

Town of Round Lake Fire Department Auxiliary Bylaws – February 2021

Article I – Name

The name of this organization is the Town of Round Lake Fire Department Auxiliary hereinafter referred to as the Auxiliary. The Auxiliary Board is a division of the Town of Round Lake Fire Department.

Article II – Purpose and Policies

As a division of the Town of Round Lake Fire Department, the Auxiliary's primary objectives are to:

- Raise funds for and manage donations to the Town of Round Lake Fire Department
- Help to promote fire fighting safety
- Help to promote fire prevention education
- Support fire fighters and emergency personnel with food and beverage for severe fire calls that require aid including mutual aid communities
- Create and maintain a fellowship among members of the Auxiliary and the Fire Department
- The Auxiliary is nonpartisan, nonsectarian and multicultural.

Article III – Members

Any person who wishes to contribute to the Town of Round Lake Fire Department through involvement in Auxiliary committees and/or fundraising events may be a member of the Auxiliary.

Article IV – Officers of the Auxiliary Board

Section 1: The officers of the Auxiliary Board are President, Vice President, Secretary and Treasurer. These positions may be combined, if necessary.

Section 2: The officers will be elected at the general membership meeting in the fall.

Section 3: If an officer resigns or is otherwise not able to perform his/her duties during their term of office, another Auxiliary Board member will assume the duties of the vacated office until the Auxiliary Board appoints someone to fill the position until the next election.

Section 4: The Auxiliary Board will meet as necessary.

Article V – Committees

Section 1: Committees will be formed to facilitate the achievement of the Auxiliary objectives and report to the Auxiliary Board.

Article VI – Membership Meetings

Section 1: The Auxiliary will hold one meeting of the general membership per year.

Section 2: Committee meetings will be held as needed to achieve Auxiliary objectives.

Section 3: The Auxiliary Board may call emergency meetings as necessary.

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Article VII – Voting

Section 1: Three (3) Auxiliary Board members shall constitute a quorum at any meeting of the Auxiliary Board.

Section 2: Three (3) Auxiliary Board members must be present to vote on any topic and the majority of the votes constitute an accepted vote.

Section 3: The annual elections meeting shall be held in the fall of each year.

Section 4: Voting may be done at meetings or via e-mail to a specified email address.

Section 5: The President and/or Vice President must be present at all voting unless other arrangements were made prior to the vote.

Article VIII – Money, Auxiliary Equipment and Supplies

Section 1: Deposits, withdrawals and financial reports shall be made by the Auxiliary Treasurer. Checks shall be signed by the Auxiliary Treasurer. In the absence of the Treasurer, the Auxiliary President can sign checks.

Section 2: Funds raised and donations received are to benefit the Town of Round Lake Fire Department. The Auxiliary Board is to work with the Town of Round Lake Fire Department to determine the needs of the Fire Department and if the Auxiliary can fund some of those needs.

Section 3: The Auxiliary is responsible for the care and maintenance of equipment and supplies used by the Auxiliary for its events.

Article IX:

These bylaws for will be reviewed periodically and if necessary revised by the Auxiliary Board. Amendments will be made by majority vote of the Auxiliary Board.

Article X – Dissolution

The Auxiliary may be dissolved with authorization of the Town of Round Lake Fire Department and the Town of Round Lake Board of Supervisors. Funds in the Auxiliary account will be transferred to the Town of Round Lake to benefit the Town of Round Lake Fire Department.

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