

Town of Round Lake Board of Review, Friday September 6, 2019

Board of review convened at 6:00 p.m. with the following members present: Marilyn Karns, Sandra Schara, Sharon Haak, and Kay Wilson (Town Board Supervisors), Kathy McCoy (Town Clerk), and Vickie Palya (Alternate Board of Review Member). Also present was Town Assessor Steve Nordquist.

Clerk McCoy confirmed that Board of Review / meeting had been noticed as required, through posting, website, and newspaper.

McCoy - Palya: moved that Wilson be Chairman for proceedings. Motion carried.

Wilson – McCoy: moved that Karns be Vice –Chairperson for proceedings. Motion carried.

Clerk McCoy certified that board members: McCoy and Haak had attended mandatory training for the Board of Review specified in sec. 70.46 (4) Wisconsin Statutes and that affidavit had been filed timely (May 29, 2019) with the State for their attendance.

Clerk McCoy verified that Town Ordinance (2003-03) passed on May 8, 2000 was on file for the confidentiality of income and expense information provided to the assessor as per Wis. Stats. (sec. 701.47 (7) (af).

Waiver of Board of Review hearing requests policy passed on May 23rd, 2017 was reviewed. No changes were made to the policy.

Board discussed adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony. Haak – Schara: moved not to except telephone or sworn written testimony. Motion carried. Policy will be placed on next year's Board of Review agenda again for consideration.

Assessor Steve Nordquist provided board members with a copy of the (Summary of annual Assessment Report) that will be filed with the state, along with confirming that all required notices of assessment change were mailed timely as required.

Steve Nordquist signed assessor's affidavit along with Clerk McCoy (Dated September 6, 2019).

Board reviewed the assessment roll for errors/ corrections to assessment roll and determined none were needed for current roll. Personal property assessments were discussed and identified to be looked at for next year: Tiny's Diner, White Stag LLC, Haugen's Veterinary Clinic, and vacation rental properties as licensed by Sawyer County.

Assessor Steve Nordquist verified that open book changes made are included in assessment roll.

No notices of intent to file an objection were received by Clerk McCoy or Assessor Nordquist prior to Board of Review convening.

No objections or notice of intent to file an objection were received during period board of review was in session.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Kathy McCoy, Clerk