

## **Minutes of the Town of Round Lake Regular Board Meeting May 12, 2022**

Present: Chairman Rolfe Hanson. Supervisors: Jim Strandlund, Kay Wilson, Don Stover, and Virginia Chabek. Also Present: Clerk -Kathy McCoy, Treasurer Vickie Palya, and (9 in person audience members).

Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.

A.) Certification of Meeting Posting.

Clerk McCoy certified that meeting agenda had been posted as required on May 9, 2022

B.) Approval of Minutes: Regular Town Board Meeting April 12, 2022, Annual meeting April 19, 2022, and Special Board Meeting April 21, 2022.

Motion by Chabek/ Stover to approve the minutes as printed: Motion carried.

2.) Items for Action, Discussion, Information:

A.) Audience Recognition: Comments Only – None

B.) Monthly Recycling Card Drawing. George Duewerth's name was drawn. He is awarded a free recycling punch card for use at the town recycling center.

C.) Land Use Plan Commission Report: Ann Berlage. Recommended Approval of Conditional Use Application #22-015: Conditional Use Application #22-015: Andrew & Brittney Gradall; permit desired for Multi-Dwelling development as per Sawyer County Zoning Ordinance S17.2 (B) (15) with the following conditions:

- updating the septic system for the number of bedrooms;
- having an understanding of the garbage disposal during road ban season;
- obtaining a second fire number for the 2nd dwelling unit;
- A Land Use Permit is required for a change of use (accessory structure to habitable dwelling unit). This conversion permit may require a Uniform Dwelling Code Inspection;
- Must comply with Sawyer County Health Department for Lodging and Recreational Facility if 2nd dwelling unit is to be rented;
- All other setbacks are to be met including sanitation requirements; All other Federal, State, County, and Town regulation must be complied with

Commission continues to work on the following: McClaine Road Safety and obtaining more data on traffic and speed on several other town roads, continuing to look at the issue of high capacity wells, along with trends in Building permits.

D.) Conditional Use Application #22-015: Andrew & Brittney Gradall. Property Description: Part of the E1/2 of the SW1/4, Lot 2 CSM 11/263 #2438; S06, T41N, R07W; Parcel #024-741-06-3103; 2.20 total acres; Zoned Residential/ Recreational One (RR-1). Permit desired for Multi-dwelling development as per Sawyer County Zoning Ordinance S17.2 (B) (15). The Gradell's explained that the cottage on the property has been used for over 30 years prior to them purchasing the property and that a renter was in the cottage when they purchased the property.

They are trying to correct the situation and obtain the correct permits for rental use of this second building / cottage on the property. Multiple letters of opposition received citing: continual problem with garbage, parking problems and driveway access, excessive noise, lake association regulations, and lack of local management who can respond timely when issues arise. Adjacent property owner Michael Donato spoke in objection to CUP due to lack of property manager close to the rental who could handle problems (like the garbage) that come up. Cited Spider Lake requirement that short term rental have a property manager who resides within 35 miles of the rental. Cindy Bijold – concerns about garbage, parking, and absentee owner with no local property management company to handle issues as they arise.

Board members discussed the following: Zoning process and the use of CUP for this type of development. Importance of inspections (building codes) for rental use of building that was built over 30 year's age. Limit on the number of people per rental unit and septic system capacity. Problem with allowing additional structures on properties in general for additional rentals. County's ability to enforce conditions that may be placed on permit.

Motion by Chabek/ Strandlund to table the application for clarification – RR1 –RR2 zone district for this type of after the fact development as related to uses authorized by Conditional Use (Section 17.2 A and B15 and the definition of multi-dwelling development (definitions #71) . Application does not fit in this zone district under definition.

Information as per Sawyer Shorland –Wetland Control Ordinance 5.1 (1) – Only one (1) principal dwelling/ habitable structure is allowed per legal lot. Section 13.3 – Conditional Use permits: In particular number 2 – Location of buildings, parking areas, traffic access, driveways, walkways, piers, open space and landscaping. And number 3 – Plans of buildings, sewage disposal facilities, water supply systems and arrangement of operations.

In addition there was a lack of details/ overall plans: need for more evidence or inspections relative to proposed occupancy, sanitation – septic system size / capacity, building codes (building in questions permitted as a dwelling or converted without proper permits or inspections for use as residential rental): Need for detailed Property management plan: Motion carried.

E.) Town Board consideration Land Use Application for a year round or seasonal dwelling in the Forestry One (F-1)) Zone District.: Thomas Kempf.

Mr. Kempf present by WebEx and explained request – year round home- owner occupied. Motion by Wilson/ Chabek to approve Land Use Application for Thomas Kempf: Motion carried.

F.) Town of Round Lake Emergency Operations Plan Updated May 2022.

Motion by Wilson/ Stover to approve updated EOP May 2022: Motion carried.

G.) Election of Town Board Vice Chairperson. Rolfe Hanson nominated Kay Wilson. No other nominations were made – a unanimous vote was cast for Kay Wilson.

H.) Change June Meeting date from June 9<sup>th</sup> to June 2<sup>nd</sup>. Board determined not to change meeting date: June meeting date to remain June 9<sup>th</sup>.

I.) Ordinance 2022-02 All-Terrain and Utility Terrain Vehicle Route Ordinance updated to Include County Hwy S – Moose Lake Road to Spider Lake Town Line (as approved September

10, 2020 Board Meeting – and completion of contingences submitted April of 2022).  
Elimination of 10 mph speed within 150 feet of a dwelling.  
Motion by Strandlund/ Stover to approve updated All –Terrain and Utility Terrain Vehicle Route Ordinance 2022-02: Motion carried.

J.) Approval of letter to Sawyer County Zoning Committee.: Wilson  
Motion by Hanson / Stover to approve Letter to Sawyer County Zoning Committee: Motion carried.

K.) Request payout of unused Vacation hours 2021. Doug Laier. Motion by Strandlund/ Stover to approve payout of unused vacation pay 2021: Motion carried.

L.) Acceptance of Flooring Proposal Town Hall. Motion by Chabek/ Strandlund to approve Hayward Home Center Proposal \$12,509.44: Motion carried.

M.) Ad Hoc Water Testing Committee Update: Stover- Communications and Mapping:  
Completed publication of the letter to the editor and the public notice. 39 validated submissions, roughly 1/3 of the minimum number needed. Committee is moving forward with: Town Meeting, Radio interview, and letters direct mailing to residents.

N.) Road and Boat Landing Update: Hanson.  
Hanson reported he has been working with NWBE to provide town with a plan for repairs to the Tiger Cat boat landing ramp, and plans for McGovern and East End roads. Need to move LRIP grant 2022-2023 (Twin Lake Road) to another road as second larger grant was approved for this road. Motion by Kay/ Chabek to move the LRIP grant \$56,800.08 to Rykman Road: Motion carried.

O.) Fire Department Report: Schmidt. – No report Schmidt unable to attend meeting.

P.) Clerk's Report: McCoy 1.) To date budget reports. 2.) Account balances. 3.) Vacation. 4.) Appointment of Deputy Clerk Patty Swanffield.5.) Set Public Hearing Date – Ordinance 2022-03.  
All accounts are balanced with Treasurer. (Written report on file in town office). Clerk will be on vacation from June 5- June 27. Patty Swanffield will be the Town Deputy Clerk. Public hearing date set for Ordinance 2022-03(No-Wake Restriction Round Lake – Musky Bay - July 14<sup>th</sup> 5:30 p.m. at the Town Hall.

Q.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances.  
Written report provided to board – all accounts are in balance with Clerk. Room tax Email notices will be sent out to those who have not provided town with report next week.

R.) Appointment / Approval of New Plan Commission Members – Cindy Bjold and Jane Bidwell.  
Motion by Wilson/ Stover to approve the appointment of Cindy Bjold and Jane Bidwell effective May 16<sup>th</sup> for the three year term ending 4/30/2025: Motion carried. Chairman Hanson and the Town Board commended Denise Picchiatti for all her years of hard work on the Commission.

S.) Approval of Class B Beer and Liquor License (Combo): Christina Y Pine LLC for the period May 13, 2022 – June 30, 2022.

Motion by Wilson / Stover to approve licenses for the period May 13, 2022 – June 30, 2022 contingent upon having an approved named agent. Motion carried.

T.) Approval agent – Christina Y Pine LLC – Mark Snyder.

Motion by Wilson/ Stover to approve Mark Snyder as agent for Christina Y Pine LLC contingent upon meeting the state requirements to perform the duties of the agent: Motion carried.

U.) Approval of Checks/ Vouchers as listed.

Motion by Chabek/ Stover to approve checks/vouchers 34527-34588: Motion carried.

V.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only.

Residence concerns: fire danger old timber on properties, Campers on vacant lots.

W.) Future agenda items. Parking at Moose Club Road and other boat landing.

Meeting adjourned at 8:28 p.m.

Respectfully submitted,

Kathy McCoy, Clerk