

**Town of Round Lake  
Special Board Meeting Minutes**

**Date: Tuesday, July 29, 2025**

**Time: 3:00 p.m.**

**Location: Town Hall – 10625 N County Road A, Hayward, WI 54843**

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1. **Call to Order** -Chairman Strandlund called the meeting to order at 3:00 p.m.
2. **Pledge of Allegiance** - The Pledge of Allegiance was recited by those in attendance.
3. **Certification of Meeting Notice** - Clerk Frank Leuschen certified that the meeting notice was properly posted in accordance with Wisconsin Open Meeting Laws.
4. **Discussion with American Tower Representative Regarding Lease Extension Proposal**
  - a. Chris Flammer, representative from American Tower, presented a proposal for a lease extension. He explained that American Tower is seeking a long-term extension to help secure and retain tenants.
  - b. Supervisors Palmer, Verbeck, and Wilson asked several questions regarding the lease terms, negotiation flexibility, and long-term intentions for the tower's use.
  - c. Supervisor Wilson inquired about the possibility of a perpetual lease and whether the land would revert to the Town if the tower were no longer needed.
  - d. Land Use Plan Commission (LUPC) members and resident Kathy McCoy also posed questions. McCoy asked about the exception status of the tower and the relationship between the carriers and the township.
  - e. Discussion focused on lease options, flexibility of terms, and the Town's ability to negotiate conditions such as renewal rights and land reversion.
5. **Discussion on Room-Tax Report**
  - a. Ginny, Chairman of the Land Use Plan Commission (LUPC), presented a detailed report and recommendations regarding the Room Tax. She indicated the Commission is looking for guidance from the Town Board.
  - b. Supervisor Wilson asked about possible alternatives to the current agreement with the Hayward Lakes Visitors and Convention Bureau (HLVCB), including whether the Town could manage the funds independently.
  - c. The Board discussed the feasibility of separating from the HLVCB and creating a standard-alone entity to oversee Room Tax administration. There was also discussion of potential projects that could be proposed to HLVCB for funding.

**6. Discussion on Amendments to Driveway Ordinance**

- a. The Board reviewed the status of the Driveway Ordinance and a new permit form.
- b. Ginny and Martin from the LUPC outlined the proposed amendments, followed by a section-by-section review by the Town Board.
- c. Key points of discussion included:
  - i. Removing the Town's "right to revoke" provision
  - ii. Clarifying driveway standards (12 ft minimum width with 20 ft overhead clearance)
  - iii. Changing Doug Laier's role to "recommendation" rather than "approval"
  - iv. Aligning the ordinance with the Sawyer County Access Control Policy
- d. The Board discussed the importance of clarity, consistency, and enforceability in the updated ordinance language.

**7. Adjournment**


- a. Motion by Chairman Strandlund, seconded by Supervisor Verbeck, to adjourn the meeting. Motion carried unanimously (4-0).
- b. Meeting adjourned at 4:47 p.m.


**Submitted by:**


Frank Leuschen, Clerk


Town of Round Lake


**TOWN OF ROUND LAKE  
STATE OF WISCONSIN**


  
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