

**Minutes of the Round Lake Board Special Session Meeting Thursday August 6, 2020
(2021 Budget) and Possible Purchases Routes to Recovery Grant 2020.**

Present: Chairman Rolfe Hanson (by phone), Supervisors: Sandra Schara, Kay Wilson, Marilyn Karns, and Sharon Haak. Also Present: Clerk Kathy McCoy, Treasurer Vickie Palya, and Fire Chief Mike Schmidt.

- 1.) Chairman Hanson called the meeting to order at 6:32 p.m.
- 2.) Clerk McCoy certified that meeting had been posted as required on August 1, 2020.
- 3.) 2021 Town Budget (Discussion preliminary work).

Board reviewed budget planning worksheets prepared by Clerk McCoy- projecting revenues and expenses year end, along with proposed amounts to be budgeted for 2021. Supervisor Karns presented proposed Fire Department Budget for 2021– amount \$80,000.00. Budget items discussed: Contact rate Town of Hunter, Hwy Maintenance, Hwy & Street Constructions, Land Use Plan Commission cost, Employee pay raises and projected CIP increase rate for Town elected officials. Capital expenditures discussed: purchase of loader (estimated cost after trade in \$120,000.00), projected cost town share of Twin Lake Road Bridge Replacement, purchase of new Fire Truck (2023). Clerk will revise budget as directed by board. Revisions along with 2018 fund balances available will be discussed at next budget meeting (date to be determined).

4.) Discussion and possible approval of Purchases (Routes to Recovery Grant 2020)

- Supervisor Haak provided board with information and cost of Conference call Phone System. Motion by Schara to approve the purchase of AT&T System: Second by Wilson. Motion carried.
- Clerk McCoy and Treasure Palya – need for secure drop box: Ballots, Tax payments, Correspondence etc. Clerk McCoy indicated that if this is not possible would like to purchase special box designed for drop off absentee ballots. Hanson will look into the feasibility of a permeant secure drop box.
- Supervisor Wilson provided Board with information and cost: Touch Free Hand sanitizer soap, and paper towel dispensers. Motion by Schara to purchase the following Touch Free dispensers: 7 hand sanitizer, 5 soap and 5 paper towel: Second by Haak. Motion carried.
- Public Wi-Fi and Private Wi-Fi needs discussed: Motion by Karns to install locked (Private) Wi-Fi at Fire Station One: Second by Schara. Motion carried.
- Town Hall Wi-Fi: Motion by Wilson to set up Public Wi-Fi account using contracted IT service: Second by Schara. Motion carried.
- Voting Equipment: Motion by Karns to purchase new optical scan voting machine/ equipment: Second by Haak. Motion carried.
- Additional things discussed: Security cameras building entrances and parking lot area, External doorbell/ intercom system, computer backup system for treasurer. No action taken.

- Building and grounds items discussed: Replacement of hall carpet, replace refrigerator, kitchen dividers (blinds), window refinishing, roof inspection, recycling building mason work needed. No action taken.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Kathy McCoy Clerk