

Town of Round Lake Board of Review, Thursday May 28, 2020

Board of review convened at 5:00 p.m. with the following members present: Rolfe Hanson (Town Chairman), Kathy McCoy, (Town Clerk), Kay Wilson (Town Board Supervisor), and Sharon Haak (Town Board Supervisor). Also present was Town assessor Steve Nordquist.

Supervisor Karns was absent.

Supervisor Schara arrived at 5:12 pm.

Clerk McCoy confirmed that Board of Review / meeting had been noticed as required, through posting, website, and newspaper.

Wilson - Haak: moved that Hanson be Chairman for proceedings. Motion carried.

Haak – McCoy: moved that Wilson be Vice –Chairperson for proceedings. Motion carried.

Clerk McCoy certified that board members: McCoy and Hanson had attended Mandatory training for the Board of Review specified in sec. 70.46 (4) Wisconsin Statutes and that affidavit had been filed timely (May 7, 2020) with the State for their attendance.

Clerk McCoy verified that Town Ordinance (2003-03) passed on May 8, 2000 was on file for the confidentiality of income and expense information provided to the assessor as per Wis. Stats. (sec. 701.47 (7) (af).

Waiver of Board of Review hearing requests policy passed on May 23, 2017 was reviewed. No changes were made to the policy.

Board discussed adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony. No action was taken. Policy review will be placed on next year's Board of Review agenda again for consideration.

Assessor Steve Nordquist provided board members with a copy of the (Summary of annual Assessment Report) that will be filed with the state, along with confirming that all required notices of assessment change were mailed timely as required.

Steve Nordquist signed assessor's affidavit along with Clerk McCoy (Dated May 28, 2020).

Board determined that no errors/ corrections to assessment roll were needed.

Assessor Steve Nordquist verified that no open book changes were made to assessment roll.

No notices of intent to file an objection were received by Clerk McCoy or Assessor Nordquist prior to Board of Review convening.

No objections or notice of intend to file an objection were received during period board of review was in session.

Meeting adjourned at 7:01 p.m.

Respectfully submitted,

Kathy McCoy, Clerk