

**Town of Round Lake**  
**Regular Board Meeting**  
**Date: Thursday, June 12, 2025**  
**Time: 6:30 p.m.**  
**Location: Town Hall - 10625 N County Road A**

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1. **Call to Order** – Meeting called to order at 6:30 p.m. by Chairman Strandlund.
2. **Pledge of Allegiance** – Recited.
3. **Certification of Meeting Notice** – Clerk Leuschen certified that the meeting notice was posted and published in accordance with Wisconsin State Statutes.
4. **Approval of Minutes** – Chairman Strandlund noted that Items #8 and #9 need slight adjustment of estimate totals. Motion by Supervisor Wilson, second by Supervisor Palmer to approve the minutes of May 8, 2025, Regular Board Meeting with slight adjustment to estimate totals of item #8 and #9. Motion carried.
5. **Public Comment** – None.
6. **Monthly Recycling Card Drawing** – Winner: Rick Riley.
7. **Road Report – Doug Laier**
  - a. Storm cleanup, grading, cold patching performed.
  - b. Notice of upcoming boring work next week.
  - c. New International truck information.
  - d. Five-Year Road Plan reviewed.
8. **Discussion and Possible Action – Repairs/Replacement for 2018 Ford F150**
  - a. Engine damage discussed, the Board reviewed options for repair or replacement.
  - b. Estimated cost: \$30,000 for new truck with \$11,000 trade-in value.
  - c. No formal action taken; discussion only.
9. **Land Use Plan Commission Report – Virginia Chabek**
  - a. Duffy Development LUP Request: 6-1 recommendation to deny LUP and to pursue rezone before construction start.
  - b. CSM – Robin Hageny: Recommended approval of CSM as is.
  - c. Option F – Camping Cabin Amendment: Recommendation for approval of the option however more specific definitions are needed on camping cabins, park models, and transient campers, and the guidelines for temporary placement.
10. **Fire Auxiliary Tent Disposal (Item moved up on agenda)**
  - a. President Dave Wells requested disposal of fire auxiliary tents to Christina (Y-Pines).

- b. Motion by Supervisor Verbeck, second by Supervisor Palmer to sell tents for \$1.00 with liability waiver. Motion carried.

**11. Callahan/Mud Lake District Report – Supervisor Verbeck**

- a. Town/DNR/District meeting to be scheduled.
- b. Legal description of the Lake District needed; surveyor being sought.

**12. Discussion and Possible Action – Dunckel/Jakubowicz Driveway Permit**

- a. Both property owners addressed the Town Board.
- b. Permit involved three variances: concerns expressed regarding civil matters and prior approvals.
- c. Motion by Supervisor Wilson, second by Supervisor Jensen to approve the driveway permit. Roll call vote: 4-1, Motion carried (Verbeck opposed).

**13. Discussion and Possible Action – Land Use Application (Duffy Development)**

- a. Rezoning parcel needed; project timeline discussed.
- b. Motion by Supervisor Verbeck, second by Supervisor Wilson to table until more information is received. Motion carried.

**14. Discussion and Possible Action – Contract Renewal with North Country Assessment Services**

- a. Motion by Chairman Jim, second by Supervisor Jensen to approve contract renewal with increase from \$19,500 to \$21,000 from 2026 to 2029. Motion carried unanimously.
- b. Clerk Leuschen made a copy of signed contract and returned

**15. Discussion and Possible Action – Sawyer County CSM for Robin Hageny**

- a. Michael Hageny explained the division of a lot for family use.
- b. Motion by Supervisor Verbeck, second by Supervisor Palmer to approve the CSM. Motion carried unanimously.
- c. Clerk Leuschen made a copy of signed contract and returned

**16. Discussion and Possible Action – 2025–2026 License Renewals**

- a. Motion by Supervisor Wilson, second by Supervisor Verbeck to approve all tobacco, operator, and alcohol license renewal contingent upon payment in full and correct spelling of applicant last names. Motion passed 4-0 (Dan Palmer abstained).

**17. Discussion – Clam Lake Area Community Wildfire Protection Plan**

- a. A general discussion was held regarding the time, place and topics of the meeting; no action taken.

**18. Discussion and Possible Action – Calahan Lake Road/South Shore Road Blacktopping**

- a. Treasurer Palya retrieved quote from Monarch paving regarding Calahan Lake Road
- b. Discussion from Board regarding bid process and budget for the Calahan Lake Road project. Estimated cost of both Calahan Lake/South Shore Road (~1.3 miles total) about \$254,810.00 plus an additional \$25,000 for additional work needed to be performed. (culverts, crushed gravel, dig out, & trees)
- c. Motion by Scott Verbeck, second by Darin Jensen to proceed with advertisement and bid process. Motion carried unanimously.

**19. Discussion – Moose Lake Road Project**

- a. Boring is scheduled for next week. June 18<sup>th</sup>, 2025–June 19<sup>th</sup>, 2025
- b. Chairman Strandlund instructed Clerk Leuschen to post notice of the work to be done

**20. Discussion and Possible Action – American Tower Consent Form**

- a. Discussion held about what the Tower project entails.
- b. Motion by Supervisor Wilson, second by Chairman Strandlund to approve improvements to equipment at Tower located at 11556W Lawry Road. Motion carried unanimously.

**21. Discussion and Possible Action – Proposed Ordinance Amendment (Option F)**

- a. Discussion on definitions and regulations of camping cabins and trailers.
- b. Motion to approve LUPC recommendation and to revise language for consistency regarding foundations and slabs. Motion carried.

**22. Fire Department Report – Mike Schmidt**

- a. EMS and Fire run summaries provided.
- b. Fire inspections are ongoing.
- c. Update on mutual aid discussions with Spider Lake.
- d. Insurance claim in progress related to Red Deer Fire incident.

**23. Fire Auxiliary – Tent Disposal** *(Previously addressed in Item 10)*

**24. Clerk's Report**

- a. Clerk Leuschen confirmed consolidation with Treasurer Palya

**25. Treasurer's Report**

- a. Monthly receipts, disbursements, and account balances reviewed.
- b. Update and discussion on upcoming CD expiration and future plans

**26. Approval of Checks and Vouchers**

- a. Motion by Supervisor Palmer, second by Supervisor Verbeck to approve checks, account balances, and vouchers. Motion carried unanimously.

**27. Correspondence, Reports from Conferences, Seminars, and Meetings**

- a. Clerk Leuschen discussed open meetings and open records request situation with Sunlight Reporting that affected the whole state.
- b. New Clerk Training (June 10<sup>th</sup>, 2025) – Clerk Leuschen attended this training at UW campus in Rice Lake. Training covered a wide range of topics including budgets, reporting, minutes, etc.


**28. Future Agenda Items**

- a. Calahan District special meeting between DNR, Town and Lake District schedule.


**29. Adjournment** - Adjourned at 8:43 p.m.


**TOWN OF ROUND LAKE  
STATE OF WISCONSIN**

  
\_\_\_\_\_ chairperson

  
\_\_\_\_\_ supervisor

  
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