

# Town of Round Lake – Regular Board Meeting

Thursday March 12<sup>th</sup>, 2026, 6:30 p.m. at Town Hall (10625 N County Road A)

and via Virtual Platform

Join the meeting link:

<https://townofroundlake.my.webex.com/townofroundlake.my/j.php?MTID=mc1b80e53f6737a74fc9745efe2aba98b>

Join by meeting number:

Meeting number (access code): **2552 989 6061**

Meeting password: j5WuMY3Jam8 (55986935 when dialing from a phone or video system)

- 1) **Call to Order – 6:30 p.m.**
- 2) **Pledge of Allegiance**
- 3) **Certification of Proper Meeting Notice (§ 19.84)**
- 4) **Approval/Reordering of Current Agenda**
- 5) **Approval of Minutes:**
  - a. Regular Board Meeting – February 12th, 2026
- 6) **Public Comments**
  - a. Members of the public will have the opportunity to address the Town Board. Comments will be limited to three (3) minutes per person and must be directed to the Town Board. The Town Board cannot take action on any matter that is not listed on this agenda in accordance with Wis. Stat. Ch. 19 (Open Meetings Law). Individuals wishing to speak are asked to sign in and complete a public-comment sheet before the start of the meeting.
- 7) **Monthly Recycling Card Drawing**
- 8) **Road Report – Doug Laier, Road Crew**
- 9) **Land Use Plan Commission Report – Virginia Chabek, Plan Commission Chair**
- 10) **Callahan/Mud Lake District Report – Supervisor Verbeck**
  - a. Town Hall Use Contract/Form
- 11) **Discussion and Possible Action – Town Board Land Use Approval – Shipping Container – 12003 W Twin Lake Road**
  - a. Discussion and possible action regarding a Town Approval Application and Sawyer County Land Use Permit application submitted by property owner Chuxie Barrows for placement of a shipping container accessory structure at 12003 W Twin Lake Road, Town of Round Lake (RR-1 zoning district). Application materials include site information, dimensions (approximately 8 ft x 40 ft container), proposed placement sketches, and County zoning submittals. The Town Board will review the request under applicable Town and County zoning requirements and may take action to approve, approve with conditions, deny, or table the request and authorize completion of the Town approval form.
- 12) **Discussion/Possible Action – Conditional Use Permit – CUP #26-008 – Matt Iverson**
  - a. Review and discussion of a Conditional Use Permit (CUP) application submitted by Matt Iverson requesting approval for the construction of a 30 ft x 25 ft detached accessory building (garage) on a vacant parcel located in the Town of Round Lake. The property is currently zoned Forestry One (F-1). Under Sawyer County zoning requirements,

Supporting materials referenced in this agenda are available for public inspection at the Town Clerk's Office during normal business hours.

construction of an accessory structure prior to the construction of a principal dwelling requires approval through a Conditional Use Permit. The Town Board may review the application materials, consider the recommendation of the Land Use Planning Commission, and determine whether to forward a recommendation to Sawyer County Zoning, including any potential conditions associated with the permit.

**13) Discussion/Possible Action – Rezoning Request – RZN #26-006 – James Sokup and Sydney Ringheim**

- a. Review and discussion of a rezoning request submitted to Sawyer County Zoning and Conservation by James Sokup and Sydney Ringheim requesting the rezoning of approximately 3.49 acres from Agricultural One (A-1) to Residential/Recreational One (RR-1). The property is located in Section 19, Town of Round Lake, and currently consists of a parcel that is partially zoned A-1 and partially zoned RR-1. The proposed rezoning would bring the entire parcel into the Residential/Recreational One (RR-1) zoning district. The Town Board may review the request, consider the recommendation of the Land Use Planning Commission, and determine whether to forward a recommendation to Sawyer County Zoning regarding the proposed rezoning.

**14) Discussion and Possible Action – Moose Lake Road Improvement Project – Selection of Alternative Proposal**

- a. Discussion and possible action regarding the Moose Lake Road Improvement Project (CTH A to F.F.R. 320) in coordination with WisDOT. Alternatives include the no-build option, mill and overlay resurfacing, and pulverize-and-relay with added base and asphaltic surface. The Town Board may discuss the alternatives and may take action to select or support an alternative proposal for continued design and scheduling toward potential construction.

**15) Discussion/Possible Action – Requests for Exemption from Town Road Weight Limit Restrictions**

- a. Review and possible action regarding requests for exemptions from the Town of Round Lake seasonal 6-ton road weight limit restrictions for certain service providers. Requests have been received from Republic Services to allow access for waste collection services to Callahan Lake Resort Lodge (Noelle Koch) and Louie Landing Bar and Grill (Bruce Hoffman) during the weight restriction period. Additionally, a request has been received from Roadrunner Towing seeking preauthorization to operate on Town roads during the weight restriction season for the purpose of assisting motorists in need. The Town Board may review the requests, consider road maintenance and safety implications, and determine whether to grant exemptions, establish conditions, or take other appropriate action.

**16) Discussion/Possible Action – Snowmobile Access – Pit Road to Phipps Fire Lane**

- a. Discussion and possible action regarding snowmobile access along Pit Road to Phipps Fire Lane within the Town of Round Lake. The Town Board may review safety considerations, road maintenance impacts, current trail or route connections, and coordination with local snowmobile clubs and other relevant stakeholders in determining whether to allow, restrict, or take other action regarding snowmobile use along this corridor.

**17) Discussion/Possible Action – Budget Resolution No. 03-2026 – EMS Funding Assistance Program Award Reserve Account Transfer**

- a. Review and possible action regarding Budget Resolution No. 03-2026, amending the 2026 Town of Round Lake Budget pursuant to Wis. Stat. §65.90(5)(a). The proposed resolution authorizes the transfer and appropriation of \$122.85 from the EMS Funding Assistance Program Award Reserve Account to Fire Department expense account DFK 52200 for eligible fire and EMS-related expenditures. Adoption of the resolution requires a two-thirds vote of the entire membership of the Town Board.

**18) Discussion/Possible Action – Sawyer County Mutual Fire Protective Assistance Contract (Mutual Aid Plan)**

- a. Review and possible action regarding the Sawyer County Mutual Fire Protective Assistance Contract, establishing a mutual aid plan among participating fire departments and emergency service organizations within Sawyer County for coordinated assistance during emergencies that exceed local response capabilities. The agreement outlines procedures for requesting assistance, operational command structure, legal responsibilities, and coordination through the Sawyer County Fire and Emergency Service Association. The Town Board may consider authorizing execution of the agreement on behalf of the Town of Round Lake Fire Department.

**19) Fire Department Report – Mike Schmidt, Fire Chief**

- a. Written monthly report
- b. Fire inspections

**20) Clerk's Report**

- a. Year-to-date budget reports

- b. Annual Town Meeting: April 21<sup>st</sup>, 2026 @ 4:00 p.m.
- c. BOR: April 27, 2026 – June 11, 2026

**21) Treasurer's Report**

- a. Monthly receipts, vouchers, and account balances

**22) Approval of Checks and Vouchers**

**23) Motion to Convene in Closed Session – American Tower Lease (Site #211543)**

- a. The Town Board may consider a motion to convene in closed session pursuant to Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public property, the investment of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- b. The purpose of the closed session is to review and discuss multiple offers and negotiation considerations related to the American Tower lease for Site #211543, located at 11556 W Lawry Road, Hayward, WI 54843, including potential lease amendments, renewal terms, financial considerations, and other contractual matters where public discussion may adversely affect the Town's bargaining position.
- c. Prior to entering closed session, the presiding officer shall announce the nature of the business to be considered and the statutory authority for the closed session as required by Wis. Stat. §19.85(1). The Town Board will vote by roll call on the motion to convene in closed session pursuant to Wis. Stat. §19.85(2).

**24) Reconvene in Open Session – Possible Action Regarding American Tower Lease (Site #211543)**

- a. The Town Board will reconvene in open session pursuant to Wis. Stat. §19.85(2).
- b. Discussion and possible action regarding matters related to the American Tower lease for Site #211543, located at 11556 W Lawry Road, Hayward, WI 54843, including consideration of offers, lease amendments, renewal terms, negotiation direction, or other actions as deemed appropriate by the Town Board.

**25) Correspondence, Reports from Conferences, Seminars, Meetings**

- a. For discussion only – no action will be taken.

**26) Future Agenda Items**

**27) Adjournment**

**Discussion and possible action may occur on items specifically noticed as such.**

Note: It is possible that members of, and possibly a quorum of, other decision-making bodies of the Town of Round Lake — such as the Land Use Planning Commission (LUPC), Plan Commission, or other committees and commissions — may be present at this meeting to gather information about subjects over which they may have decision-making responsibility.

Such presence may constitute a meeting of those other bodies pursuant to *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993). No action will be taken by any body other than the Town Board at this meeting, and no action will be taken except as specifically noticed on the agenda.

Notice posted on Monday, March 9, 2026, by Frank Leuschen III, Clerk, Town of Round Lake.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. Please contact the Town Clerk at (715) 462-9271 to request such accommodation.