

## **Minutes of the Town of Round Lake Regular Board Meeting January 11, 2024**

Present: Chairman Rolfe Hanson and Supervisors, Don Stover, Dan Palmer, Kay Wilson, and Jim Strandlund. Also present in person: Fire Chief Schmidt, Treasurer Vickie Palya, Clerk Kathy McCoy, and 6 in person audience members.

- 1.) Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.
- 2.) Certification of Meeting Posting.  
Clerk McCoy certified that meeting agenda had been posted as required on January 7, 2024.
- 3.) Approval of Minutes: Town Board Regular Meeting December 14, 2023, and Special Board Meetings December 19, 2023, December 26, 2023, and January 3, 2024.  
Motion by Wilson/Stover to approve all minutes listed as printed: Motion carried.
- 4.) Audience Recognition – Comments Only. – None
- 5.) Monthly Recycling Card Drawing. Holly Robbin’s name was drawn. She is awarded a free recycling punch card for use at the town recycling center.
- 6.) Land Use Plan Commission Report: Ann Berlage.  
Committee recommended that the Board approve rezone request – with Town Board clarification of primary dwelling location opposite side of road from river – and concern that proposed lots by the road may create issues if future owners want to build on both sides of the road.  
Commission continues to work on Safe and Creative Action initiative for ATV/UTV traffic as per PC Resolution 01-2023: Outdoor Recreational Plan: Comprehensive plan updates:  
Commission outlined concerns on how CUP 23-027 Cummings was handled by the County Zoning committee.
- 7.) Rezone Application #24-001: Timberdoodle Land CO LLC: Property Description: Part of the SW ¼ of the NE ¼, Part Lots 1-2 CSM 13/158#3175; S13, T41N, R06W; Parcel #024-641-13-1304; Tax ID# 44891; 8.09 total acres; Zoned Forestry One (F-1) & Residential/Recreation One (RR-1). Purpose of request of this rezone is to combine the zoning with the parcel South of River Road. This will give better building options without impacting the lakeside.  
Change Zone district from Forestry One (f-1) to Zone District Residential/Recreational One (RR-1).  
Timberdoodle Land CO LLC representatives James Shaw (in person) and Jim Scheffler (on line) present at meeting. Four lot land division – two (2) eastern lots would be deed restrictive only build on non-lake side – due to wetland areas. Two (2) western lots could build on either side of the road. Motion by Strandlund/ Palmer to approve rezone with deed restrictions as proposed by owner on 2 eastern lots, and with the stipulation that all four lots cannot be further subdivided: Motion carried. See LUPC meeting minutes – supported by Comprehensive Plan Elements Goal and objectives listed.
- 8.) Appointment of Dave Neuswanger to Round Lake Plan Commission: Fill the Appointment vacated by Cindy Bjold Term End 4/30/2026.  
Motion by Wilson/Stover to approve appointment of Dave Neuswanger: Motion carried.
- 9.) Repeal of Personal property Tax: Options Lawry Road cell tower. Add personal property tax to real estate assessment roll or create a new parcel for the specific area that the building is located on – which may require a survey. Town of Round Lake Assessor Steve Norquist was at meeting.

Board discussed possible ways to handle. No Action Taken

- 10.) Discussion and possible approval to seek legal advice and consultation on the development of a short term rental licensing ordinance.

Motion by Wilson/ Stover to investigate cost and obtain examples of short term licensing ordinances from Attorney Linda Coleman: Motion carried.

- 11.) Letter of support LUCP / Town concerns Zoning change to Town Board conditions CUP #23-027 Xavier Cummings – No action taken – letter will be on February Town Board Meeting for review and possible action.

- 12.) Norvado - Permission to perform the follow: locate, construct, operate, and maintain telephone facilities along the townships road(s) as shown on attached location sketch: Norvado Representative on line explained request. Motion by Strandlund/ Wilson to grant permission to Norvado to perform the following: to locate, construct, operate, and maintain telephone facilities along the town road(s) as shown on the location sketch provided: Motion Carried.

- 13.) Approval of Operators Licenses for Barry Thornton, Kristine Murty, and David Thunder for the period January 12<sup>th</sup>, 2024 – June 30<sup>th</sup>, 2025.

Motion by Palmer/ Strandlund to approve operator’s licensees as listed: Motion carried.

- 14.) Approval purchase – order new plow truck.

Motion by Palmer / Strandlund to approve order/ quote for Truck International Meyer Sales \$106,387.45 and box Monroe \$99,375.00: Motion carried.

- 15.) Approval of Budget Resolutions

- 06-2023: \$18,243.01 Ins Rec Damage Equipment & Prop (48430) is added as revenues to 2023 budget. Expenses Capital Outlay Building Outlay Fire Dept. Account (18, 2430.01) is added to 2023 budget.
- 07-2023: \$70,665.13 Transfer General Revenue Fund (49270) is added as revenues to 2023 budget.
- 08-2023:\$114,338.00 be transferred from Paving Reserve Fund (49270-02) and added to Expense Hwy Construction (53315) 2023 budget.
- 09-2023: State Grant Others (43529) – State of WI DNR Tiger Cat Boat - \$48,037.79): State of WI WEM Ice Storm Grant \$5,277.60: DNR WFR Grant \$4,050.00: Total \$57,365.39 Income /Revenue and added to Expense Hwy Construction (53315) \$57,365.39 2023 budget. State Grant Others (43529) Election Subgrant Revenue \$124.65 – Expense Election (51440-02).

Motion by Wilson/ Stover to approve Budget Resolutions as listed: Motion carried.

- 16.) Discussion/ possible adoption of a statement for the town website about contacting Town officials away from meetings to discuss policy or agenda items.

Motion by Wilson/ Stover to approve statement and place on Town Website: Motion carried.

- 17.) Discussion/ approval Town hosting annual CWPP (Community Wildfire Protection Plan) meeting Town Hall Wed. March 6<sup>th</sup>, 2024. Alternative meeting date set for March 27<sup>th</sup>, 2024

- 18.) Fire Department Report: Schmidt -1.) Written Monthly Report: 2.) Fire Inspections update.

Written report provided by Schmidt: Eight (8) EMS – medical assist calls and one Fire call

(Extrication) during the month of December. 2023.

- 19.) Clerk's Report: McCoy 1.) To date budget reports. (Written Town budget report provided to Board) - All accounts are balanced with Treasurer. Closing books year end 2023 – W2's completed and mailed. In house Election inspector training session will be held Saturday January 13<sup>th</sup> at the Town Hall. Round Lake Fire Department Auxiliary Treasurers report for December 31, 2023 was provided by Treasurer Pat Feldner
- 20.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances. .) (Written report provided to board) – All accounts are in balance with Clerk.
- 21.) Approval of Checks/ Vouchers as listed. Motion by Wilson/ Strandlund to approve checks/ vouchers 35771-25815: Motion carried.
- 22.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only. Shooting complaint Thunderbird Road – Town has no ordinance to address – directed to sheriff's Department.

Meeting adjourned at 8:28 p.m.

Kathy McCoy  
Clerk – Round Lake