

**Minutes of the Town of Round Lake Regular Board Meeting September 14, 2023**

Present: Chairman Rolfe Hanson and Supervisors, Don Stover, Dan Palmer, Kay Wilson, and Jim Strandlund. Also present in person: Fire Chief Schmidt, Clerk -Kathy McCoy, and 10 in person audience members.

- 1.) Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.
- 2.) Certification of Meeting Posting.  
Clerk McCoy certified that meeting agenda had been posted as required on September 10, 2023.
- 3.) Approval of Minutes: Town Board Regular Meeting August 10, 2023 and Special Board Meeting August 17, 2023. Motion by Wilson/ Strandlund to approve the minutes of both meetings as printed: Motion carried.
- 4.) Audience Recognition – Comments Only.  
Mark Gritzmacher – recap/overview of EMS Flex grant allocations and spending.  
Adam Smith – Town Hall Flag replacement / flying protocol and designated of responsibility for these functions. Jayne Schroeder – Request Town Board continue to work with Alliance to open up safe ATV/UTV routes.
- 5.) Monthly Recycling Card Drawing: Steve Brown’s name was drawn. He is awarded a free recycling punch card for use at the town recycling center.
- 6.) Land Use Plan Commission Report: Ann Berlage.  
Recommendation -approval of Variance 23-2003 James Mullen and Barbara Betz based on the criteria of the 3 step process being met by the applicants as outlined in Sawyer County Zoning staff report.  
Skul Variance update- applicant has W/D request. ZBOA has not taken any action on this.  
Land Use Plan Commission resolution to Town Board created based on elements of the Town Comprehensive Plan / safely issues in support of Town Board Resolution 02-2020 –( Resolution to establish a process for reviewing/ approving ATV/UTV route proposals.) Chabek is working on TAD grant.
- 7.) Township Approval Land Use Application : Brandon Koller for the construction of a Year-Round or Seasonal Dwelling in the Forestry One (F-1) Zone District.  
Motion by Wilson/ Stover to approve Application for Year- Round / Seasonal dwelling in Forestry (F-1) zone district for Brandon Koller: Motion carried.
- 8.) Township Approval Land Use Application: Steffes Investments LLC (Alan Steffes) for the construction of a Year- Round or Seasonal Dwelling in the Forestry One (F-1) Zone District.  
Motion by Strandlund/ Stover to approve Land Use Application for year round/ seasonal dwelling and storage shed located in Forestry One (F-1) zone district for Steffes Investments LLC: Motion carried.
- 9.) Variance Request #23-006: James & Barbara Betz Mullen: Property Description: Part of Government Lot 5, Lot 1 CMS 7/294 #1478; S30, T41N, R09W; Parcel #024-541-30-5516; Tax ID # 23991; 1.54 total acres; Zoned Residential/ Recreational One.  
Application requested for the construction of a 10.5” x 15” attached bathroom and entryway addition including 1.5” x 4.5” covered porch onto an existing principal structure located 26’ at the closest point to the OHWM of Moose Lake. The proposed expansion would be 50’5 to the

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OHWM. Variance requested as: Section 6.1 of the Sawyer County Zoning Shoreland Wetland Protection Ordinance, would require the prior granting of a Variance for any new structures located closer than 75' to the OHWM with no other exempt structures or reduced setback provisions.

Motion by Stover/ Strandlund to approve request Variance #23-006 – hardship no indoor bathroom, 3 step test met as outlined by Sawyer County Zoning: Motion carried.

- 10.) Approval Cigarette and Tobacco Products License: Rhrefresh LLC – d.b.a. Can of Worms for the period September 15- 2023 – June 30-2024.

Motion by Stover/ Strandlund to approve Licenses as requested for period 9-15-2023 to 06-30-2024: Motion carried.

- 11.) Approval Town Hall Use: Chequamegon Lions – 1<sup>st</sup> Wednesday of each month January – December 2024 – (exception month of July 10<sup>th</sup> – second Wednesday): Barbara Outcalt Club President.

Motion by Wilson/ Hanson to approve the request Town Hall Use Chequamegon Lions for dates requested: Motion carried.

- 12.) Acceptance of Driveway Permit: Abbie Moeller – Tax ID# 024741062317 Tart Road.

Motion by Strandlund/ Stover to accept driveway permit # 03-2023 for Abbie Moeller Tax ID#024741062317 Tart Road: Motion carried.

- 13.) Discussion / Possible action Town of Round Lake Parking sign Ordinance.

Motion by Strandlund/ Stover to table to November Town Board Meeting: Motion carried.

- 14.) Discussion/ possible action: CWPP (Community Wildfire Protection Program).

Suggestions as to possible educational material/ tips for homeowners related to fire protection: Town newsletter, or separate insert/ flyer with newsletter.

Motion by Wilson/Stover to include fire wise brochure in tax bill mailing: Motion carried.

- 15.) Skul Variance – Town Appeal update: Wilson

Wilson reported the Skuls have W/D variance application. Town attorney Linda Coleman is recommending that the best path at this time is to agree to a stipulation for the court to overturn the decision of the ZBA, resulting in the variance being denied. Motion by Wilson / Strandlund to approve this action and forward to attorney Coleman: Motion carried.

- 16.) Approval of Resolution No. 03-2023: Resolution in support of Transportation Alternative Program (TAP) Application / Grant): Bicycle- Pedestrian Planning Study – Twin Lake / McClaine Road.

Motion by Wilson/ Stover to approve Resolution No. 03-2023: Motion carried.

17. Fire Department Report: Schmidt – 1.) Written Monthly Report.

Chief Schmidt provided board with written report: Ten (10) EMS calls and Two (2) Fire/ motor vehicle accident calls during the month of August, 2023. Fire inspections are being done.

- 18.) Clerk's Report: McCoy 1.) To date budget reports.

Written report on file in town office): All accounts are balanced with Treasurer. August Tax Settlement received from Sawyer County and balanced. Cell Tower back payment issue resolved and payment received. WEM Disaster Grant \$5,277.76 along with Wildfire Reduction grant \$4,050.00 were received. Working on STP Grant Pine Point Road. Reminder First Budget Meeting is scheduled for Tuesday September 19, 2023 @ 6p.m.

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19.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances.

(Written report provided to board) – All accounts are in balance with Clerk. CD and account at SCCU - Palya wants to move monies back to Frandson Bank MM account. Motion by Wilson / Strandlund to close all accounts at SCCU and move monies to Frandson bank: Motion carried.

20.) Approval of Checks/ Vouchers as listed. Motion by Wilson / Strandlund to approve checks// vouchers 35537-35593: Motion carried.

21.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only. McCoy reminder Town Association Fall workshop Sept. 25 Cable WI or virtually.

Meeting adjourned at 8:02 p.m.

Kathy McCoy

  
Clerk – Round Lake

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