

## **Minutes of the Town of Round Lake Board Meeting October 12, 2017.**

Present: Chairman Rolfe Hanson, Supervisors: Kay Wilson, Marilyn Karns, and Sharon Haak.  
Also Present: Clerk Kathy McCoy, Treasurer Vickie Palya, and 5 audience members.

Absent: Supervisor Sandra Schara.

1.) Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.

A.) Certification of Meeting Posting.

Clerk McCoy certified that meeting agenda had been posted as required on October 9, 2017

B.) Approval of Minutes; Regular Board Meeting September 14, 2017.

Motion by Karns to approve the minutes as printed: Second by Haak. Motion carried.

2.) Items for Action, Discussion, Information:

A.) Audience Recognition – Comments Only. None

B.) Monthly Recycling Card Drawing.

Dave Beyer's name was drawn. He is awarded a free recycling punch card for use at the town recycling center.

C.) Approval of Resolution 02-2017: Authorization of Town Board Supervisor Recycling Program.

Motion by Haak to approve Resolution 02-2017: Second by Wilson. Motion carried.

D.) Review and Approval of 2018 proposed budget for publication.

Motion by Karns to approve 2018 proposed budget for publication; Second by Haak. Motion carried.

Budget Hearing will be held November 9, 2017 at the town hall @ 6:30p.m. Followed by Special Meeting of Electors to approve: levy in the amount of \$335,000.00, and to set the compensation for Town of elected town board supervisors for the term of office beginning April 2018 through April 2020.

E.) Approval of Updated Employee Handbook.

Motion by Karns to approve updated employee handbook: Second by Wilson. Motion carried.

F.) Approval of Municipal Emergency Operations Plan for the Town of Round Lake 2017 update.

Motion by Haak to approve updated (2017) Emergency Operation Plan: Second by Wilson. Motion carried.

G) Approval Use of Town Hall Callahan Lake Association: May 26, 2018, June 30, 2018 and September 1, 2018.

Motion by Wilson to approve Town Hall Use Request: Second by Karns. Motion carried.

H.) Approval Use of Town Hall: Mary Jo Jirik Yoga Training Class October 20, 2017.

I.) Approval Use of Town Hall – WITC / Mary Jo Jirik 2018 Yoga Classes.

Motion by Wilson to approve town hall use for both yoga training class and 2018 WITC yoga classes: Second by Karns. Motion carried.

J.) Xcell Dam Guardrail Concerns.

Existing guardrails meet DOT standards. Board discussed 35 mph speed limit for entire road. This needs DOT approval. Karns is working with County Highway Commissioner on this.

K.) Discussion New Town Website.

Supervisor Haak provided board with presentation on layout/ features of new website. Board discussed site information and format along with the need to have town email addresses for Board and Town employees. This could be done in connection with website host. Data from existing website will be moved to new site and board will review website and email address information at November 9, 2017 board meeting.

L.) Fire Department Report: Schmidt 1.) Written Monthly Report. 2.) Assistant Chief Position. 3.) Fire Inspection update. 4.) Building addition update.

1.) Written report – Three (3) runs during the month of Septembers. All equipment was checked and ran at various times during the month.

2.) No appointment to date.

3.) Martin Hanson has been doing inspections. Plan is to be caught up by year end.

4.) Building Addition is going well – roof and walls are up – inside work remains to be done.

M.) Clerk's Report: McCoy 1.) To date budget reports. 2.) Account balances.

1.) McCoy provided board with written budget reports. 2.) All accounts are in balance with treasurer.

N.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances.

Treasurer Palya provided board with a written monthly report. All accounts are in balance with Clerk. (Written report on file in town office).

O.) Approval of Checks/ Vouchers as listed.

Motion by Karns to approve Checks/ Vouchers 31294 -31359: Second by Wilson. Motion carried.

P.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only. None.

Meeting adjourned at 7:41 p.m.

Respectfully submitted,

Kathy McCoy, Clerk