

Hayward Area Builders and Contractors,

The Town of Round Lake Board and Plan Commission would like to request your assistance in making your customers aware of available information to assist property owners with plans for their building project. There are many resources available through the Town website. The website address is:

<http://www.townofroundlakewi.org>.

Some of the information available on the Town website includes:

- Town of Round Lake Comprehensive Plan
- Town Hall location, phone number, office hours and e-mail address
- Town Board and Plan Commission meeting dates, agendas and minutes

The Town of Round Lake has adopted a Comprehensive Plan to assist local officials in making future land use decisions regarding growth and management issues. The plan also addresses short and long-term concerns regarding growth, development and preservation of the community and its natural and cultural resources. This plan outlines land use designations for housing and commercial development and for other proposed land uses. It also serves as a guide for decision making when variances and conditional use requests are reviewed. Please encourage your customers to review this plan available through the Town website.

When applying for a variance or conditional use permit, the request must first be reviewed by the Town Plan Commission and the Town Board. Their recommendation for approval or denial is sent to the Sawyer County Zoning Committee for final determination. The "Town of Round Lake Planning Commission Application Process Guide" can be found on the Town website. It provides helpful information on this process.

We encourage you to make your customers aware of the Town website and to contact the Town Clerk or any Town Board or Plan Commission member with questions. We hope you will support our goal to preserve and enhance the northwoods character of the Town of Round Lake.

Thank you for your assistance,

Town of Round Lake Board and Plan Commission