

Minutes of the Town of Round Lake Regular Board Meeting February 8, 2024

Present: Chairman Rolfe Hanson and Supervisors, Don Stover, Dan Palmer, Kay Wilson, and Jim Strandlund (virtually). Also present in person: Fire Chief Schmidt, Treasurer Vickie Palya, Clerk Kathy McCoy, and 8 in person audience members.

- 1.) Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.
- 2.) Certification of Meeting Posting.
Clerk McCoy certified that meeting agenda had been posted as required on February 4, 2024.
- 3.) Approval of Minutes: Town Board Regular Meeting January 11, 2024 and Special Board Meeting January 15, 2024.
Motion by Wilson/Stover to approve all minutes listed as printed: Motion carried.
- 4.) Audience Recognition – Comments Only. – Marvin Scott Verbeck - Meet and Greet scheduled and then cancelled by Town Board Candidates Ginny Chabek and Don Stover, and Kay Wilson (County Board Supervisor).
- 5.) Monthly Recycling Card Drawing. Rusty Kiser's name was drawn. He is awarded a free recycling punch card for use at the town recycling center.
- 6.) Sawyer County Emergency Director – Nicole Ripczinski. Ms. Ripczinski introduced herself as the new Sawyer County Emergency Management Director. She indicated willingness to work with town on any Emergency Planning needs – Town EOP next step – table top drill.
- 7.) Land Use Plan Commission Report: Ann Berlage.
LUPC discussed – Hill Construction LLC – The Preserve Subdivision Proposal. Mosquito Brook Flowage property development. Focus on Mosquito Brook as a class 1 trout stream and development of property related to Round Lake Comprehensive Plan. Recommendations/ concerns to Town Board on the following issues: failed dam and future status of dam, property currently in MFL, consideration Town Comprehensive Plan indicates this area in the Future Land Use map is designated as Conservancy, possible environmental Impact Analysis- Sawyer County. LUPC recommended approval of Town Subdivision Ordinance #2024-01.
Commission continues to explore if a new town survey is warranted prior to required update of Comprehensive Plan along with work on development of Town of Round Lake Neighbor Handbook.
- 8.) Discussion/Action: Proposed Town of Round Lake Subdivision Ordinance NO 2024-0.
Hanson reported that Ordinance had been vetted by legal counsel. Comments -Jeremy Hill – his perceived problems with ordinance and conflicts with existing Sawyer County Ordinance. Motion by Wilson / Stover to table Ordinance to March 14, 2024 Town Board Meeting: Motion carried.
- 9.) The Preserve at MBF LLC- Subdivision Preliminary Plat – Jeremy Hill- Discussion/ Possible Action – Town recommendations. Mr. Hill had requested that item be removed from current agenda and placed on Town Board March agenda but was present at Town Board meeting and gave a brief overview of proposed Project/ Subdivision: Preliminary Plat will include roads designed to Public road standards as per Town of Hayward Ordinance, parcel of land (dam) is not owned by Preserve at MBF LLC, plan for estimated 250 acres of wetland is to donate to some type of non-profit / conservancy, plan to donated 5 acres of land to Sawyer County so a trailhead

can be created connected to Birke trail system, property will be withdrawn from MFL, Engineering firm has been hired to complete storm water management plan. No action taken by Town Board – Review of Preliminary Plat will be placed on Town Board March 14th meeting agenda.

- 10.) Review/ Update Employee Handbook.
Motion by Wilson / Stover to Table to March 14th Town Board meeting to allow Board members each to submit comments / changes/ corrections to current Employee handbook to Supervisor Strandlund to incorporate into a new updated document: Motion carried.
- 11.) Non-metallic Mining License Application Travis Butterfield – Board discussion / possible action to retain the services of an engineering firm or other qualified person with appropriate expertise to review the application and report to the Town Board whether additional information is required for review of the application and to determine whether the application meets the standards of this Ordinance. No action taken. Mr. Butterfield submitted amended application Feb. 8, 2024.
- 12.) Approval - Letter of support LUCP / Town concerns zoning change to Town Board conditions CUP #23-027 Xavier Cummings - Horses.
Motion by Stover/ Strandlund to send letter as drafted to Sawyer County Zoning Administrator and Zoning Committee members: Motion carried.
- 13.) Fire Department: Update on upcoming Major Equipment replacement/ repairs.
Mike Feldner provided board with information related to current department equipment / Vehicle: Year Mfg/ Year in Service/ Mileage/ and classification (Fire/ Rescue or both).
Brush 2/ Fill site and Rescue/ Equipment Trucks both are on list for chassis or total replacement. Funding will be needed for replacement. Grant funding is being explored by Auxiliary member Pat Feldner; but award is unlikely due to limited funding and large number of applications/ competition for funding. Feldner requested that board start planning on funding for equipment replacements as outlined in handout.
- 14.) Fire Department Report: Schmidt -1.) Written Monthly Report: 2.) Fire Inspections update.
Written report provided by Schmidt: two (2) EMS – medical assist calls, one Fire call (Extrication), and one (1) dispatched and cancelled calls during the month of January 2024.
Adam Smith – fire inspector will not be billing for service – donation to Town.
- 15.) Clerk’s Report: McCoy 1.) To date budget reports. Written Town budget report provided to Board) - All accounts are balanced with Treasurer. Round Lake Fire Department Auxiliary Treasurers report for January 2024 was provided by Treasurer Pat Feldner
- 16.) Treasurer’s Report: 1.) Monthly Receipts, Vouchers, and Account Balances. (Written report provided to board) – All accounts are in balance with Clerk. 2023 Room tax data provided to Town Board.
- 17.) Approval of Checks/ Vouchers as listed. Motion by Wilson/ Stover to approve check/ vouchers 35816 – 35889 as listed: Motion carried.
- 18.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only. McCoy – HAVCB need for clarification Town Room Tax Ordinance 10% allocation earmarked for Town marketing. Hanson – Town Non-metallic licensing ordinance :(legal counsel opinion that Ordinance does apply to Sawyer County Property located within the

Town of Round Lake).

- 19.) Future agenda items. Strandlund: Update to current microphone system. HAVAB – Room Tax Ordinance.

Meeting adjourned at 8:37 p.m.

Kathy McCoy
Clerk – Round Lake