

Minutes of Town of Round Lake Special Board Meeting December 17, 2013

Present: Chairman Dave Sanders, Supervisors, Kay Wilson, Rolfe Hanson, Stan Strainis,

1.) Chairman Sanders called the meeting to order at 9:05 a.m.

2.) Approval of Agenda.

Motion by Hanson: second by Strainis to approve agenda. Motion carried.

3.) Certification of Meeting Posting:

Clerk McCoy certified that meeting agenda (per communication with Chairman) had been posted as required on December 15, 2013.

4.) Review / work on Draft Employee Handbook.

5.) Input into Employee Handbook by non-exempt employees

6.) Motion by Strainis: second by Hanson to move into closed session to discuss employee wages and benefit package as per WI Statutes 19.85 (1) (e) (g). Motion carried. (Minutes of closed session kept in separate town office file).

7.) Motion by Strainis: second by Wilson to adjourn closed session. Motion carried.

8.) Motion by Wilson: second by Strainis to approve exempt and non-exempt employee wage and benefit package 2014: Full time exempt employees (Road Crew) 1.5% wage increase: Employer Funded IRA 6% of gross wage. Full time exempt and non-exempt employees (Road Crew), (Clerk) Health Reimbursement Arrangement \$600.00 per month. Motion carried.

9.) Motion to adjourn by Hanson: second by Wilson at 11:00 a.m. Motion carried.

Respectfully submitted

Kay Wilson, Supervisor