

ROUND LAKE PLAN COMMISSION REGULAR MEETING MINUTES

Tuesday, March 11, 2025

1. Call to order

The regular meeting of the Town of Round Lake Plan Commission was held at the Town Hall and virtually on 3/11/25.

The meeting was called to order at 6:31 pm by Ginny Chabek
Don Stover as Secretary.

2. Certification of meeting posting – Posted on the website and Town Hall Posting Box.

Attendees - Ginny Chabek, Don Stover, Martin Hanson, Ed Haugen

Audience – Scott Verbeck, Jesse Suzan, Jeff Groeshl, Bart Vitcenda

DRAFT

3. Approval of agenda – Motion to approve agenda: Stover / Haugen

4. Approval of minutes for the February 12th Regular Meeting - Motion to approve minutes: Haugen / Stover

5. Audience recognition – Comments Only

None

6. Discussion/Action – Minor Subdivision CSM for Jeffrey Groeshl.

Jesse Suzan spoke on CSM.

Motion to approve Stover / Hanson, Motion carried.

7. Discussion/Action – CUP #25-022 Vitcenda Family Trust Highway B Pit.

Bart Vitcenda stated that they have not crushed in 3 years. The size of the pit will not be increased. There is no change to the “reclamation plan”.

At the last approval permission was granted to possibly crush in the winter (weather permitting) to help reduce disturbing neighbors. Days of operation were increased from 5 to 8. The hours of operation are 7am – 7pm.

Backdating to 11/15/24 was approved by County Zoning.

Motion to recommend Town Board approve, Hanson / Stover, Motion carried.

8. Discussion/Possible Action – Process for Solar Farms.

Discussions on possible CUP requirements, developing procedural items to send to the county.

Research on how these requests fit with the Town’s Comprehensive Plan will need to be done by the Plan Commission.

Motion to Recommend that the Town Board send the County a letter asking that they review the CUP process as it pertains to “Alternative Energy Installations”, Hanson / Chabek, Motion carried.

9. Discussion – Planning for Eurasian Milfoil Education/Awareness Meeting.
The Sawyer County Lakes Forum will discuss hosting meeting at their March 18th meeting.
10. Discussion/Possible Action: Updated Driveway Ordinance.
Various items were discussed,
Height and width clearance for emergency vehicles.
Turnaround space should be adequate for turning around emergency vehicles.
Any CUP’s granted on properties with existing driveways would require upgrades and compliance with Driveway Ordinance.
Line of sight distances should be in line with DOT requirements.
Notification process is too complex and should be removed.
Martin Hanson will cleanup document and review with the Fire Chief and Assistant Chief.
The Plan Commission will review draft ordinance at their April meeting and make recommendation to the Town Board.
11. Discussion/Possible Action - Planning for the Town Survey in 2025.
It was discussed that it is too late in the year to have a quality survey ready for May.
Emails criticizing survey were received from residents.
Motion to recommend to the Town Board to postpone survey until 2026, Hanson / Haugen, Motion carried.
12. Discussion – Next Steps on a recommendation regarding Room Tax. Review “What we Know” document.
Plan Commission will present facts to the Town Board possibly in April.
Moved to April PC meeting.
13. Board Meeting Report – Ginny.
The Plan Commission report was not able to be presented to the Town Board due to technical issues.
Highlights for the Board are;
\$25 fee for Minor Subdivision Applications should be approved and added to Fee Schedule.
“The Preserve” Storm Water Reclamation Plan was approved by the DNR.
A Special meeting with the Plan Commission, Town Board and Jeremy Hill is to be scheduled to Agree on Conservancy plans and sharing responsibility.
Approval document to be included with Special meeting agenda.
DNR plans to remove dam in May
14. Correspondence for discussion only.
Wake Boat letter was reviewed.
Callahan / Mud Lake District issues;
Boundaries may be changed by County Board.
Sawyer County wants over-site of Lake Districts.
Sawyer County wants the power to dissolve Lake Districts.

15. Schedule Next Meeting:
April 8, 6:30pm

16. Adjourn:
8:00pm

Don Stover - Recorder