

Town of Round Lake – Regular Board Meeting

**Thursday February 12th, 2026, 6:30 p.m. at Town Hall (10625 N County Road A)
and via Virtual Platform**

Join the meeting link:

<https://townofroundlake.my.webex.com/townofroundlake.my/j.php?MTID=m2d954885d83a07263925e991dc281999>

Join by meeting number:

Meeting number (access code): **2555 390 9847**

Meeting password: 3TWxB8uCeM4 (38992882 when dialing from a phone or video system)

- 1) Call to Order – 6:30 p.m. (After Public Involvement Meeting for Moose Lake Road Pavement Improvement Project)**
- 2) Pledge of Allegiance**
- 3) Certification of Proper Meeting Notice (§ 19.84)**
- 4) Approval/Reordering of Current Agenda**
- 5) Approval of Minutes:**
 - a. Regular Board Meeting – January 8th, 2026
- 6) Public Comments**
 - a. Members of the public will have the opportunity to address the Town Board. Comments will be limited to three (3) minutes per person and must be directed to the Town Board. The Town Board cannot take action on any matter that is not listed on this agenda in accordance with Wis. Stat. Ch. 19 (Open Meetings Law). Individuals wishing to speak are asked to sign in and complete a public-comment sheet before the start of the meeting.
- 7) Monthly Recycling Card Drawing**
- 8) Road Report – Doug Laier, Road Crew**
- 9) Land Use Plan Commission Report – Virginia Chabek, Plan Commission Chair**
- 10) Callahan/Mud Lake District Report – Supervisor Verbeck**
 - a. Town Hall Use Contract/Form
- 11) Discussion and Possible Action – Moose Lake Road Improvement Project – Selection of Alternative Proposal**
 - a. Discussion and possible action regarding the Moose Lake Road Improvement Project (CTH A to F.F.R. 320) in coordination with WisDOT, including review of the project purpose, identified pavement and drainage needs, and the conceptual project alternatives presented through the public involvement process. Alternatives include the no-build option, mill and overlay resurfacing, and pulverize-and-relay with added base and asphaltic surface. The Town Board may discuss the alternatives and may take action to select or support an alternative proposal for continued design and scheduling toward potential construction.
- 12) Discussion and Possible Action – Certified Survey Map Approval – The Preserve – Jeremy Hill / Scott Thiermann**
 - a. Discussion and possible action regarding a Certified Survey Map prepared by Point North Land Surveying on behalf of Jeremy Hill (The Preserve at MBF, LLC) and Scott Thiermann involving a combination of Lot 8 of CSM #5428 and portions of Outlots within The Preserve Phase 2 and Phase 4, located in Section 11, Town of Round Lake. The proposed map creates Lot 1 (approximately 6.99 acres total) and Outlot 11 and depicts private roadway and easement areas, including the Preserve Road corridor. The Town Board will review the CSM sheets, ownership certificates, and related materials and may take action to approve, conditionally approve, or deny the Certified Survey Map and authorize required Town signatures.
- 13) Discussion and Possible Action – Town Board Land Use Approval – Shipping Container – 12003 W Twin Lake Road**

Supporting materials referenced in this agenda are available for public inspection at the Town Clerk's Office during normal business hours.

- a. Discussion and possible action regarding a Town Approval Application and Sawyer County Land Use Permit application submitted by property owner Chuxie Barrows for placement of a shipping container accessory structure at 12003 W Twin Lake Road, Town of Round Lake (RR-1 zoning district). Application materials include site information, dimensions (approximately 8 ft x 40 ft container), proposed placement sketches, and County zoning submittals. The Town Board will review the request under applicable Town and County zoning requirements and may take action to approve, approve with conditions, deny, or table the request and authorize completion of the Town approval form.
- 14) Discussion/Possible Action – American Tower Lease (Site #211543)**
- a. Discussion and possible action regarding matters related to the American Tower lease for Site #211543, located at 11556 W Lawry Road, Hayward, WI 54843, including potential amendments, renewal terms, or other actions as may be necessary. This item is scheduled to allow the Town Board to review available information and documentation and to determine appropriate next steps.
- 15) Discussion and Possible Action – Initiation of Development Process for a Junk or Public Nuisance Ordinance**
- a. Discussion and possible action regarding whether the Town Board should proceed with initiating the development of a Town Junk or Public Nuisance Ordinance. The Board will review the potential purpose, scope, and policy considerations of adopting such an ordinance, including enforcement authority, complaint and abatement procedures, impacts on property owners, and consistency with existing County ordinances and Wisconsin Statutes. Discussion may include directions to the Land Use Planning Commission to begin drafting work.
- 16) Discussion/Possible Action – Ordinance Review and Potential Amendment Process – Town Road Use Ordinance No. 8401 D (19)**
- a. Discussion and possible action regarding whether to initiate the process to review and amend Town of Round Lake Town Road Use Ordinance No. 8401 D (19) to consider adding or updating provisions related to winter road use, snow emergency declarations, and parking restrictions on town roads during snow events. The existing ordinance governs use of Town road rights-of-way, prohibited vehicles, driveway connections, weight limitations, road damage responsibility, and enforcement provisions. The Town Board will discuss potential ordinance updates addressing authority and procedures to limit or prohibit parking and unnecessary traffic on Town roads during declared snow emergencies for public safety and snow removal operations, including designation of an official authorized to declare a snow emergency and provide public notice.
 - b. Discussion will reference applicable Wisconsin Statutes, including:
 - i. Wis. Stat. § 349.13(1e)(c)2. – Authority regarding parking regulations and snow emergency signage posted at municipal boundaries by two-thirds board vote,
 - ii. Wis. Stat. § 323.11 – Local emergency management powers, and
 - iii. Wis. Stat. § 323.14(4)(a) – Authority during declared emergencies to restrict or remove unnecessary vehicular and pedestrian traffic from highways.
- 17) Discussion/Possible Action – Ordinance Review and Potential Amendment Process – Citation Enforcement Ordinance No. 9402**
- a. Discussion and possible action regarding whether to initiate the process to review and amend Town of Round Lake Ordinance No. 9402 – Relating to Issuance of Citations for Violations of Town Ordinances, which authorizes the Town to use citation procedures for ordinance enforcement and establishes citation form, deposit schedules, and enforcement authority. The Town Board will discuss whether updates are needed to citation authority, schedules, and enforcement procedures, and may direct preparation of draft amendments.
- 18) Discussion/Possible Action – Ordinance Review and Potential Amendment Process – Nonmetallic Mining Licensing Ordinance No. 2022-04**
- a. Discussion and possible action regarding whether to initiate the process to review and amend Town of Round Lake Ordinance No. 2022-04 – Nonmetallic Mining Licensing Ordinance, which establishes licensing requirements, operational standards, application procedures, and enforcement provisions for nonmetallic mining operations within the Town. The Town Board will discuss potential updates, scope of review, and next steps, which may include directing staff and/or the Plan Commission to prepare draft amendment language and supporting materials.
- 19) Discussion and Possible Action – Review of 2025 Financial Statement Worksheet**
- a. Discussion and possible action regarding review of a draft financial statement worksheet summarizing Town revenues and expenditures for fiscal year 2025. The worksheet is a working draft format intended for compilation and verification

of year-end financial data and reporting totals. The Town Board may review the document structure and reporting categories and provide direction regarding completion, adjustments, and next steps for final financial reporting and submission requirements.

20) Discussion and Possible Action – Budget Resolution No. 01-2026 – Application of 2025 Budget Surplus to 2026 Budget and Reserve Accounts

- a. Discussion and possible action regarding adoption of Budget Resolution No. 01-2026 amending the 2026 Town Budget pursuant to Wis. Stat. § 65.90(5)(a) to apply surplus funds from the 2025 Budget Year in the total amount of \$358,447.56 to the 2026 Budget and allocate those funds to Town reserve accounts. The resolution provides for placement of surplus funds into the Undesignated Reserve Account and establishes and funds the EMS Funding Assistance Program Award Reserve Account in the amount of \$33,770.14, with the remaining balance allocated to the Undesignated Reserve Account. The Town Board may take action to adopt the resolution by the required two-thirds vote.

21) Discussion and Possible Action – Budget Resolution No. 02-2026 – Transfer from EMS Funding Assistance Program Award Reserve to Fire Department Budget

- a. Discussion and possible action regarding adoption of Budget Resolution No. 02-2026 amending the 2026 Town Budget pursuant to Wis. Stat. § 65.90(5)(a) to transfer and appropriate \$15,966.90 from the EMS Funding Assistance Program Award Reserve Account to Fire Department expense account DFK 52200 for eligible fire and EMS-related expenditures. The resolution records that the expenditure has been reviewed and signed off by the Fire Chief and EMS Service Director and amends the Fire Department 2026 budget total to \$115,966.90. The Town Board may take action to adopt the resolution by the required two-thirds vote.

22) Fire Department Report – Mike Schmidt, Fire Chief

- a. Written monthly report
- b. Fire inspections

23) Clerk's Report

- a. Year-to-date budget reports

24) Treasurer's Report

- a. Monthly receipts, vouchers, and account balances

25) Approval of Checks and Vouchers

26) Correspondence, Reports from Conferences, Seminars, Meetings

- a. For discussion only – no action will be taken.
- b. WTA Spring Meetings

27) Future Agenda Items

28) Adjournment

Discussion and possible action may occur on items specifically noticed as such.

Note: It is possible that members of, and possibly a quorum of, other decision-making bodies of the Town of Round Lake — such as the Land Use Planning Commission (LUPC), Plan Commission, or other committees and commissions — may be present at this meeting to gather information about subjects over which they may have decision-making responsibility.

Such presence may constitute a meeting of those other bodies pursuant to *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993). No action will be taken by any body other than the Town Board at this meeting, and no action will be taken except as specifically noticed on the agenda.

Notice posted on Tuesday, February 10, 2026, by Frank Leuschen III, Clerk, Town of Round Lake.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. Please contact the Town Clerk at (715) 462-9271 to request such accommodation.

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