

ROUND LAKE PLAN COMMISSION REGULAR MEETING MINUTES

Tuesday, October 7, 2025

1. Call to order

The regular meeting of the Town of Round Lake Plan Commission was held at the Town Hall and virtually on 10/7/25.

The meeting was called to order at 6:30 pm by Ginny Chabek
Don Stover as Secretary.

2. Certification of meeting posting – Posted on the website and Town Hall Posting Box on October 5th.
Attendees - Ginny Chabek, Don Stover, Scott Verbeck, Kimberly Kayler, Martin Hanson, Ed Haugen, Christina Hill.

Audience – Mindy Simmons (HLVCB), Amanda Wilson (HLVCB), Frank Leuschen III, Town Clerk.

DRAFT

3. Approval of agenda – Request by Martin Hanson to add (line, d.) to Item #11 Motion to approve agenda: Hanson / Kayler, motion carried

4. Approval of minutes for the September 9th Regular Meeting. Motion to approve minutes: Hanson / Haugen, motion carried

5. Audience recognition – Comments Only
None

6. Discussion and Possible Action – Sawyer County Zoning Committee Poll on Proposed Ordinance Amendment for “Camping Cabins” in Licensed Campgrounds (Option F).
Issue discussed by Plan Commission.
Motion to recommend Town Board vote for 30% for the combined total of park model trailers and camping cabins within licensed campgrounds and provide clarity of the definitions, Hanson / Kayler, motion carried.

7. Discussion and Possible Action – Room Tax Report.
Mindy Simmons (HLVCB) explained to process for marketing the Hayward / Sawyer County area.
Question by PC on accounting practices. Mindy Simmons explained the revised practice for breaking down how each towns money is spent.
Short Term Rental (STR) survey questions were reviewed.
83% (19 of 64 surveys emailed) responded they wanted the town to do away with the Room Tax.
It was discussed that STR operators possibly did not understand how the process works. Also, what role does the Town of Round Lake play with other businesses in Hayward / Sawyer County.
Motion to recommend to the Town Board to extend the contract with HLVCB 1 year, Verbeck / Stover,

Motion failed by 5 to 2 vote.

New motion to recommend to Town Board not to renew the contract with HLVCB and rescind The Room Tax ordinance, Hanson / Haugen, motion carried by 5 to 2 vote.

8. Discussion and Possible Action – Town Survey: Next Steps for 2026 Survey

Kathy McCoy was asked if she would accept “Chair” of the Survey Committee and is very interested.

UW Extension will do most of the work in creating the survey.

It was discussed that 3-4 meetings (estimated) would be needed to develop the survey and 10 for completion of the survey.

9. Discussion and Possible Action – Report on Parcels Zoned AG and Less Than 5 Acres.

There are 14 total properties that would need to be rezoned.

Next step; meet with Sawyer County Zoning.

10. Board Meeting Report – Supervisor Ginny

No questions or comments.

11. Correspondence – Discussion only on items of correspondence

a. Update on 11116 W Chief River Rd concerning reported health and safety hazards associated with abandoned buildings and vehicles

b. Proposed Land Swap for part of The Preserve between Hill Construction and Town of Round Lake

c. Review of The Farm at White Stag Conditional Use Permit (CUP #22-020). Approved by the Sawyer County Zoning Committee on June 17th, 2022. Permit desired for an event barn per section 17.5 (B)(15) of the Sawyer County Zoning Ordinance. Part of the SW ¼ of the SW ¼; S12, T41N, R08W; Parcel #024-841-12-3301; 29.91 total acres, Zoned Agricultural Two (A-2) and Commercial One (C-1).

Discussions;

a. The Town Board will discuss issue at the October 9th Town Board Meeting.

b. The land swap needs to be approved by Sawyer County and the State.

c. The property is for sale. The Conditional Use Permit will expire at the time of sale.

d. The trees requested by the Town to help hide the fence and equipment around the Cell Tower on Hwy 77 east of Co A have all died. The facility is off the road and surrounded by existing native trees and vegetation. It was discussed that the trees were really not needed and for future situations such as this more discretion needs to be used to avoid a similar situation.

12. Schedule Next Meeting:

November 11, 6:30pm

13. Adjourn:

8:10 pm

Don Stover - Recorder

