

## **Town of Round Lake**

### **Regular Board Meeting Minutes**

**Date: Thursday, August 14, 2025 - 6:30 p.m.**

**Town Hall - 10625 N County Road A Hayward, WI 54843**

**1. Call of Meeting to Order** at 6:30 p.m. by Chairman Strandlund.

Attendance:

- Chairman Jim Strandlund
- Supervisor Kay Wilson
- Supervisor Dan Palmer
- Supervisor Darin Jensen
- Supervisor Scott Verbeck
- Clerk Frank Leuschen
- Treasurer Vickie Palya
- Road Staff Doug Laier (Online)

**2. Pledge of Allegiance was recited by those present**

**3. Certification of Meeting Posting** - Clerk Leuschen certified that the meeting notice was posted and published in accordance with Wis. Stat. § 19.84. The agenda was posted on the Town website, as well as on the official notice boards at the Town Hall and Recycling Center.

**4. Approval of Minutes**

- Motion by Supervisor Wilson, seconded by Supervisor Jensen, to approve the minutes of the July 10<sup>th</sup> Regular Meeting. Motion carried unanimously (5-0)
- Motion by Supervisor Wilson, seconded by Supervisor Palmer, to approve the minutes of the July 29<sup>th</sup> Special Meeting. Motion carried unanimously (5-0).

**5. Public Comment** - No public comments were offered.

**6. Recycling Drawing** - Recycling drawing was held.

**7. Road Report – Road Staff Doug Laier**

- Mowing, low shoulders, tree cleanup, and beaver trapping on Twin Lake Road.
- Twin Lake Road Bridge inspection scheduled soon.
- Monarch Paving scheduled for some time in September 2025 for road work on Callahan and South Shore Roads.

**8. Land Use Planning Commission (LUPC) Report – LUPC Chair Chabek**

- Request for Rezone from Duffy Development:

- LUPC notes concerns the process for the rezone. Stating that future rezone should be completed first before any construction begins
- LUPC recommended Duffy Development for rezone approval.
- Driveway Ordinance Update: Repeal and adoption of new ordinance; removal of table and addition of ordinance link.
- Room Tax Report:
  - Surveys to be distributed to room taxpayers.
  - Proposed revision of agreement with HLVCB.
- American Tower: Discussion of perpetual agreement, possible cell tower broker, and language requiring tower removal if unprofitable.
- Health Hazard Letter: Draft to Sawyer County Health regarding abandoned property at 11116 W Chief River Road. Supervisor Jensen volunteered to investigate.

#### **9. Callahan/Mud Lake Report – Supervisor Verbeck**

- Property Description finalized.
- First annual meeting scheduled for August 31, 2025, at Seven Winds Casino.
- New board members and budget finalized.

#### **10. Delmore Consulting – Presentation:**

- The Board received a presentation from Delmore Consulting regarding road management and related services. Key points included:
  - Town of Hayward identified as an existing client.
  - Review of PASER Rating, WISLR, and overall road-planning and maintenance strategies.
  - Support available for road bids and LRIP grant applications.
  - Ability to conduct a culvert inventory for culverts under 20 feet, including those not covered by the State of Wisconsin's 6-20 Inventory.
  - Capability to provide sign inventory and mapping.
  - Chairman Strandlund inquired about references near Round Lake; Delmore Consulting noted 3–4 years of experience working with area towns.
  - Proposed a reduced annual fee of \$6,000 beginning in 2027, following the initial setup phase.

#### **11. Class B Liquor License – Koch Callahan**

- Motion by Supervisor Verbeck and seconded by Supervisor Wilson to approve the Class B Alcohol License (#BLB 2013) of Koch Callahan LLC d.b.a Callahan Lake Resort & Campground with Janice Smith designated as the Agent. License valid from August 14<sup>th</sup>,

2025, to July 31<sup>st</sup>, 2026. All requirements and procedures outlined under the Wisconsin State Statutes Chapter 125 governing the issuance of alcohol licenses were followed. Motion carried unanimously (5-0).

**12. Tiger Cat Dam Culvert Project (2026) – Funding Petition:**

- Motion by Supervisor Wilson, seconded by Supervisor Palmer, to approve the funding petition to Sawyer County for the Tiger Cat Dam Culvert Project in the total amount of \$40,792.55, with the Town of Round Lake providing 50% of the funding in the amount of \$20,396.28. The project is scheduled to commence in 2026, contingent upon funding approval by Sawyer County and permit approval from the Wisconsin Department of Natural Resources (DNR). Motion carried unanimously (5-0).

**13. Rezoning Request – Duffy Development**

- Motion by Supervisor Verbeck, seconded by Supervisor Jensen, to approve the rezoning of 0.998 acres from Agricultural (A-1) to Residential (RR-2) for Duffy Development, based on the following Findings of Fact:
  - Findings of Fact #2: Encourages planned and orderly land-use development.
  - Findings of Fact #13: Provides healthy surroundings for family life.
- Motion carried unanimously (5-0).

**14. Discussion – Consideration of Adding Cameras to Town Vehicles:**

- The Board discussed the proposal to install cameras in Town-owned vehicles. After consideration, the Board recommended not to proceed with the installation due to potential complications associated with Wisconsin Public Records Law (Wis. Stat. §§ 19.31–19.39).

**15. Request from Chequamegon Mountain Bike Festival for temporary use of Phipps Fire Lane on September 13<sup>th</sup>, 2025.**

- Motion by Supervisor Palmer and seconded by Supervisor Wilson to approve use of Phipps Fire Lane for the Chequamegon Mountain Bike Festival for September 13<sup>th</sup>, 2025. Motion carried unanimously (5-0).

**16. COM2 Recycling Contract**

- Discussion of COM2 Recycling Solutions and their offer to at no charge give comprehensive and environmentally responsible electronic recycling services to the Town of Round Lake
- Motion by Supervisor Wilson and seconded by Chairman Strandlund to approve a 6-month contract with COM2 Recycling. Motion carried unanimously (5-0).

**17. Resolution 02-2025 – Resolution in Disapproval of Removing the 30% Limitation on Camping Cabins and Park Models:**

- Ginny Chabek spoke in support of the resolution, citing concerns about the removal of the 30% limitation without consulting the Town.
- Supervisors Palmer, Wilson, and Verbeck participated in the discussion, with Supervisor Verbeck noting concerns about the County not adequately considering the input of town governments.
- Motion by Supervisor Verbeck, seconded by Supervisor Wilson, to approve Resolution 02-2025.
- Roll-call vote:
  - Palmer – Nay
  - Jensen – Aye
  - Strandlund – Aye
  - Wilson – Aye
  - Verbeck – Aye
- Resolution adopted (4-1).

**18. Driveway Ordinance (Ordinance #2025-01)**

- Board discussed limitations on enforcement (town easements only) and recommendations for land beyond town easements.
- Motion by Supervisors Verbeck and seconded by Supervisor Palmer to forward the draft to legal counsel and table further review until September Regular Board Meeting. Motion carried unanimously (5–0).

**19. American Tower (Site #211543, 11556W Lawry Road).**

- Clerk Leuschen provided a review of lease information. Board discussed hiring a broker, potential costs, and the addition of emergency service equipment for town and county use.
- Motion by Supervisors Jensen and seconded by Supervisor Palmer to table further discussion until the September regular meeting. Motion carried unanimously (5–0).

**20. Spider Lake Auto Fire Agreement 2026**

- Motion by Chairman Strandlund and seconded by Supervisor Palmer to table agenda item until September regular meeting. Motion carried (5-0).

**21. Town of Hunter Fire Agreement for 2026**

- Discussion of new contract terms changing from \$14,000 (2025) to \$33,250 (2026) plus 2% fire dues. Motion by Chairman Strandlund and seconded by Supervisor Jensen to

approve the auto-aid agreement at \$33,250 plus 2% fire dues for Year 2026. Motion carried unanimously (5–0).

**22. Discussion on a resolution on increasing the levy beyond the 2026 Wisconsin levy limit**

- Clerk Leuschen explained resolution and process to increase levy beyond legal limit, starting at \$250,000.

**23. Board discussed propane contract as part of budget considerations.**

**24. Fire Department Report – Fire Chief Mike Schmidt**

- Summary of fire/EMS calls to date.
- Future reports to include township details.
- Fire inspections are ongoing.
- Proposal to add cameras to fire trucks; Supervisor Jensen expressed support.

**25. Clerk's Report**

- Year-to-date budget from January 1<sup>st</sup> to July 31<sup>st</sup> presented to the Town Board.

**26. Treasurer's Report**

- Report presented.

**27. Checks and Vouchers**

- Motion by Supervisor Verbeck and seconded by Supervisor Jensen to approve the checks and vouchers from the month of July. Motion carried unanimously (5–0).

**28. Correspondence**

- Chairman Strandlund reported:
  - Soil bearing test completed by NWBE.
  - Fire truck repairs underway in coordination with Fire Chief Schmidt.
  - Crosswalks are not planned due to liability.
  - Widespread tree loss due to emerald ash borer.
  - Upcoming WTA Fall Workshop and September grant writing seminar.

**29. Future Agenda Items**

- No items requested.

**30. Adjournment - Motion to adjourn at 8:47 p.m.**