

Town of Round Lake
Regular Board Meeting
Date: Thursday, July 10, 2025
Time: 6:30 p.m.
Location: Town Hall - 10625 N County Road A

- 1. Call to Order** - Meeting was called to order at 6:30 p.m. by Chairman Strandlund.
- 2. Pledge of Allegiance** - Recited.
- 3. Certification of Meeting Agenda** – Clerk Leuschen certified that the agenda was properly posted and noticed.
- 4. Approval of Meeting Minutes**
 - a. Motion by Supervisor Jensen, second by Supervisor Palmer, to approve the minutes of the June Regular Meeting and June Special Meetings. The motion was 5-0.
- 5. Public Comment** - No comments
- 6. Public Drawing** - Mary Anderson was selected.
- 7. Road Report** – Presented by Doug Laier
 - a. Storm cleanup: removal of downed trees and branches
 - b. Road brushing and shoulder repairs completed
 - c. Culvert work on Callahan Lake Road
 - d. Twin Lake Road Bridge damage assessed and patched by Town crew – to be monitored
- 8. Land Use Planning Committee (LUPC) Report – Presented by Ginny Chabek**
 - a. Final Plat Review – Phase 3 & 4:
 - i. Reviewed Environmental report
 - ii. Existing covenants and HOA provisions apply
 - iii. Recommendation to approve Phase 3 and Phase 4 with conditions
 - b. CSM Approval – Tax ID 26212: Recommended for approval
 - c. Driveway Ordinance:
 - i. Application form needs updating
 - ii. Ordinance to clarify LUPC authority to require driveway improvements
 - d. Room Tax Report: Request for a special meeting to review and potentially act
 - e. Cell Tower Proposal: Review of perpetual lease terms; possible land sale to American Tower
 - f. Recreation Plan: Committee exploring revival of Town Park/recreational area
- 9. Callahan Mud Lake District Update – Supervisor Verbeck**
 - a. Legal description needs revision
 - b. Annual meeting postponed until finalization
 - c. Board election will be scheduled upon completion
- 10. Final Plat – Phase 3 of Perverse Development**
 - a. Presentation by Jeremy Hill. No questions from the Board.

- b. Motion to approve Phase 3 with condition that the Sawyer County Staff Report is completed and that the land remains under the conservancy of the Town, by Supervisor Verbeck and Supervisor Palmer. Motion carried 5-0.

11. Final Plat – Phase 4 of Perverse Development

- a. Motion to approve Phase 4 with condition of completion of the Sawyer County Staff Report, by Supervisor Verbeck and Supervisor Wilson. Motion carried 5-0.
- b. Final plats for Phases 3 and 4 were signed by Chairman Strandlund, Clerk Leuschen, and Treasurer Palya.

12. Driveway Ordinance Discussion

- a. Tabled to allow legal review and further Board discussion
- b. Width and height discrepancies noted between Town (16' x 13.5') and County (20' x 16')
- c. Coordination with Sawyer County Zoning recommended
- d. Supervisor Palmer expressed concern over mandatory fines; Supervisor Jensen recommended changing fine section wording from "shall" to "may"
- e. Motion by Chairman Strandlund to table to a future special meeting (to include Room Tax discussion).

13. CSM Review – Parcel ID 26212

- a. Discussion/questions held regarding CSM. Motion to approve CSM by Supervisor Palmer and Supervisor Verbeck. Motion carried 5-0.

14. Cell Tower Lease Proposal – American Tower

- a. The Board reviewed the proposal. Motion to table until American Tower representative is available, by Supervisor Verbeck and Supervisor Jensen. Motion carried 5-0.

15. Moose Lake Road Culvert Aid Program

- a. Information discussed. Motion to approve Moose Lake Road culvert replacement project, by Supervisor Palmer and Supervisor Wilson. Motion carried 5-0.

16. BID OPENINGS - Bid Tabulations

- a. Pulverizing:
 - i. Monarch: \$13,935
 - ii. Stout: \$16,000
 - iii. Approved: Monarch – Motion by Supervisor Wilson and Supervisor Jensen, Motion carried 5-0
- b. Shouldering:
 - i. Monarch: \$21,337.60
 - ii. Stout: \$16,500
 - iii. Approved: Stout – Motion by Supervisor Wilson and Supervisor Palmer, Motion carried 5-0
- c. Gravel Hauling:
 - i. Select Excavating: \$9,750
 - ii. Monarch: \$19,675

- iii. Stout: \$11,000
- iv. Approved: Select Excavating – Motion by Supervisor Wilson and Supervisor Palmer, Motion carried 5-0
- d. Paving:
 - i. Monarch: \$167,689.60
 - ii. Approved: Monarch – Motion by Supervisor Wilson and Supervisor Palmer, Motion carried 5-0

17. Fire Department Report – Chief Schmidt

- a. Overview of recent calls
- b. Ongoing fire inspections
- c. Home Ignition Assessments:
 - i. 30-minute sessions
 - ii. Voluntary at Moose Lake Fest
 - iii. Reports submitted to DNR
- d. Spider Lake Mutual Aid: Agreement signed by Spider Lake; pending Town review
- e. Insurance Claim: Partial completion
- f. Fireworks: Only Virgin Timber submitted a permit; numerous illegal firework complaints noted

18. Clerk Report – Clerk Leuschen confirmed consolidation of account balances with Treasurer Palya.

19. Treasurer's Report – Treasurer Palya

- a. Reviewed monthly receipts, disbursements, and account balances
- b. Discussed upcoming CD maturity and investment strategy

20. Checks and Deposits - Motion to approve checks and deposits by Supervisor Wilson and Supervisor Jensen. Motion carried 5-0.

21. Correspondence, Reports from Conferences, Seminars, and Meetings

- a. Supervisor Palmer: “Back the Blue” initiative
- b. Special meeting requested for Driveway Ordinance and Room Tax Report
- c. Delmore Consulting: Attending August meeting for WISLR Road Management Services

22. Future Agenda Items

- a. DNR Grant for permanent fishing pier – Supervisor Jensen

23. Adjournment - Adjourned at 8:32 p.m.

Submitted by:

Frank Leuschen, Clerk
Town of Round Lake