

Minutes of the Town of Round Lake Board Meeting September 13, 2018.

Present: Chairman Rolfe Hanson. Supervisors: Kay Wilson, Marilyn Karns, Sandra Schara, and Sharon Haak. Also Present: Clerk Kathy McCoy, Treasurer Vickie Palya, and 8 audience members.

Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.

A.) Certification of Meeting Posting. Clerk McCoy certified that meeting agenda had been posted as required on September 9, 2018.

B.) Approval of Minutes; Regular Board Meeting August 9, 2018, and Special Meetings August 22, 2018 and August 28, 2018. Motion by Schara to approve the minutes of all three (3) Board Meetings as printed: Second by Wilson. Motion carried.

2.) Items for Action, Discussion, Information:

A.) Audience Recognition – Comments Only.

Doug Mrotek (candidate for Sawyer County Sheriff -Fall election November 6, 2018) introduced himself and gave a brief overview of Sheriffs role in Sawyer County. Mrotek indicated he is willing to partner with towns to enforce local ordinances when possible.

B.) Monthly Recycling Card Drawing.

Jennifer Corlett's name was drawn. She is awarded a free recycling punch card for use at the town recycling center.

C.) Town Board consideration Land Use Application for a year round seasonal dwelling in the Forestry One (F-1) Zone District: Special Use Permit Daniel & Joanne Keown.

Daniel & Joann Keown gave a brief overview of request. Motion by Wilson to approve Special Use Application for Daniel & Joann Keown: Second by Schara. Motion carried.

D.) Discussion of Spider Lake Cemetery: Possible request for town to assume responsibility for future upkeep: Barb Hand. Ms. Hand explained that cost of cemetery maintenance is \$1,600 - \$2,000 per year. Association currently has funding to continue operations for 2-3 years. There still are lots available for purchase; however nothing has sold in the last 2 years. The majority of the cemetery is located in the Town of Round Lake with a small section being located in the Town of Spider Lake. Ms. Hand explained that the Town by State Statue will become responsible for all care and maintenance of the cemetery when Association can no longer pay for its upkeep. Cemetery Association meets once a year and Ms. Hand will provide Town with date of next meeting so a Board representative can attend.

E.) Discussion Land Use Plan Commission member's description of duties as prepared by Chair of committee Carol Bacon.

Motion by Hanson to Table to October 11, 2018 Board Meeting: Second by Schara. Motion carried.

F.) Approval of Contract KV Tech Construction – Town Garage Insulation \$22,187.00.

Motion by Karns to approve contract with KV Tech – garage insulation \$22,187.00: Second by Wilson. Motion carried.

G.) Approval of Contract KV Tech Construction - Town Garage Wall covering \$6,920.00.

Motion by Schara to approve KV Tech Contract -wall covering \$6,920.00: Second by Haak. Motion carried.

H.) Approval of Painting and signage crosswalk Louis Landing Road.

Motion by Karns to Table to October 11, 2018 Town Board Meeting: Second by Schara. Motion carried.

I.) Review/ approval of First Amendment to Town of Round Lake Tower Lease.

Board discussed that all content of original contract and amendment need to match. Also discussed was the possible addition of escalation cause into the amendment. Board determined to seek legal review of amendment. Motion by Karns to table to October 11, 2018 Board Meeting: Second by Haak. Motion carried.

J.) Approval Town Hall Use Request: Callahan Mud Lake Association: May 25, July 6th, and August 31st, 2018 (9:00 a.m. – 12:00 p.m. noon).

Motion by Schara to approve Town Hall Use for the dates listed: Second by Karns. Motion carried.

K.) Discussion of Wake Board Ordinance.

Supervisor Wilson explained the purpose of Ordinance and why it needs to be passed at the local level (Towns) vs. County level. Sheriff Mrotek indicated two important items needed for ordinance enforcement: 1.) Sheriff Department needs to be named as enforcing agency. 2.) The Town needs to identify a prosecuting attorney. Clerk directed to prepare a draft copy of ordinance for review at December 13, 2018 Town Board Meeting.

L.) Roof Inspections: Schara has not been able to find a contractor to perform inspections. No action taken.

M.) Discussion Paving Town portion Thunder Bird Rd .26 miles.

Property owners on road contacted Chairman Hanson with request for Town to pave its portion of the road. The property owner's would pave the remaining portion of the road. Board will review further at budget time.

N.) Fire Department Report: Schmidt. 1.) Written report on monthly activities 2.) Fire Inspections report. Written monthly report provided: one (1) fire run and thirteen (13) EMS Assists during the month of August. Chief not present no report on Fire Inspections.

O.) Clerk's Report: McCoy 1.) To date budget reports. 2.) Account balances. 3.) Budget Timeline/ meeting. McCoy provided board with written budget reports: (Written report on file in town office): All accounts are balanced with Treasurer. Received and balanced final Property Tax settlement from County to Town Levy. Fall Partisan Primary Election is Tuesday August 14, 2018. Board set first budget meeting for Friday September 28, 2018 @ 4:15 p.m.

P.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances.

Treasurer Palya provided board with written report (On file in town office). All accounts are in balance with Clerk

Q.) Approval of Checks/ Vouchers as listed.

Motion by Schara to approve Checks/ Vouchers 31963- 32028: Second by Karns. Motion carried.

R.) Convene into closed session as per section 19.85 (1) (c) Employment and compensation/ review highway crew applications. Motion by Schara to convene into closed session as per section 19.85 (1) (c) Employment and compensation: Second by Wilson. Motion carried.

S.) Reconvene into open session. Motion by Schara to reconvene into open session: Second by Wilson. Motion carried.

T.) Possible action on job position. Motion by Schara to extent the closing date for job applicatons to Monday September 24, 2018 – 5:00 p.m.: Second by Wilson. Motion carried.

U.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only. Karns – Recent phone service disruption brought to light the need to update Town Emergency Plan related to this issue. Karns will draft updates to plan for approval at October 11, 2018 Board Meeting.

Meeting adjourned at 8:41 p.m.

Respectfully submitted,

Kathy McCoy
Clerk – Round Lake