

Town of Round Lake – Driveway Permit Application

10625 N County Road A • Hayward, WI 54843 • Ordinance No. 2025-01

Date: _____ Permit #: _____ Fee: \$100.00

APPLICATION TYPE

☐ Permanent Drive or Road Access ☐ Temporary Logging Access / Driveway

PROPERTY OWNER INFORMATION

Name: _____

Mailing Address: _____

Phone: _____ Tax ID: _____

CONTRACTOR / LOGGER (if applicable)

Name: _____

Mailing Address: _____

Phone: _____

SITE LOCATION INFORMATION

Property Address: _____

Town Road Location of Driveway / Logging Road Access: _____

Required: Attach GIS aerial map and/or survey views of the property.

Construction Start & End Dates: _____

Permit valid for nine (9) months from issuance. If not completed, a new permit is required.

Submitted documentation must clearly show:

- Driveway dimensions and cross-sections
- Property lines and adjoining buildings
- Existing driveways and adjacent roads within 300 ft
- Proposed driveway must be clearly marked with ribbons or stakes

APPLICANT CERTIFICATION

Signature: _____

(Print Name): _____ Date Signed: _____

FOR OFFICIAL USE ONLY

Property Owner Verified: ☐ Yes ☐ No Tax ID Verified: ☐ Yes ☐ No

Driveway Width: _____ Surface: _____ Slope: _____

Drainage / Culvert Required: ☐ Yes ☐ No Culvert Size: _____

Setbacks Verified: ☐ Yes ☐ No Emergency Access Compliance: ☐ Yes ☐ No

Temporary Access – Removal Required By: _____

Additional Safety / Visibility / Signage Requirements: _____

Application Meets All Requirements: ☐ Yes ☐ No

Site Visit Approved: ☐ Yes ☐ No

Town Official / Inspector: _____ Date: _____

Clerk Signature: _____

Town Board Signatures: _____