

## **Minutes of the Town of Round Lake Regular Board Meeting February 14, 2019.**

Present: Chairman Rolfe Hanson. Supervisors: Kay Wilson, Sandra Schara, Marilyn Karns, and Sharon Haak. Also Present: Clerk Kathy McCoy, Treasurer Vickie Palya, Fire Chief Schmidt, and 9 audience members.

Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.

### A.) Certification of Meeting Posting.

Clerk McCoy certified that meeting agenda had been posted as required on February 10, 2019.

### B.) Approval of Minutes; Regular Board Meeting January 10, 2019.

Motion by Wilson to approved January 10, 2019 minutes as printed: Second by Schara. Motion carried.

## 2.) Items for Action, Discussion, Information.

### A.) Audience Recognition – Comments Only.

Jim Strandlund -Thank you for fixing website minutes. Don Stover Tiger Cat Dam project permits have been approved and bids will be let soon. Project is on schedule. Stover also reported that the Tiger Cat Property Association received a “Clean Boat Water Grant” for 2019.

### B.) Monthly Recycling Card Drawing.

John Clark’s name was drawn. He is awarded a free recycling punch card for use at the town Recycling center.

### C.) Request for extension of time to remove camper from premise: Dan Medina. Property address 11297 N Blue Heron Lane.

Mr. Medina was issued a written notice of violation of Sawyer County Zoning Ordinance pertaining to required camper removal- Town of Round Lake elected Option three (3): Camping equipment shall be removed from the property by December 1<sup>st</sup> of each year and may not be returned until March 1<sup>st</sup> of the following year. Written notice of violation gave Mr. Medina until February 15, 2019 to remove trailer or citation would be issued. Mr. Medina is requesting an extension of time for removal due to inability to remove trailer (winter weather conditions). He has tried several times to remove trailer, but has been unable to due to snow and ice.

Motion by Karns to allow exemption to removal clause at this time- with condition that removal must occur by December 1, 2019 or a citation will be issued: Second by Haak. Motion carried.

### D.) Request to open up County Hwy B to ATV/ UTV use – County Hwy CC to Dance Hall Rd. (3.2 miles): Sawyer County/ Lac Courte Oreilles Economic Development Trail Committee.

Representative Don Mrotek was present and request that item be tabled. Motion by Haak to table request: Second by Schara. Motion carried.

### E.) Request to Restrict Vehicle Traffic Pit Road: American Birkebeiner Ski Foundation

February 23 and 24<sup>th</sup>, 2019.

Motion by Wilson to approve request: Second by Haak. Motion carried.

### F.) Discussion/ Update Town Radio Tower Location.

Hanson reported that he has not heard back from the Forest Service as to approval yet. A Memorandum of Understanding is being drafted between the Town of Round Lake and the Town of Spider Lake outlining shared responsibilities related to cost, equipment maintenance, etc. to have in place once approval is received from Forest Service.

G.) Review Draft Cell Tower Lease Agreement: Town of Round Lake & Norvado.

Supervisor Haak presented draft Lease agreement that her and Supervisor Wilson had revised following meeting with Norvado representative Guy Folsom. Board reviewed document. Board changes / and or items for attorney review will be incorporated into revised lease by Supervisors Haak and Wilson. They will than forward to town's attorney and arrange a meeting to discuss. Upon Completion Lease Document will be forwarded to Norvado for legal review by their counsel. Goal is to have Lease ready for approval at Town Board April 11, 2019 meeting.

H.) Approval of 4% Raise – employee Doug Laier effective January 1, 2019.

Motion by Karns to approve 4% raise as budgeted for Doug Laier effective January 1, 2019: Second by Schara. Motion carried.

I.) Information on Regional Census information distribution: Hanson

Hanson met with regional representative. At this point nothing is required of the town.

J.) Fire Department Report: Schmidt. 1.) Written Monthly Report. 2.) Fire Inspector Position.

Written report presented to board: one (1) Fire Run and zero (0) EMS Runs during the month of January. No progress on hiring/ finding a Fire Inspector.

K.) Clerk's Report: McCoy. 1.) To date budget reports. 2.) Account Balances. 3.) State Required financial filing schedule CT.

McCoy provided board with written budget report. (Written report on file in town office): All accounts are balanced with Treasurer. Required yearly Municipal Financial Report -Form CT has been completed and filed with the state.

L.) Treasurer's Report: Palya. 1.) Monthly Receipts, Vouchers, and Account Balances.

Treasurer Palya provided board with written report (On file in town office). All accounts are in balance with Clerk.

M.) Approval of Checks/ Vouchers as listed.

Motion by Karns to approve checks/ vouchers 32295 – 32345: Second by Haak. Motion carried.

N.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only.

None.

Meeting adjourned at 7:41 p.m.

Respectfully submitted,

Kathy McCoy, Clerk

