

Minutes of the Town of Round Lake Board Meeting August 14, 2014

Present: Chairman Dave Sanders, Supervisors: Kay Wilson, Rolfe Hanson, and Marilyn Karns. Also Present: Clerk Kathy McCoy, Treasurer Vicki Palya, Fire Chief Mike Schmidt, and 1 audience members.

Absent: Supervisors Sandra Schara

1.) Chairman Sanders called the meeting to order at 6:30 p.m. with the pledge of allegiance.

A.) Approval of Agenda.

Motion by Wilson to approve agenda: second by Sanders. Motion carried. .

B.) Certification of Meeting Posting

Clerk McCoy certified that meeting agenda had been posted as required on August 7, 2014.

C.) Approval of Minutes; Regular Board Meeting July 10, 2014. Special Board Meeting July 23, 2014.

Motion by Wilson to approve minutes as printed: second by Karns. Motion carried.

2.) Items for Action, Discussion, Information:

A.) Audience Recognition – Comments Only. None

B.) Monthly Recycling Card Drawing.

Paula Chisser's name was drawn. She was awarded a free recycling punch card for use at the town recycling center.

C.) Land Use Planning Committee Report: Wilson. Project updates. Map updates and Display area (Town Hall).

Wilson reported that digital parcel mapping of the town has been completed by the County. The committee will be updating current land use maps. The County can now provide these maps to the Town for a minimal fee. The Committee has money in their budget to cover cost.

D.) Building Siding Replacement Panels.

Contractor Bill Shirriff (Shirriff Construction) provided samples of replacement panel colors. Board agreed that color fading/matching was not a factor. Roof was inspected and no problems were detected. Discussion on possibility of ice damage again in future years. It was noted that prior to last year (record fall snow) siding damage has not been an issue.

Motion by Karns to accept Shirriff Construction Inc. proposal and proceed with siding repairs: second by Hanson. Motion carried.

E.) Town Pick Up Truck Replacement or Repair.

Additive treatment and flushing of transmission was done. Problem seems to be better. It was determined that current pickup truck will be kept for the time being.

F.) Approval of Ordinance 2014-01 (Split shift election workers).

Motion by Karns to approve Ordinance 2014-01 (Split shift election workers): second Wilson. Motion carried.

G.) Moose Lake Dam Bridge Update. Sanders

No new information on project.

H.) Approval Town Hall Use: Callahan Lake Association May 23rd, July 4th, and Sept. 5th, 2015.

Motion by Hanson to approve town hall use Callahan Lake Association for the dates indicated: second by Wilson. Motion carried.

I.) Employee Evaluation Form and process.

Sample forms provided at last month's meeting discussed. Karns pointed out the need for job descriptions for all town employees. Board will do this at September meeting.

Motion by Wilson to use Equipment Operators Performance Evaluation Form without criteria composite scoring: second by Hanson. Motion carried. Clerk will bring revised form to September board meeting.

J.) Fire Station One Building Addition.

Board reviewed drawings of possible designs for an addition to Fire Station One. Chief Schmidt will contact a couple of building contractors to get opinion on design. Board concerned with snow fall from roof, current proposed design. Board will discuss again at September meeting.

Written monthly Fire Department Report provided to board by Chief Schmidt. There were three (3) runs during the month of July. All equipment was checked and ran at various times during the month.

K.) Clerk's Report: McCoy. To date budget reports. Account balances. Fire Department Record/Office organization.

McCoy provided board with written budget reports. Continuing to run parallel accounting programs. All accounts are in balance with treasurer. Election went extremely well; election inspectors are doing a great job. Clerk discussed the need to organize Fire Department Records into one central location. Chief Schmidt, Board Supervisors Karns, and Wilson along with Clerk McCoy will work on this project.

L.) Treasurer's Report: Monthly Receipts, Vouchers, and Account Balances.

Treasurer's Report: Monthly Receipts, Vouchers, and Account Balances. July 1, 2014 \$924,583.73.

Receipts: Money Market Interest –High Yield \$257.02. Money Market Interest Reserve \$11.30.

Recycling Site \$2,263.00. Insurance Recovery \$3,724.74. Fire Dues Distribution \$8,571.48. Total Receipts

\$14,827.54, Disbursements: General Disbursements \$23,055.55. Power plan \$2,241.16. Brighten Electric \$2,494.38. Sawyer County Highway Dept. \$3,023.30. Total Disbursements \$30,814.39. Balance as of July 31, 2014 \$908,596.88. Checking Account \$3,739.73. Money Market High Yield \$865,549.94. Money Market Reserve \$39,307.21. Total \$908,596.88. Reserves: Performance Bonds \$400.00. Dog Licenses \$302.00. Total Reserves \$702.00.

M.) Approval of Checks/ Vouchers as listed.

Motion by Karns to approve checks/ vouchers 29047-29094: second by Wilson. Motion carried.

N.) Correspondence: Action if required.

Sanders – sealcoating is scheduled for next week, exact days unknown at this time.

O.) Adjourn.

Motion by Hanson to adjourn at 7:46 p.m.: second by Wilson. Motion carried.

Respectfully submitted,

Kathy McCoy, Clerk