

**Town of Round Lake Board of Review, Monday August 5, 2024**

- 1.) Board of review reconvened at 4:00 p.m.
- 2.) Roll Call members present: Supervisor Palmer – Yes, Supervisor Strandlund – Yes, Supervisor Verbeck – Yes, Supervisor Wilson – Yes, Town Chair Hanson – Yes, Clerk McCoy – Yes, BOR alternate Palya – Yes. Also present assessor Steve Nordquist.
- 3.) Clerk McCoy confirmed that Board of Review (adjourned) and date to which adjourned BOR would be held- along with Open Book Notice had been published in the Sawyer County Record on 4/3/24 and was also posted on Town Website. Notice of adjourned BOR was posted on 5/9//24 following the initial meeting of the BOR on the Town website and on the Town Hall door. Notice of adjourned board of review reconvened meeting agenda was posted at 3 posting location and on the Town website on 7/29/24 as required.
- 4.) Wilson nominated Strandlund for Chairman of proceedings. Strandlund declined. Verbeck nominated Hanson for Chairman Position. No other nominations were made. Motion by McCoy that nominations be closed and a unanimous vote be case for Hanson: Second by Wilson: Motion carried.
- 5.) Strandlund – nominated Wilson for Vice-Chair. Wilson declined. Verbeck nominated Strandlund for Vice Chair position. No other nominations were made. Motion by McCoy that nominations be closed and a unanimous vote be case for Strandlund: Second by Verbeck : Motion carried.
- 6.) Clerk McCoy certified that board members: Hanson, Wilson, and McCoy had completed Mandatory training for the Board of Review specified in sec. 70.46 (4) Wisconsin Statutes and that affidavit had been filed timely (April 1, 2024) with the State certifying Hanson, Wilson, and McCoy had completed required training for 2024. Alternate BOR member Palya also completed training on 7/25/24.
- 7.) Motion by Wilson/ Strandlund to approve the minutes of the initial adjourned BOR held on 5/9/2024 as printed: Motion carried.
- 8.) Clerk McCoy verified that Town Ordinance (2003-03) passed on May 8, 2000 was on file for the confidentiality of income and expense information provided to the assessor as per Wis. Stats. (sec. 701.47 (7) (af).
- 9.) Wavier of Board of Review hearing requests policy passed on May 23, 2017 was reviewed. No changes were made to the policy.
- 10.) Assessor Steve Norquist provided board members with a copy of the (Summary of annual Assessment Report), along with confirming that all required notices of assessment change were mailed timely as required.
- 11.) Steve Nordquist signed assessor's affidavit along with Clerk McCoy (August 5-2024).
- 12.) No statements received
- 13.) Board reviewed assessment role and checked random properties for accuracy. No discrepancies were found.
- 14.) No corrections.

**APPROVED**

15.) Assessor Nordquist verified that open book changes are included in the assessment roll.

16. - 18.) No objections or notice of intend to file an objection were received during period board of review was in session.

19.) No additional BOR meeting scheduled/ required as no objections were filed.

Board of Review adjourned at 6:01 p.m.

Kathy McCoy

Clerk – Round Lake

**TOWN OF ROUND LAKE  
STATE OF WISCONSIN**

  
chairperson

  
supervisor

  
supervisor

  
supervisor

  
supervisor

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