

Town of Round Lake Board of Review, Friday June 4, 2021

Board of review convened at 4:00 p.m. with the following members present: Rolfe Hanson (Town Chairman), Kathy McCoy, (Town Clerk), Kay Wilson (Town Board Supervisor), Sandra Schara (Town Board Supervisor), and Virginia Chabek (Town Board Supervisor). Also present was Town assessor Steve Nordquist.

Supervisor Sharon Haak was absent.

Clerk McCoy confirmed that Board of Review / meeting had been noticed as required, through posting, website, and newspaper.

Wilson - Schara: moved that Hanson be Chairman for proceedings. Motion carried.

Wilson – Chabek: moved that Schara be Vice –Chairperson for proceedings. Motion carried.

Clerk McCoy certified that board members: McCoy and Chabek had completed Mandatory training for the Board of Review specified in sec. 70.46 (4) Wisconsin Statutes and that affidavit had been filed timely (May 6, 2021) with the State certifying McCoy & Chabek's attendance. Hanson had also reviewed training materials.

Clerk McCoy verified that Town Ordinance (2003-03) passed on May 8, 2000 was on file for the confidentiality of income and expense information provided to the assessor as per Wis. Stats. (sec. 701.47 (7) (af).

Wavier of Board of Review hearing requests policy passed on May 23, 2017 was reviewed. No changes were made to the policy.

Assessor Steve Norquist provided board members with a copy of the (Summary of annual Assessment Report), along with confirming that all required notices of assessment change were mailed timely (April 29, 2021) as required.

Steve Nordquist signed assessor's affidavit along with Clerk McCoy (Dated June 4, 2021).

Board determined that no errors/ corrections to assessment roll were needed.

Assessor Steve Nordquist verified that no open book changes were made to assessment roll.

No notices of intent to file an objection were received by Clerk McCoy or Assessor Nordquist prior to Board of Review convening.

No objections or notice of intend to file an objection were received during period board of review was in session.

Meeting adjourned at 6:01 p.m.

Respectfully submitted,

Kathy McCoy, Clerk

