

## **Minutes of the Town of Round Lake Board Meeting February 8, 2018**

Present: Chairman Rolfe Hanson. Supervisors: Kay Wilson, Sandra Schara, Marilyn Karns, and Sharon Haak. Also Present: Fire Chief Schmidt, Treasurer Vickie Palya, Clerk Kathy McCoy, and 2 audience members.

1.) Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.

A.) Certification of Meeting Posting.

Clerk McCoy certified that meeting agenda had been posted as required on February 4, 2018

B.) Approval of Minutes: Regular Board Meeting January 11, 2018.

Motion by Wilson to approve the minutes as printed: Second by Schara. Motion carried.

2.) Items for Action, Discussion, Information:

A.) Audience Recognition – Comments Only. None

B.) Monthly Recycling Card Drawing.

Jo Lewandowski's name was drawn. He is awarded a free recycling punch card for use at the town recycling center.

C.) Clam Lake Area Wildfire Protection Plan Presentation: D.N.R. Representative Jim Kujala.

Mr. Kujala gave a brief overview of what Community Wildfire Protection Plan is and how it could benefit the Town. Sample Resolution given to town to pass affirming intent to participate in the development of community wildfire protection plan. The Town of Round Lake would be grouped with the Communities of our area that already are participating in the program (Towns of Cable, Gordon, Spider Lake, Namekagon, and Grandview). Town Chair or his appointee, and Fire Chief Schmidt would work with the Forest Service who would do a risk assessment for the town. Assessment would identify things like vegetation hazards, homes, businesses and infrastructure at risk, local wildfire preparedness capability etc. Having plan would enable Town to seek grant funding for projects related to fire risk reduction-examples: community outreach, brush collection site (chipping), road right way clearing etc. Board determined to have Resolution of intent to participate in the development of a community wildfire protection plan on March 8, 2018 Meeting agenda.

D.) Louies Landing Road Speed Limit Update: Karns

Karns reported that as per DOT representative Daniel Bieberitz the only portion of Louies Landing road that could have a posted 35mph speed limit (Town Ordinance) would be where you have 8 driveways within 1,000 feet. It was suggested that town could put up advisory speed limit signs.

Motion by Karns to place advisory speed limit signs (15 mph) at locations to be determined by the town road crew working with Jack Brown (Louis Landing Owner): Second by Schara. Motion carried.

E.) Grant Database Review: Haak

Supervisor Haak distributed sample spreadsheets that will enable the town to track potential grants: Category, Funding Sources, Funding Program Description, Website, Submission Deadline, Dollar Maximum, and Program Contact, along with spreadsheets to maintain common information needed for grant applications.

Potential projects that the town might want to look at where grant funding should be sought will be discussed at March Board Meeting.

F.) Approval of Operators Licenses Ashley Montroy (Feb. 9, 2018 – June 30, 2018).  
Motion by Schara to approve Operators License for Ashley Montroy period ending June 30, 2018:  
Second by Karns. Motion carried.

G.) Approval Use of Town Recycling Center: Chequamegon Lions – Diabetes Awareness June 9, 2018.  
Motion by Karns to approve use town recycling center (Chequamegon Lions): Second by Haak. Motion carried.

H.) Approval of Resolution 02-2018: Municipal Clerk to serve as Election Registration Official.  
Motion by Schara to approve Resolution 02-2018: Second by Karns. Motion carried.

I.) Review of Recycling Ordinances: 9405 (26) and 9403 B (37)  
Clerk provided board with review of current ordinance and required ordinance information that must be maintained to obtain recycling grant monies. Board will discuss again at March 8, 2018 meeting.

J.) Town Website: Use of Alerts feature/ along with general overview/ discussion of new site.  
Board determined that Alert Box should be used for: emergency and public safety items: High fire danger, Road Bans, Road Closures, etc.

K.) Mowing/ Lawn Care 2018 contract: Bid out or remain with current contract.  
No action Taken

L.) Discussion: Utilizing our Town Hall for other Community uses - Pros/Cons/ potential ways we might consider utilization, etc.  
Board had general discussion on Town Hall Use.

M.) Chairman update to board on Land Use Plan Commission meeting attended December 27, 2017.  
Chairman reviewed talking points he had with Land Use Plan Commission with Town Board Members.

N.) Fire Department Report: Schmidt 1.) Written Monthly Report.  
Three (3) Category Fire runs and Four (4) Category EMS Assist runs during the month of January.

O.) Clerk's Report: McCoy 1.) To date budget reports. 2.) Account balances. 3.) Election Update.  
1.) McCoy provided board with written budget reports: (Written report on file in town office).  
2.) All accounts are balanced with Treasurer.  
3.) Fourteen (14) election inspectors attended state approved in house election training seminar conducted by Clerk on Saturday January 13<sup>th</sup>. Training was well received. Spring Primary Election is February 20, 2018.

P.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances. 2.) Reserve account funds' investments.  
1.) Treasurer Palya provided board with written reports for December 2017 and January 2018. (On file in town office). All accounts are in balance with Clerk.  
2.) Current Reserve Account CD's will come due on February 16, 2018. Length of CD investment discussed relative to when monies will be needed. Paving and Bridge could be for a number of years. Chair will check on equipment needs and get information as to time length to Palya.

Q.) Approval of Checks/ Vouchers as listed.  
Motion by Karns to approve checks/ vouchers 31549 -31601: Second by Schara. Motion carried.

R.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only.  
Wilson reported that Tiger Cat Dam repair time line has been moved from 2018 to 2019.

Respectfully submitted,

Kathy McCoy, Clerk