

Minutes of the Town of Round Lake Board Meeting December 14, 2017.

Present: Chairman Rolfe Hanson. Supervisors: Kay Wilson, Sandra Schara and Sharon Haak.
Also Present: Clerk Kathy McCoy, Treasurer Vickie Palya, and 3 audience members.

Absent: Supervisor Marilyn Karns,

1.) Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.

A.) Certification of Meeting Posting.

Clerk McCoy certified that meeting agenda had been posted as required on December 10, 2017.

B.) Approval of Minutes; 2018 Budget Hearing and Special Meeting of the Electors November 9, 2017, and Regular Board Meeting November 9, 2017,

Motion by Schara to approve the minutes as printed: Second by Wilson. Motion carried.

2.) Items for Action, Discussion, Information:

A.) Audience Recognition – Comments Only.

Supervisor Wilson: ATV operation on roads in violation of town ordinance. Wilson: Trailer remaining on property beyond annual required removal date (as per County ordinance, town option). Letters will be sent to those in violation.

B.) Monthly Recycling Card Drawing.

Vieva Henkel's name was drawn. He is awarded a free recycling punch card for use at the town recycling center.

C.) Opening and possible awarding of Bridge Deck Sealing Bids.

Two bids received: Fahrner \$36,375.20. Michels Corporation \$53,543.00. Motion by Wilson to table to January 11, 2017 Board meeting: Second by Haak. Motion carried.

D.) Wage Increase: Part Time Substitute Road Crew Employee.

Motion by Wilson to increase substitute Road Crew Employee wage to \$18.00 per hour effective December 14, 2017: Second by Schara. Motion carried.

E.) Website Update: Haak.

Haak reported website is basically done. Clerk McCoy, Treasurer Palya, and Supervisor Haak will train on operation when site goes live (Tentative date January 15, 2018). Discussion on hosting and e-mail addresses for town supervisors, office, and garage. Supervisors: first name letter and last name (lower case) @ townofroundlakewi.org. Examples: kwilson@townofroundlakewi.org -Office town@townofroundlakewi.org - Garage roads@townofroundlakewi.org.

F.) Road Communications Road Crew.

Information on DSC Communications estimated cost of radio system including repeater, Chairman Hanson's correspondence with John Kruk (Sawyer County Radio Communications) and upcoming Sawyer County Radio System Information Meeting (12/19/17) provided to board. No action taken.

G.) Acceptance of Driveway Permit: John Cornale – Sandy Beach Road. R&P's Earth Forest Works Contractor.

Motion by Schara to accept application: Second by Wilson. Motion carried.

H.) Appointment of Election and Alternate Election Inspectors period January 2018 – December 2019.
Chief Inspectors: Dianne Harris, Sharon Bratrud.

Inspectors: George Duerwerth, Tom Koehler, Sydney Ringheim, Fred Haak, Rosemary Lynn Schuman.
Alternate Inspectors: Lynn Amundson, Thomas Reinemann, William Nielsen, Ronald Kvamme, Barbara Jabrosky, James Jabrosky, Carol Schmidt, Bruce Schmidt, Diane Owens.

Motion by Schara to approve all appointments as listed: Second by Wilson. Motion carried.

I.) Approval of Budget Amendment 01-2017: Increase Revenue State Trust Fund Loan \$100,000.00 (account 49140) –Increased Expense Capital Outlay Fire Department Building (Account 57327-01).

J.) Approval of Budget Amendment 02-2017: Transfer of \$28,665.00 from Expense Account Hwy & St. Construction (account 53315) to Hwy Capital Outlay (account 57324). Purpose purchase of Pick-up truck.

K.) Approval of Budget Amendment 01-2018: Decrease in Town Property Tax Levy \$320.00 (account 41111). Decrease in Office/ Computer Expense (\$320.00) (account 51420-05. Purpose change to allowed levy limit as per amount of 2016 property tax rescinded as per State.

Motion by Wilson to approve Budget Amendments 01-2017, 02-2017, and 01-2018: Second by Schara. Motion carried.

L.) Approval of Town Road Use: Life Time Triathlon Series LLC. (Chequamegon Fat Tire Festival) September 15th -16, 2018.

Motion by Wilson to approve request: Second by Schara. Motion carried.

M.) Firewood cutting town property.

Motion by Schara to not allowing fire wood cutting on town owned property: Second by Wilson. Motion carried.

N.) Fire Department Report: Schmidt 1.) Written Monthly Report. 2. Assistant Chief.

1.) Written report provided to Board. 2.) Chief Schmidt explained that he is having trouble finding someone to serve as Assistant Chief as is Lee Nelson (Spider Lake Fire Dept. Chief). In discussion the two department Chiefs assessed that they could serve as Assistant Chief for each other's respective departments under a MOU. MOU will be prepared and reviewed at town January 11, 2018 meeting.

O.) Clerk's Report: McCoy 1.) To date budget reports. 2.) Account balances. 3.) Direct Deposit.

1.) McCoy provided board with written budget reports (Written report on file in town office). 2.) All accounts are in balance with treasurer. 3.) Direct Deposit could be done through current bank at a cost of \$20.00 per month and .10 per transfer. Total estimated cost per month \$25.00. Board determined clerk should not set up at this time.

P.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances.

Treasurer Palya provided board with a written monthly report. All accounts are in balance with Clerk. (Written report on file in town office). Claim for Delinquent Personal Property Tax is being filed with court.

Q.) Approval of Checks/ Vouchers as listed.

Motion by Schara to approve checks/ vouchers 31412 -31477: Second by Haak. Motion carried

R.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only
Schara: Recycling Center roof inspection/ possible need for replacement. Schara will arranged for both recycling center and town hall/garage roofs to be inspected in the spring/ and or summer of 2018 and report back to board.

Haak: Will provide a grant plan update at February Board Meeting.

Meeting adjourned at 8:07 p.m.

Respectfully submitted,

Kathy McCoy, Clerk