

Town of Round Lake Board of Review, Thursday May 31, 2018

Board of review convened at 5:06 p.m. with the following members present: Rolfe Hanson (Town Chairman), Kathy McCoy, (Town Clerk), Marilyn Karns (Town Board Supervisor), and Sandra Schara (Town Board Supervisor). Also present was Town assessors Marv Nordquist, and Steve Nordquist.

Supervisor Haak was absent.

Supervisor Wilson arrived at 6:10 pm.

Clerk McCoy confirmed that Board of Review / meeting had been noticed as required, through posting, website, and newspaper.

Karns - Schara: moved that Hanson be Chairman for proceedings. Motion carried.

Karns – Hanson: moved that Schara be Vice –Chairperson for proceedings. Motion carried.

Clerk McCoy certified that board member: McCoy and Hanson had attended mandatory training for the Board of Review specified in sec. 70.46 (4) Wisconsin Statutes and that affidavit had been filed timely (April 27, 2018) with the State for their attendance.

Clerk McCoy verified that Town Ordinance (2003-03) passed on May 8, 2000 was on file for the confidentiality of income and expense information provided to the assessor as per Wis. Stats. (sec. 701.47 (7) (af).

Waiver of Board of Review hearing requests policy passed on May 23rd, 2017 was reviewed. No changes were made to the policy.

Board discussed adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony. No action was taken. Policy review will be placed on next year's Board of Review agenda again for consideration.

Assessor Steve Nordquist provided board members with a copy of the (Summary of annual Assessment Report) that will be filed with the state, along with confirming that all required notices of assessment change were mailed timely (April 12/2018) as required.

Mr. Marv Nordquist signed assessor's affidavit along with Clerk McCoy (Dated May 31, 2018).

Board determined that no errors/ corrections to assessment roll were needed.

Assessor Steve Nordquist verified that open book changes made are included in assessment roll.

No notices of intent to file an objection were received by Clerk McCoy or Assessor Nordquist prior to Board of Review convening.

No objections or notice of intent to file an objection were received during period board of review was in session.

Meeting adjourned at 7:07 p.m.

Respectfully submitted,

Kathy McCoy, Clerk