

Minutes of the Town of Round Lake Regular Board Meeting October 12, 2023

Present: Chairman Rolfe Hanson and Supervisors, Don Stover, Dan Palmer, Kay Wilson, and Jim Strandlund. Also present in person: Fire Chief Schmidt, Clerk Kathy McCoy, and 5 in person audience members.

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- 1.) Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.
- 2.) Certification of Meeting Posting.
Clerk McCoy certified that meeting agenda had been posted as required on October 9, 2023.
- 3.) Approval of Minutes: Town Board Regular Meeting September 14, 2023 and Special Board Meetings September 19, 2023 and October 3, 2023.
Motion by Wilson/ Strandlund to approve the minutes as printed: Motion carried.
- 4.) Audience Recognition – Comments Only – None
- 5.) Monthly Recycling Card Drawing: Jo Dwyer’s name was drawn. He is awarded a free recycling punch card for use at the town recycling center.
- 6.) Land Use Plan Commission Report: Ann Berlage.
Ms. Berlage reported that commission lacked a quorum and did not meet as schedule October 12, 2023. Commission member Jane Bidwell will be resigning. Groundwater testing is done and results completed for 2023. Members continue to work on Outdoor Recreational Plan, TAP Grant, Round Lake neighborhood handout, looking into ATV/ UTV D.N.R. trail 8 grant and trailhead needs/ issues. Economic Development Plan Document is competed.
- 7.) Town Representative to attend Zoning Committee meeting October 20th, 2023 - clarification and broader spectrum Sawyer County text amendment for Multi-Dwelling Development.
Motion by Strandlund / Wilson that Don Stover attend meeting as Town Board Representative: Motion carried.
- 8.) Approval of Budget Resolution No. 04-2023: Allocation of Flex Grant funds carryover from 2022 to 2023 budget in the amount of \$15,966.00
Motion by Stover/ Strandlund to approve Budget Resolution 04-2023: Motion carried.
- 9.) Approval of Budget Resolution No. 05-2023: Trust Fund receipt of monies \$341,000.00. Fire Department Capital Outlay additional \$341,000.00.
Motion by Wilson/ Strandlund to approve Budget Resolution 05-2023: Motion carried.
- 10.) Approval of proposed 2024 Town Budget for publication and posting. Confirmation of Date and time of 2024 budget hearing and special meeting of Town Electors.
Motion by Wilson/ Stover to approve publication of 2024 proposed budget as printed and set budget hearing date (November 8th, 2023) Time (6:00 P.M.) Location (10625 N County Road A – Town Hall). Special meeting of electors to follow budget hearing. Motion carried.
- 11.) Presentation and final -Town of Round Lake EOP (Emergency Operations Plan)
Mike Feldner Round Lake Fire Department presented final EOP to board members emphasizing that plan is a living document that should be reviewed and updated as needed throughout the year with an annual total review/ update in January of each year. All board members have copy of plan as do both fire stations, town office and garage.

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- 12.) Update on Moose Lake Landing. Hanson reported that legal counsel recommended that Club sign documents or docks be removed. Discussion on 5 vs. 10 year MOU, and discrepancy between Quit Claim Deed and survey. No action taken.
- 13.) Update of CWPP (Community Wildfire Protection Plan) correspondence project.
Hanson reported grant money of \$1,100-- \$1,200 is available to use by November 2023 to use for a postcard mailing to rollout / education individuals of the Towns involvement in CWPP Working with Forest Service to complete postcard and get mailed.
- 14.) Acceptance Driveway Permit: Paul & Donna Gerzok Lot 35 Bethel Road.
Motion by Wilson/ Stover to accept driveway permit as approved by Road Lead Doug Laier.
Motion carried.
- 15.) Fire Department Report: Schmidt – 1.) Written Monthly Report.
Chief Schmidt provided board with written report: Five (5) EMS calls and Zero (0) Fire calls during the month of September, 2023. Looking at possibility of moving ambulance currently housed at Round Lake Fire Station Two to Spider Lake due to EMT availability. Focus is that ambulance remains in this area.
- 16.) Approval of Memorandum of Understanding between the Lac Courte Oreilles Ojibwa University and the Town of Round Lake.
Motion by Strandlund/ Stover to approve MOU as presented: Motion carried.
- 17.) Clerk's Report: McCoy 1.) To date budget reports. Written report on file in town office): All accounts are balanced with Treasurer. Special meeting date requested to approve liquor licenses for Captiva Couple LLC d.b.a Dows Corner Bar. Date set for Wednesday October 25th at 6:30 p.m.
- 18.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances. (Written report provided to board) – All accounts are in balance with Clerk.
- 19.) Approval of Checks/ Vouchers as listed.
Motion by Wilson/ Stover to approve checks/ vouchers 35594 -35646: Motion carried.
- 20.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only. Palmer reported that Tiger Cat Boat Ramp is completed. Wilson reported on Sawyer County BOA denial of Mullen – Betz variance request and 3 step process required to approve a variance. Flag attendant - Adam Smith has volunteered to maintain flag and flag protocol.
- 22.) Convene into closed session as per Wis. Stat. section 19.85 (1) (c) Employee evaluations and Compensation. Motion by Wilson/ Strandlund to convene into closed session as per Wis. Stat. section 19.85 (1) (c) Employee evaluations and Compensation Palmer – yes, Stove – yes, Strandlund – yes, Wilson – yes, Hanson- yes: Motion carried.
(Minutes of closed session are kept in a separate confidential file in the Town office)

Meeting adjourned at 8:12 p.m.

Submitted by:


Kathy McCoy - Clerk

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