

Town of Round Lake Planning Commission Minutes – Regular Meeting November 8th, 2023

A meeting of the Town of Round Lake Planning Commission was held virtually and in person on 11/8/2023.

Members present, Ann Berlage, Don Stover, Ginny Chabek, Steve Boe, Martin Hanson

- 1) Call to order by Ann Berlage at 6:00 pm
- 2) Certification of meeting posting – Certified by Ginny Chabek that the meeting agenda was posted on the website and on the bulletin board at the Town Hall
- 3) Approval of Agenda – Motion by Don and 2nd by Martin to approve the agenda. In discussion, there was a question about a document on TRHs in the Town that was not sent out. It was determined that the document could be sent out after the discussion.
- 4) Approval of Minutes:
 - Regular Meeting September 13th, 2023. Motion by Don, 2nd by Martin to approve with corrections, all approved
 - Special Meeting September 18th, 2023 Motion by Martin, 2nd by Don to approve with corrections, all approved
 - Regular Meeting October 11th, 2023 Motion by Don 2nd by Martin to approve with corrections, all approved
- 5) Audience Registration and General Comments – Audience members present, Xavier Cummings and Jayne Shroeder. No general comments
- 6) Action: CUP 23-027 Xavier Cummings & Carly Somerville - Permit desired to have horses in a non-agricultural zone district. Applicant is requesting the ability to have 2 horses on the property with no stallions.

40 acres zoned F1. Applicant/owners will be fencing in approximately 5 acres to the east of the house in the eastern area of the 20 acres closest to McClaine Rd. Horses will be housed in a temporary lean-to barn with 2 12x12 stalls until spring when a permanent structure will be built. Horses are the property of the owners, and they would like to have them located at their home.

Motion by Ginny to recommend to the Town Board approval the CUP 23-027 to allow 2 horses (no stallions) on the property owned by Cummings and Sommerville which is zoned F-1. 2nd by Martin. All approved.

- 7) Action: Rezone 23-012 JBT Properties LLC Purpose of request is to rezone a 100' x 352' area or 0.80 acres of the (F-1) zone district to Agricultural-Two (A-2) as part of property sale to adjacent property owner.

JBT bought the forestry property and as part of the transaction, the “strip” of land was to be deeded to David Arnett. The desire is to create a new CSM, and having it zoned the same as the rest of the Arnett property would allow the lot to be conforming. The Arnett property is currently being offered for sale.

Martin made the motion to recommend the approval of the rezone request to change the “strip” from F-1 to A-2. Don 2nd by Martin. All voted in approval.

- 8) Board Meeting Report – Ann Berlage

October 12th meeting, the LUPC did not have a quorum on October 11, so it was just a discussion. Reported that Jane Bidwell has resigned, water testing update, TAP grant status, Plan Commission

resolution to find creative ideas for helping reduce conflict regarding the opening of roads to ATV/UTV traffic. Jim Strandlund wanted VRBOs and resorts to be documented. Ann also requested an ATV trail map.

Ann provided the TRH committee update, and introduced the Town of Round Lake good neighbor handbook project.

9) Status: Sawyer County Zoning Multi-Dwelling Development Ordinance Amendment development process

Don – The Zoning committee is going to revise the lakeshore ordinance, while allowing multi-dwelling development on off-lakeshore property. Don will be working with Sawyer County on the re-write of the ordinances.

10) Status and Discussion: Variance Application 23-003 John and Jenne Skul/Sawyer County Zoning Board of Appeals:

Looking for a signed copy of the letter sent to ZBOA by the Town Board and assurance that the variance that was previously approved will be rescinded. This is to close the loop on any potential future use of the variance since the Skuls have withdrawn the request.

11) Status: Ground and Surface Water Baseline Testing sub-committee report

- Don Stover

Data has been sent out to all of the participants. 35 participants actually turned in samples. Intent is to keep \$5k in the budget to cover testing for next year (2024).

12) Status: High-Capacity Wells

No update

13) Discussion: Parking Ordinance

Without an ordinance there is no ability for the Town to enforce existing no parking signs. These are primarily located at Town boat ramps. Also anticipating the need to define parking in the Town Road ROW regarding TRHs, businesses and events.

Ginny will continue to look for other examples of parking ordinances for the Town to use as examples. Keep on the agenda. Need to determine the criteria for parking restrictions in the ROW and the distance from intersections.

14) Discussion: Outdoor Recreation Plan

- Plan development – Martin

Discussion on outline recreation plan. The commission was pleased with the outline and gave Martin the go-ahead to develop the details.

- TAP Grant – Ginny

Grant request has been submitted and accepted by the Wisconsin DOT.

15) Status and Discussion: PC Resolution 01-2023 ATV/UTV Routes

Working on coming up with creative solutions for ATV/UTV use in the Town.

Documents provided on where the VRBOs and resorts are and where the ATV trail/routes currently run. Routes cross Moose Lake Road and roads along Moose Lake. Currently the route can't be made into a loop until CR B is opened from S to the west to Jenk's Bait shop. Of 18 liquor licenses 4 are on routes, 12 of 51 VRBOs are on routes. Looking at where there are parking lots for unloading – there are currently only 3 such sites in the entire county. There is a concern that the lack of parking areas at trail heads has exasperated the issue. Invite Cathy LaReau to a meeting in the future.

Parking could possibly be created on Town property where it intersects trails - Mostly in the eastern part of the Town. Most of the VRBOs are centered around the lakes and not on ATV/UTV routes. Private roads with VRBOs are also creating traffic on connecting Town roads.

16) Status: Dark Skies – no update

17) Status: of short-term rental ordinance

The County Ad Hoc TRH Committee approved a resolution of recommendations. County Legal Council is currently working with the HHS and Zoning departments to create a draft ordinance. The County TRH Ad Hoc Committee will reconvene when the ordinance is ready for review, anticipated to be some time in December.

18) Status and possible action: Comprehensive Plan Update Element 6: Economic Development

Ann presented the updated document for discussion. The mean income in the Town did go down significantly, about 12K per household, since the last update. Ann added the implementation piece of Element 6. Goal and Objective part did not change but the action items had previously been removed. Decided is to recreate them because they support the issues that are continuing to come forward in the Town in various ways. Discussion was positive on making sure that the original implementation information should be added back in.

Motion by Martin, 2nd by Ginny to ask the Town Board to put this item on a future agenda to approve the update of Element 6 in the Town Comprehensive Plan.

19) Discussion: Technology Infrastructure fund -Cindy – No update

20) Discussion: Possible Development of a Town of Round Lake Neighbor Handbook (example ref : <https://www.cola-wi.org/s/website-handbook-lr.pdf>)

Goal is to create a Town-side handbook that can be used by renters and businesses to highlight information that needs to be shared with guests. Don distributed a sample pamphlet from the Tiger Cat Association. Round Lake does not have an example. Look into contracting with a marketing firm. Checking with the NWRPC and the Hayward Chamber for input.

21) Discussion: Commission Member Educational Opportunities

2 upcoming training opportunities were shared with Commission members. Those who have signed up with report on the training.

22) Future Agenda items – None at this time

23) Schedule next meeting

December 13th at 6pm

24) Adjourn Motion by Don to Adjourn, 2nd by Ginny at 7:39p