

Town of Round Lake Land Use Planning Commission Regular Meeting

**Tuesday November 11th, 2025, 6:30 p.m. at Town Hall (10625 N County Road A)
and via Virtual Platform**

Join the meeting link:

<https://townofroundlake.my.webex.com/townofroundlake.my/j.php?MTID=m8ebef991fe33a01958d26892d2f94015>

Join by meeting number:

Meeting number (access code): **2557 567 2244**

Meeting password: GvUNNyKE336 (48866953 when dialing from a phone or video system)

1. Call to Order – 6:30 p.m.

2. Certification of Proper Meeting Notice (§ 19.84)

3. Approval/Reordering of Current Agenda

4. Approval of Minutes - September 9th regular meeting

5. Audience Recognition and General Comments

- a. Members of the public will have the opportunity to address the Land Use Planning Commission (LUPC). Comments will be limited to three (3) minutes per person and must be directed to the Commission. The LUPC cannot take action on any matter that is not listed on this agenda in accordance with Wis. Stat. Ch. 19 (Open Meetings Law). Individuals wishing to speak are asked to sign in and complete a public-comment sheet before the start of the meeting.

6. Discussion and Possible Action – Recommendation to the Town Board Regarding Sawyer County Zoning Citation Ordinance Amendment

- a. Review of the Sawyer County Zoning & Conservation Department's proposed Citation Ordinance Amendment (Sawyer County Code §§ 1-2-5 and 1-2-9). The amendment updates the County's citation structure, including a \$100 increase to all citation deposit amounts, aligns section references with the current codified ordinances, and clarifies procedures under Wis. Stat. § 66.0113 for enforcement and forfeiture actions. Discussion will include the Town's position on the proposed changes, enforcement priorities within the Town of Round Lake, and whether to recommend Town Board support for the amendment at the upcoming Sawyer County Zoning Committee public hearing on November 21, 2025, and subsequent County Board consideration in December 2025

7. Discussion and Possible Action – Town Board Approval of Land Use Application for Accessory Structure Exemption at 9725 N Thunderbird Road

- a. Consideration of a Town Board approval request submitted by Jason J. and Dana M. Buhs, owners of property located at 9725 N Thunderbird Road, Hayward, WI 54843 (Tax ID 42471), for an accessory structure exemption under Section 4.211 of the Sawyer County Zoning Ordinance. The proposed exemption pertains to a reduced roadway setback for a detached accessory structure of less than 600 square feet and under 18 feet in height. Pursuant to § 4.211(1)–(4), such construction may be permitted with Town Board approval if site constraints prevent compliance with the standard setback, provided that:
 - i. The structure maintains at least a 22-foot setback from the road right-of-way (if facing the road) or 12 feet (if side-loaded),
 - ii. Vehicles and equipment are not stored within the right-of-way, and
 - iii. All other ordinance standards are met

8. Discussion and Possible Action – Report on Parcels Zoned AG and Less Than 5 Acres.
Review and discussion of the report on parcels currently zoned AG and less than 5 acres, with possible action on next steps.

9. Town Board Meeting Report (presented by Ginny Chabek)

10. Future Agenda Items

- a. Commission discussion of items to be included on the next regular or special meeting agenda.

11. Correspondence – Discussion only; no action will be taken.

12. Schedule for the next meeting – Establish date and time for the next regular Land Use Plan Commission meeting for December 2025 Regular Meeting

13. Adjournment

Discussion and possible action may occur on items specifically noticed as such.

Note: It is possible that members of, and possibly a quorum of, other decision-making bodies of the Town of Round Lake — such as the Town Board, the Plan Commission, or other Town committees and commissions — may be present at this meeting to gather information about subjects over which they may have decision-making responsibility.

Such presence may constitute a meeting of those other bodies pursuant to *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993). No action will be taken by any body other than the Land Use Planning Commission at this meeting, and no action will be taken except as specifically noticed on the agenda.

Notice posted on Saturday, November 8, 2025, by Frank Leuschen III, Clerk, Town of Round Lake.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. Please contact the Town Clerk at (715) 462-9271 to request such accommodation.