

Town of Round Lake – Regular Board Meeting

Wednesday May 13th, 2026, 6:30 p.m. at Town Hall (10625 N County Road A)

and via Virtual Platform

Join the meeting link:

<https://townofroundlake.my.webex.com/townofroundlake.my/j.php?MTID=mbab6b773e8ca244d8775b3f7a915a722>

Join by meeting number:

Meeting number (access code): **2559 150 3601**

Meeting password: M8Nje833uvn (68653833 when dialing from a phone or video system)

- 1) Call to Order – 6:30 p.m.
- 2) Pledge of Allegiance
- 3) Certification of Proper Meeting Notice (§ 19.84)
- 4) Approval/Reordering of Current Agenda
- 5) Approval of Minutes:
 - a. Regular Board Meeting – April 9th, 2026
- 6) Public Comments
 - a. Members of the public will have the opportunity to address the Town Board. Comments will be limited to three (3) minutes per person and must be directed to the Town Board. The Town Board cannot take action on any matter that is not listed on this agenda in accordance with Wis. Stat. Ch. 19 (Open Meetings Law). Individuals wishing to speak are asked to sign in and complete a public-comment sheet before the start of the meeting.
- 7) Monthly Recycling Card Drawing
- 8) Road Report – Doug Laier, Road Crew
- 9) Land Use Plan Commission Report – Virginia Chabek, Plan Commission Chair
- 10) Callahan/Mud Lake District Report – Supervisor Verbeck
- 11) Discussion/Possible Action – Certified Survey Map (CSM) – Moose Lake Road Property Division – Michael P. Dombeck
 - a. Review and consideration of a Certified Survey Map located in Section 25, Township 41 North, Range 6 West, Town of Round Lake, Sawyer County, Wisconsin, involving property along Moose Lake Road and Moose Lake. The proposed land division was prepared by Jesse Suzan Land Surveying LLC. The Town Board may approve, deny, or approve with conditions the proposed Certified Survey Map.
- 12) Discussion/Possible Action – Certified Survey Map (CSM) – Tiger Cat Flowage Property Division – Birch Point Lodge LLC
 - a. Review and consideration of a Certified Survey Map located in Section 16, Township 41 North, Range 7 West, Town of Round Lake, Sawyer County, Wisconsin, involving property within the Plat of Tiger Cat. The proposed land division includes driveway and septic easements and was prepared by Jesse Suzan Land Surveying LLC. The Town Board may approve, deny, or approve with conditions the proposed Certified Survey Map.

Supporting materials referenced in this agenda are available for public inspection at the Town Clerk's Office during normal business hours.

- 13) Discussion/Possible Action – Appointment of Land Use Planning Commission Members (2026–2029 Term)**
- a. Review and consideration of the appointment of Virginia Chabek and Julie Schaeffer to the Town of Round Lake Land Use Planning Commission for terms expiring at the end of April 2029. The Town Board may consider the qualifications, willingness to serve, and continued participation of the proposed members and may approve, deny, or modify the proposed appointments.
- 14) Discussion/Possible Action – Picnic License Application – Town of Round Lake Fire Auxiliary – Fire Fest**
- a. Review and consideration of a Picnic License application submitted by the Town of Round Lake Fire Auxiliary pursuant to Wis. Stat. § 125.26 for the Fire Fest event to be held in August at Louise Landing, 10995 N Louies Landing Rd, Hayward, WI 54843. The Town Board may review the application materials and may approve, deny, or approve with conditions the requested Picnic License.
- 15) Discussion/Possible Action – Operator’s License (Bartender’s License) Application – Kerri Sabin (May 13, 2026 – July 1, 2026)**
- a. Review and consideration of an application submitted by Kerri Sabin for an Operator’s License pursuant to Wis. Stat. § 125.17, for the licensing period beginning May 13, 2026, and expiring July 1, 2026. The Town Board may consider the applicant’s qualifications, including completion of required background review, responsible beverage server training, and receipt of applicable fees, and may approve, deny, or approve with conditions the requested Operator’s License.
- 16) Discussion/Possible Action – Driveway Permit Application – Mark Kauffman (Tax ID #25868)**
- a. Review and consideration of a driveway permit application submitted by Mark Kauffman for property identified as Tax ID #25868. The Town Board will review the application and all submitted and applicable materials, including compliance with the Town of Round Lake Driveway Ordinance and any related standards or recommendations. The Town Board may approve, deny, or approve with conditions the requested driveway permit.
- 17) Discussion/Possible Action – Clear Lake Boat Landing Update – Supervisor Jensen**
- a. Update and discussion regarding the Clear Lake boat landing, including current conditions, maintenance, safety concerns, potential improvements, and any related coordination or recommendations. The Town Board may discuss the matter and provide directions or take action as deemed appropriate.
- 18) Discussion/Possible Action – Milestone Materials / Monarch Paving – 2026 Crushing and Paving Operations at Mrotek Pit**
- a. Presentation and discussion by representatives of Milestone Materials / Monarch Paving regarding planned 2026 crushing and paving operations associated with the Mrotek Pit, including operational overview, anticipated activities, scheduling, and related informational updates for the Town Board. The Town Board may discuss the information presented and provide comments or directions as deemed appropriate.
 - b. Review and consideration of a proposed informational tour of the Mrotek Pit, crushing operation, and asphalt plant for interested members of the Town Board and Land Use Planning Commission. Discussion may include potential scheduling, coordination, attendance, and related informational purposes associated with the proposed site visit. The Town Board may discuss and provide directions regarding participation and scheduling of the proposed tour.
- 19) Review of Town of Round Lake Nonmetallic Mining Licensing Ordinance No. 2022-04 and Related Statutory Considerations**
- a. Review and discussion of the Town of Round Lake Nonmetallic Mining Licensing Ordinance, including potential clarification, modification, enforcement, regulatory authority, and consistency with applicable Town, County, and State regulations. Discussion may include review of related correspondence, public comments, reports, legal interpretations, news articles, and other materials relevant to the ordinance and non-metallic mining operations. **This item is for discussion purposes only. No formal action or ordinance amendment will be taken at this meeting.**
- 20) Discussion/Possible Action – Matters Raised at the April 21, 2026, Annual Meeting of the Electors**
- a. Review and discussion of motions and recommendations raised and passed at the April 21, 2026 Annual Meeting of the Electors, including but not limited to requests for a financial audit or review, Clerk/Treasurer compensation and appointment structure, Elector Resolution No. 2026-01 concerning the Town’s Comprehensive Plan and Northwoods character, and development of a teleconference policy for future Annual Meetings. Portions of these matters may also be discussed under other related agenda items during the meeting, including discussions relating to the Nonmetallic Mining Ordinance or other associated Town business. The Town Board may discuss the advisory motions of the electors and may provide directions or take action as authorized by law.

21) Discussion and Possible Action – Moose Lake Road Improvement Project

- a. Review and consideration of proposed frost heave mitigation and unsuitable soil remediation recommendations within the Moose Lake Road Improvement Project, including associated engineering recommendations and estimated costs. The Town Board may discuss and provide direction regarding inclusion of the proposed work in the project plans.
- b. Discussion regarding an additional public informational meeting with Northwest Engineering (NWBE) concerning the Moose Lake Road Improvement Project anticipated to occur in June 2026.

22) Discussion/Possible Action – Wisconsin State Firefighters Association Memberships for Town of Round Lake Fire Department Members

- a. Review and consideration of payment for annual Wisconsin State Firefighters Association memberships for members of the Town of Round Lake Fire Department for the July 1, 2026 – June 30, 2027, membership cycle at a rate of \$30.00 per member. Discussion may include associated membership benefits, including accidental death and dismemberment coverage, legislative updates, Wisconsin Fire Journal subscriptions, convention registration discounts, and other benefits available through membership. The Town Board may approve, deny, or modify authorization for payment of memberships and related costs.

23) Fire Department Report – Mike Schmidt, Fire Chief

- a. Written monthly report
- b. Fire inspections

24) Clerk's Report

- a. Year-to-date budget reports
- b. Board of Review: May 18th, 2026, 5:00 p.m. to 7:00 p.m.

25) Treasurer's Report

- a. Monthly receipts, vouchers, and account balances

26) Approval of Checks and Vouchers

27) Correspondence, Reports from Conferences, Seminars, Meetings

- a. For discussion only – no action will be taken.

28) Future Agenda Items

29) Adjournment

Discussion and possible action may occur on items specifically noticed as such.

Note: It is possible that members of, and possibly a quorum of, other decision-making bodies of the Town of Round Lake — such as the Land Use Planning Commission (LUPC), Plan Commission, or other committees and commissions — may be present at this meeting to gather information about subjects over which they may have decision-making responsibility.

Such presence may constitute a meeting of those other bodies pursuant to *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993). No action will be taken by any body other than the Town Board at this meeting, and no action will be taken except as specifically noticed on the agenda.

Notice posted on Monday, May 11, 2026, by Frank Leuschen III, Clerk, Town of Round Lake.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. Please contact the Town Clerk at (715) 462-9271 to request such accommodation.