

# Town of Round Lake – Regular Board Meeting

Thursday January 8<sup>th</sup>, 2026, 6:30 p.m. at Town Hall (10625 N County Road A)  
and via Virtual Platform

## Join the meeting link:

<https://townofroundlake.my.webex.com/townofroundlake.my/j.php?MTID=ma994e29c855261dd6f9b57964aec70c3>

## Join by meeting number:

Meeting number (access code): **2555 059 7669**

Meeting password: whD5XG8hZU3 (94359484 when dialing from a phone or video system)

- 1) **Call to Order – 6:30 p.m.**
- 2) **Pledge of Allegiance**
- 3) **Certification of Proper Meeting Notice (§ 19.84)**
- 4) **Approval/Reordering of Current Agenda**
- 5) **Approval of Minutes:**
  - a. Regular Board Meeting – December 11th, 2025
  - b. Public Budget Meeting – December 11th, 2025
- 6) **Public Comments**
  - a. Members of the public will have the opportunity to address the Town Board. Comments will be limited to three (3) minutes per person and must be directed to the Town Board. The Town Board cannot take action on any matter that is not listed on this agenda in accordance with Wis. Stat. Ch. 19 (Open Meetings Law). Individuals wishing to speak are asked to sign in and complete a public-comment sheet before the start of the meeting.
- 7) **Monthly Recycling Card Drawing**
- 8) **Road Report – Doug Laier, Road Crew**
- 9) **Land Use Plan Commission Report – Virginia Chabek, Plan Commission Chair**
- 10) **Callahan/Mud Lake District Report – Supervisor Verbeck**
- 11) **Discussion and Possible Action – Consideration of Operator’s (Bartender’s) License**
  - a. Applicant: Debra Ann Cox. The license, if approved, will be valid from January 8, 2026, through June 30, 2026, contingent upon the successful completion of a background check and all other requirements under Wis. Stat. § 125.
- 12) **Discussion/Possible Action – Joint Powers Agreement for Sawyer County 911 Emergency System**
  - a. Discussion and possible action regarding approval and execution of a Joint Powers Agreement between the Town of Round Lake and Sawyer County for participation in the Sawyer County 911 Emergency System, pursuant to Wis. Stat. § 256.35(9). The agreement provides that emergency

service vehicles dispatched through the Sawyer County 911 system shall respond to service requests regardless of jurisdictional boundaries and applies for the term January 1, 2026, through December 31, 2026. The Town Board will also review and consider completion of the accompanying Sawyer County Sheriff's Department Municipal Questionnaire and authorize the Town Chair to sign all related documents.

**13) Discussion and Possible Action – Town Board Approval for Land Use Application (Accessory Structure Exemption) at 9725 N Thunderbird Road**

- a. The Town Board will review a Land Use Application submitted by property owners Jason J. and Dana M. Buhs requesting Town approval of an accessory structure exemption pursuant to Sawyer County Zoning Ordinance § 4.211. The application pertains to property located at 9725 N Thunderbird Road, Town of Round Lake, Tax Parcel No. 024-741-315-207 (RR-1 Residential / Recreational One District). The request seeks permission to construct a detached accessory structure not exceeding 600 square feet in area and less than 18 feet in height at a reduced roadway setback as allowed under § 4.211.

**14) Discussion/Action – Rezone Request RZN #26-003 (Nicholas Sokup)**

- a. Discussion and possible action regarding Rezone Request RZN #26-003 submitted by Nicholas Sokup for property identified as Tax ID 39750; Parcel #024-741-02-2408; approximately 0.640 acres, with a site address of 10491 W Night Hawk Lane, Town of Round Lake. The property is currently zoned Commercial One (C-1). The Town Board will review the rezoning application materials, including the staff report and supporting documentation provided by Sawyer County, and discuss consistency with Town planning goals, surrounding land uses, and applicable County and State regulations. The Board may take action to forward a recommendation to the Sawyer County Zoning Committee.

**15) Discussion/Action – Conditional Use Permit (CUP) #26-002 (Chad & Robyn Steffens)**

- a. Discussion and possible action regarding Conditional Use Permit (CUP) #26-002 for property owned by Chad and Robyn Steffens, located at 12797 W Goldfinch Lane, Town of Round Lake (Tax ID #26567; Parcel #024-841-11-4307; approximately 5.714 acres; zoned Residential/Recreational One (RR-1)). The request seeks approval of an accessory structure (approximately 10 ft x 16 ft shed) on vacant land prior to the construction of a principal structure, as required under Sawyer County zoning regulations. The Town Board will review the application materials, staff report, findings of fact, and any proposed conditions, and may take action to forward a recommendation to the Sawyer County Zoning Committee.

**16) Discussion/Possible Action – County Request for Town Input on Apartments and Bakeries**

- a. Discussion and possible action regarding a request from Sawyer County seeking Town input on zoning and land-use policy considerations related to apartments and bakeries. The Town Board will review the background materials provided and discuss potential impacts within the Town of Round Lake, including compatibility with existing land uses, infrastructure considerations, and alignment with Town planning objectives. The Board may take action to provide comments, guidance, or a formal response to Sawyer County for consideration in future zoning or ordinance updates.

**17) Discussion/Possible Action – American Tower Lease (Site #211543)**

- a. Discussion and possible action regarding matters related to the American Tower lease for Site #211543, located at 11556 W Lawry Road, Hayward, WI 54843, including potential amendments,

renewal terms, or other actions as may be necessary. This item is scheduled to allow the Town Board to review available information and documentation and to determine appropriate next steps.

**18) Discussion and Possible Action – Plow Damage Claim, Filter Bay Road (Dave Kornesczuk)**

- a. The Town Board will review and discuss a damage claim submitted by Dave Kornesczuk related to an incident that occurred on January 1, 2026, on Filter Bay Road, involving alleged damage to his vehicle as a result of Town plowing operations. The Board will review the submitted repair estimate prepared by Trubilt Collision Center dated January 6, 2026, for a 2013 Chevrolet Silverado 2500 HD, which reflects an estimated repair cost of \$2,374.21

**19) Fire Department Report – Mike Schmidt, Fire Chief**

- a. Written monthly report
- b. Fire inspections

**20) Clerk's Report**

- a. Year-to-date budget reports

**21) Treasurer's Report**

- a. Monthly receipts, vouchers, and account balances

**22) Approval of Checks and Vouchers**

**23) Correspondence, Reports from Conferences, Seminars, Meetings**

- a. For discussion only – no action will be taken.
- b. Response Letter from Sawyer County Health & Human Services Regarding Chief River Road Property - 11116 W Chief River Rd.
- c. Update from Supervisor Jensen regarding the Clear Lake Boat Landing

**24) Future Agenda Items**

**25) Adjournment**

**Discussion and possible action may occur on items specifically noticed as such.**

Note: It is possible that members of, and possibly a quorum of, other decision-making bodies of the Town of Round Lake — such as the Land Use Planning Commission (LUPC), Plan Commission, or other committees and commissions — may be present at this meeting to gather information about subjects over which they may have decision-making responsibility. Such presence may constitute a meeting of those other bodies pursuant to *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993). No action will be taken by any body other than the Town Board at this meeting, and no action will be taken except as specifically noticed on the agenda.

Notice posted on Tuesday, January 6, 2026, by Frank Leuschen III, Clerk, Town of Round Lake.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. Please contact the Town Clerk at (715) 462-9271 to request such accommodation.