

## **Minutes of the Town of Round Lake Regular Board Meeting May 9, 2024**

Present: Chairman Rolfe Hanson and Supervisors, Dan Palmer, Kay Wilson, Scott Verbeck, and Jim Strandlund. Also present in person: Treasurer Vickie Palya, Clerk Kathy McCoy, and 16 in person audience members.

1.) Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.

2.) Certification of Meeting Posting.

Clerk McCoy certified that meeting agenda had been posted as required on May 4, 2024. Clerk requested addition to agenda; approval of Operators License Mattie Lynn BoFFo May 10, - June 30, 2024. Item added to Clerks report.

3 Approval of Minutes: Town Board Meeting April 11, 2024 and Special Joint Meeting Town Board / Plan Commission May 3, 2024. Public Hearing April 11, 2024 Travis Butterfield – Nonmetallic Mining License. Motion by Wilson/ Strandlund to approve the listed minutes as printed: Motion carried.

4.) Audience Recognition – Comments Only. None

5.) Monthly Recycling Card Drawing. Carl Beckman's name was drawn. He is awarded a free recycling punch card for use at the town recycling center.

6.) Bid Opening and Possible awarding Crack Sealing. Clerk McCoy noted prior to bid opening that only half of Moose Lake Road would be done due to receipt of STP grant \$907,865.00 to redo the older 2.5 miles of the road. Three bids received – all with required certificates of insurance: Seal Tech Inc. Total cost 67,983 Total lb.'s. 23,347. Fahrner Asphalt Sealers LLC Total cost 97,018.56 Total lb.'s 31,914. Superior Sealers LLC Total cost 77,295.00 Total lb.'s 30,918. Motion by Palmer/ Strandlund to accept Superior Sealers LLC bid (minus Moose Lake Road): Motion carried.

7.) Action Item: Non-Metallic Mining License Application Travis Butterfield Property Physical Address: description: PRT NESE SEC 11 PRT NWSW SEC 12 LOT 1 CSM 28/13 #7170. Town of Round Lake, Sawyer County Wisconsin: Legacy PIN # 02481114101 Licenses is desired for the Location/ Operation of a non-metallic mineral extraction site 10.57 total acres Forestry One (F-1) zone district. Motion by Wilson/ Palmer to issue Round Lake Non-metallic mining license to Travis Butterfield effective May 9, 2024: Motion carried.

8.) T-Mobile Request for alterations to equipment: Jerry Spedding. Mr. Spedding was not present. Board acted on item at the end of agenda: Motion by Verbeck/ Wilson to approve request for modifications on the Tower TMO: Motion carried.

9.) Land Use Plan Commission Report: Ginny Chabek. Including report from onsite information gathering session on Proposed Mosquito Brook Subdivision by Dave Kafura and Dave Neuswanger.

Chair Chabek reported that the committee recommended approval of Shaw – Timberdoodle Subdivision – Mr. Scheffler will designate Lots 1 & 2 (East side) build on north side only. Committee recommended approval of both Subdivision plats for The Preserve at MBF- Jeremy Hill Phase 2 and 3. Mr. Neuswanger reviewed the written report he had provided to the board related to the property. Committee also recommended denial of proposed Sawyer County Zoning Ordinance proposed amendment to Section 4.26 #2. (Avoid User Conflicts). Commission member Kayler has been working on new survey for the Town and will present information to

the Town Board at June 13<sup>th</sup>, 2024 meeting. (This would be a comprehensive town survey including/ but not limited to ATV/UTV use).

10.) CSM review Timberdoodle Land Company LLC: Jim Scheffler: Property Description: Part of the SW ¼ of the NE ¼, Part Lots 1-2 CSM 13/158#3175; S13, T41N, R06W; Parcel #024-641-13-1304; Tax ID# 44891; 8.09 total acres; Zoned Forestry One (F-1) & Residential/Recreation One (RR-1). Mr. Scheffler present – Lots 1 & 2 will have no building on south side of Road (Moose Lake Side).

Motion by Strandlund/ Palmer to approve Timberdoodle Land Company LLC CSM Plat: Motion carried.

11.) Discussion/Possible Action: “The Preserve at MBF, LLC Phase 2” Permit desired for Subdivision for 30 lots and 12 outlets. Preliminary Plat. SE ¼ -NW1/4, SW1/4- NE1/4, N1/2 NE1/4 – SW ¼ - NW ¼ - SE1/4, NE1/4 -SE ¼ - SE1/4, Part of SW1/4 –SE1/4 S10 & SW1/4-SW1/4, SE1/4-Sw1/4 S.11 T41N-R8W, Town of Round Lake.

12.) Discussion/Possible Action: “The Preserve at MBF, LLC Phase 3” Permit is desired for Subdivision for 19 lots and 5 out lots. Preliminary Plat. S1/2 -NE1/4 -SE1/4, SE1/4 - SE1/4 All in Section 9. S1/2-NW1/4- SW1/4, S1/2 NE1/4-SW1/4, SW1/4 -SW1/4, SE1/4 -SW1/4, Part of the SW1/4 SE1/4 All on section 10 All in T41N –R08W Town of Round Lake

Discussion can overlap both requests, however there must be a decision logged for each.

Mr. Hill present at meeting – reviewed points related to subdivision.

Motion by Strandlund/ Palmer to approve the Subdivision Plat Phase 2 The Preserve at MBF LLC – Jeremy Hill consisting of 30 lots including 12 additional out lots: Motion carried.

Motion by Verbeck/ Wilson to approve the Subdivision Plat Phase 3 The Preserve at MFL LLC Jeremy Hill consisting of 19 lots including 5 out lots: Motion carried.

13.) Approval / Disapproval: Sawyer County Zoning Ordinance Amendment to Section 4.26 #2 – Storage Shed Exemption is not allowed in platted subdivisions unless Town Approval is granted. Motion by Wilson/ Hanson to deny the proposed Sawyer County Zoning Ordinance Amendment to Section 4.26 #2: Motion carried. (Wilson cited that it would create conflicts with other sections - camping of ordinance).

14.) Road Report Update: Hanson – Tiger Cat Boat Launch, Possible additional guard rails Twin Lake Road. Hanson reported that the construction at Tiger Cat Boat Launch was done intentionally to prevent pad erosion. Board provided with a sketch from the engineering firm as to what dock for the launch might look like. D.N.R. waterway grant may be possible for this. Supervisor Palmer will follow up on dock project including possible grant funding.

Engineering firm who did work for Twin Lake Road project felt additional guard rails were not needed. Line striping should help delineate roadway better. Laier has been working to get estimates for Pine Point dig outs – Paving on June agenda.

15.) Approval Final Draft Employee Handbook.

Motion by Strandlund/ Wilson to approve final draft of revised Town of Round Lake employee Handbook: Motion carried.

16.) Appointment of Steven Boe – 3year Term Land Use Plan Commission 5/1/2024- 4/30/2027. Motion by Strandlund/ Palmer not to approve appointment: Motion carried.

17.) Acceptance of Driveway Permits: Timberdoodle Land Company: Lot 3 & 4 Lot River Road. Joseph Dunckel 10255 N Sandy Beach Rd.

Motion by Strandlund/ Palmer to accept driveway permit for Dunckel Sandy Beach Road: Motion carried.

Motion by Palmer / Verbeck to accept driveway permits for Lots 3 & 4 River Road Timberdoodle Land Company: Motion carried.

18.) Approval Town Hall Use: Callahan/ Mud Lake Association: May 25<sup>th</sup>, July 6, and August 31, 2024.

Motion by Strandlund/ Wilson to approve request: Motion carried.

19.) Fire Department Report – Schmidt- 1.) Written Monthly report. 2.) Fire Inspections Chief not present – no report. Clerk McCoy read thank you received from homeowner grateful for the Departments suppression of fire ending with (our home would not be there if it weren't for you).

20.) Clerk's Report: McCoy 1.) To date budget reports. Written report provided to board all accounts in balance with Treasurer. 2025 – 2029 STP Local road Grant received for 2.5 miles of Moose Lake Road. 80% Federal 20% required Town match. -Federal amount \$907,865.00. .

2.) Approval of Operator License for Mattie Lynn BoFFo – period May 10- June 30, 2024. Motion by Strandlund/ Wilson to approve operator license for Mattie Lynn BoFFo – period May 10- June 30, 2024: Motion carried.

21.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances - Written report provided to Board – all accounts in balance with Clerk. Treasurer will provide quarterly room tax reports at future meetings.

22.) Approval of Checks/ Vouchers as listed. Motion by Wilson/ Verbeck to approve checks and vouchers 36020 – 36064 as list: Motion carried.

23.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only. Strandlund – attendance Towns Association Road School – great program along with good networking, recommend road crew and board member attend next year – lots of good information. Kay Wilson – attendance at several workshops (opening meeting law and ethics). Take away: creation of walking quorum – any information you want to distribute to fellow board members should be done through the Clerk to avoid this. Open meeting Law – no information related to Town business should be shared with other board members outside of meeting. Ethics – no personal gain from item you may be voting on – how to properly recuse yourself from and issue/ vote. Hanson – received recycling grant.

24.) Future agenda items.

Motion by Strandlund/ Palmer to place amendment of Non-metallic mining ordinance on June 13<sup>th</sup> meeting agenda (change distance from current 3000 feet back to 2000 feet) for discussion/ possible action: Motion carried.

Motion by Palmer / Strandlund to place opening of all Town roads to ATV/ UTV use on June 13<sup>th</sup> meeting agenda for discussion/ possible action: Motion carried.

Motion by Verbeck/ Strandlund to place on June 13<sup>th</sup> agenda - discussion/possible action having monthly road report as a standing item on agendas: Motion carried.

24.) Meeting Adjourned at 8:09 p.m.



Kathy McCoy  
Clerk – Town of Round Lake