

Town of Round Lake

Regular Board Meeting Minutes

Date: Thursday, August 14, 2025 - 6:30 p.m.

Town Hall - 10625 N County Road A Hayward, WI 54843

1. Call of Meeting to Order at 6:30 p.m. by Chairman Strandlund.

Attendance:

- Chairman Jim Strandlund
- Supervisor Kay Wilson
- Supervisor Dan Palmer
- Supervisor Darin Jensen
- Supervisor Scott Verbeck
- Clerk Frank Leuschen
- Treasurer Vickie Palya
- Road Staff Doug Laier (Online)

2. Pledge of Allegiance was recited by those present

3. Certification of Meeting Posting - Clerk Leuschen certified that the meeting notice was posted and published in accordance with Wis. Stat. § 19.84. The agenda was posted on the Town website, as well as on the official notice boards at the Town Hall and Recycling Center.

4. Approval of Minutes

- Motion by Supervisor Wilson, seconded by Supervisor Jensen, to approve the minutes of the July 10th Regular Meeting. Motion carried unanimously (5-0)
- Motion by Supervisor Wilson, seconded by Supervisor Palmer, to approve the minutes of the July 29th Special Meeting. Motion carried unanimously (5-0).

5. Public Comment - No public comments were offered.

6. Recycling Drawing - Recycling drawing was held.

7. Road Report – Road Staff Doug Laier

- Mowing, low shoulders, tree cleanup, and beaver trapping on Twin Lake Road.
- Twin Lake Road Bridge inspection scheduled soon.
- Monarch Paving scheduled for some time in September 2025 for road work on Callahan and South Shore Roads.

8. Land Use Planning Commission (LUPC) Report – LUPC Chair Chabek

- Request for Rezone from Duffy Development:

- LUPC notes concerns the process for the rezone. Stating that future rezone should be completed first before any construction begins
- LUPC recommended Duffy Development for rezone approval.
- Driveway Ordinance Update: Repeal and adoption of new ordinance; removal of table and addition of ordinance link.
- Room Tax Report:
 - Surveys to be distributed to room taxpayers.
 - Proposed revision of agreement with HLVCB.
- American Tower: Discussion of perpetual agreement, possible cell tower broker, and language requiring tower removal if unprofitable.
- Health Hazard Letter: Draft to Sawyer County Health regarding abandoned property at 11116 W Chief River Road. Supervisor Jensen volunteered to investigate.

9. Callahan/Mud Lake Report – Supervisor Verbeck

- Property Description finalized.
- First annual meeting scheduled for August 31, 2025, at Seven Winds Casino.
- New board members and budget finalized.

10. Delmore Consulting – Presentation:

- The Board received a presentation from Delmore Consulting regarding road management and related services. Key points included:
 - Town of Hayward identified as an existing client.
 - Review of PASER Rating, WISLR, and overall road-planning and maintenance strategies.
 - Support available for road bids and LRIP grant applications.
 - Ability to conduct a culvert inventory for culverts under 20 feet, including those not covered by the State of Wisconsin's 6-20 Inventory.
 - Capability to provide sign inventory and mapping.
 - Chairman Strandlund inquired about references near Round Lake; Delmore Consulting noted 3–4 years of experience working with area towns.
 - Proposed a reduced annual fee of \$6,000 beginning in 2027, following the initial setup phase.

11. Class B Liquor License – Koch Callahan

- Motion by Supervisor Verbeck and seconded by Supervisor Wilson to approve the Class B Alcohol License (#BLB 2013) of Koch Callahan LLC d.b.a Callahan Lake Resort & Campground with Janice Smith designated as the Agent. License valid from August 14th,

2025, to July 31st, 2026. All requirements and procedures outlined under the Wisconsin State Statutes Chapter 125 governing the issuance of alcohol licenses were followed. Motion carried unanimously (5-0).

12. Tiger Cat Dam Culvert Project (2026) – Funding Petition:

- Motion by Supervisor Wilson, seconded by Supervisor Palmer, to approve the funding petition to Sawyer County for the Tiger Cat Dam Culvert Project in the total amount of \$40,792.55, with the Town of Round Lake providing 50% of the funding in the amount of \$20,396.28. The project is scheduled to commence in 2026, contingent upon funding approval by Sawyer County and permit approval from the Wisconsin Department of Natural Resources (DNR). Motion carried unanimously (5-0).

13. Rezoning Request – Duffy Development

- Motion by Supervisor Verbeck, seconded by Supervisor Jensen, to approve the rezoning of 0.998 acres from Agricultural (A-1) to Residential (RR-2) for Duffy Development, based on the following Findings of Fact:
 - Findings of Fact #2: Encourages planned and orderly land-use development.
 - Findings of Fact #13: Provides healthy surroundings for family life.
- Motion carried unanimously (5-0).

14. Discussion – Consideration of Adding Cameras to Town Vehicles:

- The Board discussed the proposal to install cameras in Town-owned vehicles. After consideration, the Board recommended not to proceed with the installation due to potential complications associated with Wisconsin Public Records Law (Wis. Stat. §§ 19.31–19.39).

15. Request from Chequamegon Mountain Bike Festival for temporary use of Phipps Fire Lane on September 13th, 2025.

- Motion by Supervisor Palmer and seconded by Supervisor Wilson to approve use of Phipps Fire Lane for the Chequamegon Mountain Bike Festival for September 13th, 2025. Motion carried unanimously (5-0).

16. COM2 Recycling Contract

- Discussion of COM2 Recycling Solutions and their offer to at no charge give comprehensive and environmentally responsible electronic recycling services to the Town of Round Lake
- Motion by Supervisor Wilson and seconded by Chairman Strandlund to approve a 6-month contract with COM2 Recycling. Motion carried unanimously (5-0).

17. Resolution 02-2025 – Resolution in Disapproval of Removing the 30% Limitation on

Camping Cabins and Park Models:

- Ginny Chabek spoke in support of the resolution, citing concerns about the removal of the 30% limitation without consulting the Town.
- Supervisors Palmer, Wilson, and Verbeck participated in the discussion, with Supervisor Verbeck noting concerns about the County not adequately considering the input of town governments.
- Motion by Supervisor Verbeck, seconded by Supervisor Wilson, to approve Resolution 02-2025.
- Roll-call vote:
 - Palmer – Nay
 - Jensen – Aye
 - Strandlund – Aye
 - Wilson – Aye
 - Verbeck – Aye
- Resolution adopted (4-1).

18. Driveway Ordinance (Ordinance #2025-01)

- Board discussed limitations on enforcement (town easements only) and recommendations for land beyond town easements.
- Motion by Supervisors Verbeck and seconded by Supervisor Palmer to forward the draft to legal counsel and table further review until September Regular Board Meeting. Motion carried unanimously (5-0).

19. American Tower (Site #211543, 11556W Lawry Road).

- Clerk Leuschen provided a review of lease information. Board discussed hiring a broker, potential costs, and the addition of emergency service equipment for town and county use.
- Motion by Supervisors Jensen and seconded by Supervisor Palmer to table further discussion until the September regular meeting. Motion carried unanimously (5-0).

20. Spider Lake Auto Fire Agreement 2026

- Motion by Chairman Strandlund and seconded by Supervisor Palmer to table agenda item until September regular meeting. Motion carried (5-0).

21. Town of Hunter Fire Agreement for 2026

- Discussion of new contract terms changing from \$14,000 (2025) to \$33,250 (2026) plus 2% fire dues. Motion by Chairman Strandlund and seconded by Supervisor Jensen to

approve the auto-aid agreement at \$33,250 plus 2% fire dues for Year 2026. Motion carried unanimously (5-0).

22. Discussion on a resolution on increasing the levy beyond the 2026 Wisconsin levy limit

- Clerk Leuschen explained resolution and process to increase levy beyond legal limit, starting at \$250,000.

23. Board discussed propane contract as part of budget considerations.

24. Fire Department Report – Fire Chief Mike Schmidt

- Summary of fire/EMS calls to date.
- Future reports to include township details.
- Fire inspections are ongoing.
- Proposal to add cameras to fire trucks; Supervisor Jensen expressed support.

25. Clerk's Report

- Year-to-date budget from January 1st to July 31st presented to the Town Board.

26. Treasurer's Report

- Report presented.

27. Checks and Vouchers

- Motion by Supervisor Verbeck and seconded by Supervisor Jensen to approve the checks and vouchers from the month of July. Motion carried unanimously (5-0).

28. Correspondence


- Chairman Strandlund reported:
 - Soil bearing test completed by NWBE.
 - Fire truck repairs underway in coordination with Fire Chief Schmidt.
 - Crosswalks are not planned due to liability.
 - Widespread tree loss due to emerald ash borer.
 - Upcoming WTA Fall Workshop and September grant writing seminar.

29. Future Agenda Items


- No items requested.

30. Adjournment - Motion to adjourn at 8:47 p.m.


**TOWN OF ROUND LAKE
STATE OF WISCONSIN**




chairperson




supervisor



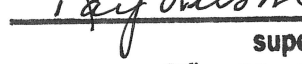
supervisor



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OCTOBER 9TH 20 25

TOWN OF ROUND LAKE
STATE OF WISCONSIN

Ordinance

Chapter

Article

Section

Subsection

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