

## **Minutes of the Town of Round Lake Board Meeting November 9, 2017**

Present: Chairman Rolfe Hanson, Supervisors: Kay Wilson, Marilyn Karns, Sandra Schara, and Sharon Haak. Also Present: Clerk Kathy McCoy, Treasurer Vickie Palya, and 2 audience members.

1.) Chairman Hanson called the meeting to order at 6:47 p.m. with the pledge of allegiance.

A.) Agenda: As Printed.

B.) Certification of Meeting Posting.

Clerk McCoy certified that meeting agenda had been posted as required on November 5, 2017.

C.) Approval of Minutes; Regular Board Meeting October 12, 2017.

Motion by Wilson to approve the minutes as printed: Second by Haak. Motion carried.

2.) Items for Action, Discussion, Information:

A.) Audience Recognition – Comments Only. None

B.) Monthly Recycling Card Drawing.

Phillip Zaroni's name was drawn. He is awarded a free recycling punch card for use at the town recycling center.

C.) Land Use Committee Report/ Recommendation on Rezone Application Douglas & Lynn Miller:

Sharon Haak

Haak – Land Use Plan Commission recommends approval of rezone application.

D.) Change of Zone District Application: Douglas & Lynn Miller. Part of the NW ¼ NE ¼; S01, T41N, R07W; Parcel #024-741-01-1201; 12.42 Total Acres; Zoned Forestry One (F-1) and Residential/ Recreational One (RR-1); Located at 9984 W State Hwy 77. Change form District Forestry One (F-1) portion of lot to conform to remaining Residential/ Recreational One (RR-1) of the lot.

Property owner Douglas Miller was present – change is to allow for construction of an additional residence on rezoned portion of parcel. Motion by Schara to approve request for rezone: Second by Karns. Motion carried.

E.) Review of New Town Website.

Supervisor Haak reviewed features of website and suggested changes with board. Board determined that Clerk McCoy, Supervisor Haak, and Treasurer Palya will be trained on site use/management. Clerk McCoy will continue day to day management of new website. New town emails will be set up for Supervisors, Treasurer, Clerk (town office), Road Crew, and Fire Chief in connection with new website roll out - allowing for back up of all information by off site host.

F.) Currier Lake Boat Landing: Parking and Boating Ordinance Enforcement: Hanson.

Complaint received on ordinance violation (prohibition of gas powered motors) on Currier Lake. Town is enforcing agency on ordinance. Complaint also received related to boat being parked at landing for extended periods of time without owner present. No action taken.

G.)Town Ordinance Enforcement: Citation Enforcement Procedures.

Hanson provided Board Members with material on enforcement of ordinances (towns association) for review. Board determined they would start reviewing Town Ordinances at monthly meetings starting in January 2018 along with having further discussions on enforcement of town ordinances.

H.) Louies Landing Road and Xcell Dam: Speed Limit/ Safety: Karns

D.O.T representative will meet with town officials Karns and Schara at 2:00 p.m. on Thursday November 16<sup>th</sup> at Louies Landing Road to determine if speed limit can be reduced to 35 mph. Town can only reduce limit to 45 mph without D.O.T. approval.

I.) Approval of 2018 Town Budget.

Motion by Karns to approve the 2018 Town of Round Lake Budget: Second by Wilson. Motion carried.

J.) Allocation of Excess 2016 Fund Balance.

Motion by Schara that 2016 excess fund balance be allocated as follows: \$100,000.00 to Bridge Reserve Account, \$100,000.00 to Paving Reserve Account, \$50,000.00 to Equipment Reserve Account, and \$29,278.42 to General Fund Balance: Second by Karns. Motion carried.

K.) 2020 Census Review Optional Participation.

Motion by Schara to not participate in Optional Census Review: Second by Haak. Motion carried.

L.) Highway / Road/ Garage Update – pickup truck purchase, garage improvements (concrete, doors, insulation): Hanson.

Town has taken receipt of new pickup truck (2018 Ford F150). Bed liner has been installed. Safety lights, bed cover, and heavy duty mats will be purchased and installed as soon as possible. Cement floor drain area in shop along with one garage door have been replaced. Waiting on estimate for reframing and replacement of other shop garage door. Once this is completed insulation upgrade can be done.

M.) Employee Thanksgiving / Christmas Bonus.

Motion by Schara that full time road crew employees be given a Christmas Bonus of \$200.00 each (Chamber Gift Dollars): Second by Wilson.

Motion by Wilson that \$200.00 bonus is to serve as a combined Thanksgiving and Christmas Bonus: Second by Karns. Motion carried.

N.) Fire Department Report: Schmidt 1.) Written Monthly Report. 2.) Assistant Chief Position. 3.) Fire Inspection update. 4.) Station One Addition Update.

1.) Chief provided board with written monthly report:

2.) Assistant Chief Position is still vacant.

3.) Fire Inspections are going well – Inspector Hanson will have bill to Town prior to year-end.

4.) Station One Addition – Mike Feldner reported that addition is almost complete. A small amount of inside work remains to be done, along with additional grading and repaving of parking lot next year. Feldner commended contractor Shirrif Construction for the nice job done on the addition.

O.) Clerk's Report: McCoy: 1.) To date budget reports. 2.) Account balances. 3.) Payroll Direct Deposit. 4.) Newsletter.

1.) McCoy provided board with written budget reports.

2.) All accounts are in balance with treasurer.

3.) Direct Deposit for payroll would be \$20.00 month plus an additional .10 per item.

4.) Newsletter – Board members ask to provide any items to be included in 2017 letter to Clerk.

P.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances.

- 1.) Treasurer Palya provided board with a written monthly report.
- 2.) All accounts are in balance with Clerk.  
(Written report on file in town office).

Q.) Approval of Checks/ Vouchers as listed.

Motion by Karns to approve checks/vouchers 31360-31411: Second by Wilson. Motion carried.

R.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only.

Radio Use – Town Road Crew – John Kruk Sawyer County Communications System Specialist email–  
Item will be placed on December Board Meeting agenda.

Meeting adjourned at 8:52 p.m.

Respectfully submitted,

Kathy McCoy, Clerk