my/j.php?MTID=m42a9d27ad895ddca8b1419bd19677028>

Join by meeting number:

Meeting number (access code): **2550 383 1118**

Meeting password: MgKdgQDa888 (64534732 when dialing from a phone or video system)

- 1) **Call to Order – 6:30 p.m.**
- 2) **Pledge of Allegiance**
- 3) **Certification of Proper Meeting Notice (§ 19.84)**
- 4) **Approval/Reordering of Current Agenda**
- 5) **Approval of Minutes:**
 - a. Special Joint Meeting – May 13th, 2026
 - b. Regular Board Meeting – May 13th, 2026
- 6) **Public Comments**
 - a. Members of the public will have the opportunity to address the Town Board. Comments will be limited to three (3) minutes per person and must be directed to the Town Board. The Town Board cannot take action on any matter that is not listed on this agenda in accordance with Wis. Stat. Ch. 19 (Open Meetings Law). Individuals wishing to speak are asked to sign in and complete a public-comment sheet before the start of the meeting.
- 7) **Monthly Recycling Card Drawing**
- 8) **Road Report – Doug Laier, Road Crew**
- 9) **Land Use Plan Commission Report – Virginia Chabek, Plan Commission Chair**
- 10) **Callahan/Mud Lake District Report – Supervisor Verbeck**
- 11) **Discussion/Possible Action – Callahan and Mud Lake Dam WDNR Follow-Up – Matt Casper**
 - a. Review and discussion of the Callahan and Mud Lake Dam, including September 1, 2022, WDNR letter, dam inspection materials, delinquent follow-up related to dam ownership, and proposed next steps. Discussion may include a presentation from the Callahan/Mud Lake District, coordination between the Town and Lake District, and possible development of a joint response to WDNR requesting an update and/or extension of applicable timelines. The Town Board may approve, deny, table, or provide directions on next steps.
- 12) **Discussion/Possible Action – Clear Lake Boat Landing Update – Supervisor Jensen**
 - a. Update and discussion regarding the Clear Lake boat landing, including current conditions, maintenance, safety concerns, potential improvements, and any related coordination or recommendations. The Town Board may discuss the matter and provide directions or take action as deemed appropriate.

Supporting materials referenced in this agenda are available for public inspection at the Town Clerk's Office during normal business hours.

- 13) Discussion/Possible Action – Review of Letter to Representative Chanz Green Regarding Ambulance Garage and Emergency Response Infrastructure**
- a. Review and consideration of a draft letter to Representative Chanz Green requesting assistance with identifying possible state funding for an ambulance garage and emergency response housing in the Town of Round Lake. Discussion may include emergency response times, the previously approved land donation, the need for improved emergency medical infrastructure, and possible revisions to the letter. The Town Board may approve, deny, table or modify authorization to send the letter.
- 14) Discussion/Possible Action – COM2 Electronic Recycling Contract Renewal**
- a. Review and consideration of renewal or extension of the Town of Round Lake’s electronic recycling collection agreement with COM2 Recycling Solutions for electronic waste collection and recycling services at the Town Recycling Center. Discussion may include the current contract terms, accepted items, DNR registration and compliance requirements, collection procedures, insurance requirements, length of any contract extension, and whether to renew, modify, or discontinue the agreement. The Town Board may approve, deny, table, or provide direction regarding renewal of the contract and the length of any extension.
- 15) Discussion/Possible Action – Proposed Amendments to Town of Round Lake Road Use Ordinance**
- a. Review and consideration of proposed amendments to the Town of Round Lake Road Use Ordinance. Discussion may include updates related to parking on Town roads during or after winter weather events, snow and ice removal, emergency snow removal procedures, vehicle towing and related costs, updates to the Town Driveway Ordinance reference, and general formatting/title corrections. The Town Board may approve, deny, table, or modify the proposed ordinance amendments.
- 16) Discussion/Possible Action – Class A and Class B Alcohol Beverage License Applications**
- a. Review and consideration of Class A and Class B alcohol beverage license applications submitted to the Town of Round Lake for the July 1, 2026 – June 30, 2027, license period. Discussion may include review of completed applications, required fees, publication requirements if applicable, background or eligibility review, premises information, and compliance with applicable Wisconsin Statutes, including Wis. Stat. Ch. 125 and related Wisconsin Department of Revenue requirements. The Town Board may approve, deny, table, or condition approval of any license application as allowed by law.
- 17) Discussion/Possible Action – Operator License Applications (Bartender Licenses)**
- a. Review and consideration of operator license applications, also known as bartender licenses, submitted to the Town of Round Lake for the July 1, 2026 – June 30, 2027, license period. Discussion may include review of completed applications, required fees, responsible beverage server training or other eligibility requirements, background checks, and compliance with applicable Wisconsin Statutes, including Wis. Stat. § 125.17 and related Wisconsin Department of Revenue requirements. The Town Board may approve, deny, table, or condition approval of any operator license application as allowed by law.
- 18) Discussion/Possible Action – Cigarette, Tobacco, and Electronic Vaping Device License Applications**
- a. Review and consideration of cigarette, tobacco, and electronic vaping device license applications submitted to the Town of Round Lake for the July 1, 2026 – June 30, 2027, license period. Discussion may include review of completed applications, required fees, premises information, and compliance with applicable Wisconsin Statutes and Wisconsin Department of Revenue requirements related to retail sales of cigarettes, tobacco products, and electronic vaping devices. The Town Board may approve, deny, table, or condition approval of any license application as allowed by law.
- 19) Discussion/Possible Action – Wisconsin State Firefighters Association Memberships for Town of Round Lake Fire Department Members**
- a. Review and consideration of annual Wisconsin State Firefighters Association memberships for eligible Town of Round Lake Fire Department members for the July 1, 2026 – June 30, 2027, membership cycle. Discussion may include membership cost, eligibility, available benefits, enrollment process, and whether payment may be made from the Fire Department budget, training budget, or 2% Fire Dues fund. The Town Board may approve, deny, table, or modify payment authorization.
- 20) Fire Department Report – Mike Schmidt, Fire Chief**
- a. Written monthly report
 - b. Fire inspections

Supporting materials referenced in this agenda are available for public inspection at the Town Clerk’s Office during normal business hours.

21) Clerk's Report

- a. Year-to-date budget reports

22) Treasurer's Report

- a. Monthly receipts, vouchers, and account balances

23) Approval of Checks and Vouchers

24) Correspondence, Reports from Conferences, Seminars, Meetings

- a. For discussion only – no action will be taken.

25) Future Agenda Items

26) Adjournment

Discussion and possible action may occur on items specifically noticed as such.

Note: It is possible that members of, and possibly a quorum of, other decision-making bodies of the Town of Round Lake — such as the Land Use Planning Commission (LUPC), Plan Commission, or other committees and commissions — may be present at this meeting to gather information about subjects over which they may have decision-making responsibility.

Such presence may constitute a meeting of those other bodies pursuant to *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993). No action will be taken by any body other than the Town Board at this meeting, and no action will be taken except as specifically noticed on the agenda.

Notice posted on Tuesday, June 9, 2026, by Frank Leuschen III, Clerk, Town of Round Lake.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. Please contact the Town Clerk at (715) 462-9271 to request such accommodation.